

**PRESCOTT UNIFIED SCHOOL DISTRICT**  
**District Office - Board Room**  
**300 East Gurley Street**  
**Prescott, Arizona 86301**

**GOVERNING BOARD**  
**REGULAR MEETING**  
**5:00 PM**  
**OCTOBER 4, 2022**

This Meeting can be viewed via live stream using the following link:

<https://youtu.be/OSgspbuaU68>

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



**Mission Statement**

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

**Vision Statement**

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

## AGENDA

### 1. STRATEGIC PLAN COLOR KEY:

**STUDENT ACHIEVEMENT**

**CULTURE**

**COMMUNITY AND STAKEHOLDER RELATIONSHIPS**

**ENROLLMENT**

**RESOURCE ACCOUNTABILITY**

### 2. CALL TO ORDER - President Deb Dillon

### 3. OPENING CEREMONY

A. Welcome - President Deb Dillon

B. Pledge of Allegiance

### 4. APPROVAL OF AGENDA - President Deb Dillon

A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

### 5. APPROVAL OF MINUTES - President Deb Dillon

A. Consider approving the minutes from the Regular Study and Voting Session meeting of September 13, 2022, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

### 6. PRESENTATIONS

A. Declaration for Recognition of Administrative/Office Assistants & Information Technology

Presenter: Deb Dillon, Governing Board President

B. Instructional Minute

Presenter: Kelsey Secor, Director of Instructional Support

C. Prescott Mile High Middle School Trilateral focus

Presenter: Andy Binder, PMHMS Principal

D. Intervention Update

Presenter: Shelli Read, PUSD Intervention Coordinator

### 7. INFORMATION ONLY ITEMS

A. Summary of Current Events

1. Superintendent

[www.prescottschools.com/calendars](http://www.prescottschools.com/calendars)

2. Governing Board Members

3. PUSD Governing Board Student Representatives

**8. ACTION ITEMS**

**A. CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

*The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.*

Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

**RELEVANT INFORMATION:**

A copy of the personnel report is attached for review.

Presenter: Clark Tenney, Assistant Superintendent/Director of HR.

2. Consider approving the donations as presented.

**RELEVANT INFORMATION:**

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

**RELEVANT INFORMATION:**

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

4. Consider approving the End-of-Year and the October 2022 Student Activities Fund Statements of Receipts and Disbursements, as presented.

**RELEVANT INFORMATION:** Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

**B. PUBLIC HEARING:**

If a member of the public wishes to speak regarding the 2015 Bond/Override progress please complete and return exhibit (BEDH-E) to Sarah Torres prior to the Public Hearing portion of the meeting.

1. Consider recessing the regular meeting to hold a Public Hearing to discuss the 2015 Bond/Override progress.
2. Consider adjourning the Public Hearing and reconvening to Regular Session.

<https://www.prescottschools.com/wp-content/uploads/BEDH-E-Request-for-Public-Participation-Governing-Board-Meeting.pdf>

1. Update the Progress of Capital Improvements Financed through Bonding and status of the 2015 override.

**RELEVANT INFORMATION:**

Each school district that issues bonds under this section is required to hold a public meeting each year between September 1 and October 31, until the bond proceeds are spent, at which time an update of the progress of capital improvements financed through bonding is discussed and at which time the public is permitted an opportunity to comment. At a minimum, the update shall include a comparison of the current status and the original 3 projections on the construction of capital improvements, the costs of capital improvements, and the costs of capital improvements in progress or completed since the prior meeting and the future capital bonding plans of the school district. The school district shall include in the public meeting a discussion of the school district's use of state capital aid and voter-approved capital overrides in funding capital improvements if any.

**Presenter:** Brian Moore, Chief Financial Officer

**C. STUDY AND VOTING SESSION -** If a member of the public wishes to speak to one of the following voting items, please complete and return exhibit (BEDH-E) to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda.

<https://www.prescottschools.com/wp-content/uploads/BEDH-E-Request-for-Public-Participation-Governing-Board-Meeting.pdf>

1. **Consider approving the 2021-2022 Annual Financial Report (AFR), the 2021-2022 Food Service Annual Financial Report (AFR), and the 2021-2022 School Level Annual Financial Reports (AFR), as presented.**

**RELEVANT INFORMATION:**

Mr. Moore has prepared the 2021-2022 Annual Financial Report (AFR), Food Service AFR, and School Level AFR for your approval. The summaries condense the information in the AFR's and are the documents that will be transmitted electronically to the Arizona Department of Education (ADE) for posting to their website. All reports will be submitted to ADE for review.

A presentation will be made at the Board meeting. Please see the attachments.

**Presenter:** Mr. Brian Moore, Chief Financial Officer

2. **Consider adopting the proposed changes in Policy Services Advisory Volume 34, Number 1, No. 716, from July 2022, as presented.**

**RELEVANT INFORMATION:**

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the second reading** of the proposed policy changes and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

**Presenter:** Mardi Read, Assistant Superintendent

3. **Consider adopting the proposed changes in Policy Services Advisory Volume 34, Number 2, No. 717-736, from August 2022, as presented.**

**RELEVANT INFORMATION:**

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the second reading** of the proposed policy changes and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

**Presenter:** Mardi Read, Assistant Superintendent

4. **Consider Approving the 2023-2024 PUSD District Academic Calendar, as presented.**

**RELEVANT INFORMATION:**

School calendars must be approved by the Governing Board per Governing Board policy. The administration is presenting the Governing Board with the academic school calendar for the 2023-2024 school year. The proposed calendar is like our school calendars used in the past and represents a calendar "template" that staff and families seem to enjoy and best meet the educational needs of our students.

**Presenter:** Mardi Read, Assistant Superintendent

5. **Consider approving the School Facilities Oversight Board "Terms and Conditions for Acceptance of Monies from the Building Renewal Grant Fund", for PUSD school sites, as presented.**

**RELEVANT INFORMATION:**

Governing Board approval is required in order for the School Facilities Oversight Board to distribute any monies for projects from the Building Renewal Grant fund in order to be in compliance with state law.

**Terms and Conditions attached for:**

**SFB-ERR-03128 - Abia Judd - Roof Leak Repair**

**SFB-ERR-03129 - Lincoln - Roof Leak Repair**

**SFB-ERR-03130 - Taylor Hicks - Roof Leak Repair**

**SFB-ERR-03131 - Prescott High School - Roof Leak Repair**

**SFB-ERR-03176 - Prescott Mile High Middle School - Roof Leak Repair**

**SFB-ERR-03176 - Prescott Mile High Middle School - Fire Alarm System**

**Presenter:** Brian Moore, Chief Financial Officer

6. **Consider approving an out-of-state travel request from Mr. Scott Neese, Music teacher at Prescott High School to take PHS Choir Students to Buena Park, CA, March 23-26, 2024, and participate in a Music Festival, as presented.**

**RELEVANT INFORMATION:**

In an effort to build excitement and recruit new students to the choir program at PHS, Mr. Scott Neese would like to take the PHS choirs to Southern California to participate in a Music Festival in the Spring of 2024. Each ensemble will receive adjudication from a qualified judge and a final score against a rubric of excellence.

The festival happens on a Friday evening, March 24, 2024, and then students spend the day at Knott's Berry Farm on Saturday, March 25, 2024, with the awards ceremony at the amusement park at the end of the day. The group will return to Prescott on Sunday, March 26, 2024.

All of the festival arrangements will be through [www.musicintheparks.com](http://www.musicintheparks.com). The cost to participate in the festival is \$80 per student, which includes admission to Knott's Berry Farm on Saturday.

Dates: March 23-26, 2024.

Location: Buena Park, CA

Hotel Accommodations: TBD

Number of students: 15-20, both choirs will participate

Number of Chaperones: 2 or more

Festival Organization: Music in the Parks: [www.musicintheparks.com](http://www.musicintheparks.com)

**Presenter:** Scott Neese, PHS Music Teacher

**7. Consider approving an out-of-country travel request from Ms. Katherine Hammer, Biology & Marine Science Teacher at Prescott High School to take PHS students to Scotland and Ireland over Spring Break, 2024, as presented.**

**RELEVANT INFORMATION:**

Ms. Katherine Hammer is asking for board approval to take PHS students, along with Chaperones (one for every 6 students), to Scotland and Ireland over PUSD's scheduled Spring Break in March 2024. The number of students participating/traveling can be anywhere from 15-70 students.

This experience is made possible through EF Educational Tours. Ms. Hammer will work with an assigned tour consultant on all aspects of the trip.

The group will have a full-time tour director. They will experience 3 sightseeing tours led by expert, licensed local guides; 2 walking tours. The group will visit St. Patrick's Cathedral, EPIC Emigration Museum, Titanic Belfast, Edinburgh Castle, and Stirling Castle. These personalized learning experiences engage students before, during, and after each tour with the option to create a final, reflective project for academic credit.

The cost for the trip can be found in the price details outline attached to the board packet.

**Presenter:** Adam Neely, PHS Principal

**8. Consider raising pay for Teacher of Record Long-Term Substitute Teachers from \$130 to \$170 per day, to support recruiting and retaining the most quality personnel possible.**

**RELEVANT INFORMATION:**

Currently, the daily rate for Long-Term substitutes is \$130. Situations requiring long-term

substitute teachers are typically challenging, and most often based on unforeseen circumstances, hard to fill positions, and/or challenging timing issues. Filling these positions is often urgent. From a funding standpoint, there is often a full-time teacher salary on hold within the budget, meaning that the dollar figure suggested in this recommendation is not an additional cost to the budget, but most likely a savings.

**Presenter:** Clark Tenney, Assistant Superintendent/Director of HR

#### D. INFORMATION AND DISCUSSION ITEMS

1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

2. Community Comments shared with the Governing Board (what comments/concerns are Board Members hearing from the public in general).

Presenter: Joseph W. Howard, Superintendent

3. Future Agenda Items

4. **Meeting Dates:**

Regular Study and Voting Session: Tuesday, November 1, 2022, at 5:00 pm in the PUSD District Office Boardroom.

Work/Study Retreat: Friday, October 28, 2022, at 8:00 am in the PUSD District Office Boardroom.

**Other Dates:**

PUSD Fall Break: October 10-14, 2022.

#### 9. ADJOURNMENT