

PRESCOTT UNIFIED SCHOOL DISTRICT
District Office - Board Room
300 East Gurley Street
Prescott, Arizona 86301

GOVERNING BOARD
REGULAR MEETING
5:00 PM
JANUARY 10, 2023

This Meeting can be viewed via live stream using the following link:

<https://youtu.be/r99H-8hqXVc>

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



Mission Statement

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

AGENDA

1. STRATEGIC PLAN COLOR KEY:

STUDENT ACHIEVEMENT

CULTURE

COMMUNITY AND STAKEHOLDER RELATIONSHIPS

ENROLLMENT

RESOURCE ACCOUNTABILITY

2. CALL TO ORDER - Andy Fraher, Vice President

3. OPENING CEREMONY

A. Welcome - Andy Fraher, Vice President

B. Pledge of Allegiance

4. APPROVAL OF AGENDA - Andy Fraher, Vice President

A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

5. APPROVAL OF MINUTES - Andy Fraher, Vice President

A. Consider approving the minutes from the Regular Study and Voting Session meeting of December 6, 2022, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

6. PRESENTATIONS

A. Instructional Minute

Presenter: Kelsey Secor, Director of Instructional Support.

B. Teens' Closet

Presenter: Krystal Koons, Teens' Closet Supervisor

7. INFORMATION ONLY ITEMS

A. Summary of Current Events

1. Superintendent

www.prescottschools.com/calendars

2. Governing Board Members

3. Governing Board Student Representatives

8. ACTION ITEMS

A. CONSENT AGENDA - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.

Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Clark Tenney, Assistant Superintendent/HR Director

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for December 2022, as presented.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

5. Consider approving the following government purchasing cooperatives, as presented.

NCPA (National Cooperative Purchasing Alliance) - NCPA is a leading national government purchasing cooperative working to reduce the cost of goods and services by leveraging the purchasing power of public agencies in all 50 states.

Sourcewell - Sourcewell was created by the state of Minnesota and is an independent, local government agency. Sourcewell contracts may be used by governments to procure equipment, products, and services through joint exercise of powers laws or the authority found in cooperative purchasing statutes.

Sourcewell cooperative purchasing contracts are available for use free of charge or any obligation to any government entity including states, federal government agencies, counties, cities, and townships, among others.

Presenter: Brian Moore, Chief Financial Officer

B. STUDY AND VOTING SESSION - If a member of the public wishes to speak to one of the following voting items, please complete and return exhibit BEDH-E, Public Request to Speak (<https://www.prescottschools.com/Page/558>) to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda.

1. Consider nominations and election for the position of Governing Board President.

RELEVANT INFORMATION:

The Governing Board annually elects a new President according to A.R.S. 15-321. After electing a new Governing Board President, that person will then take over running the meeting.

Presenter: Joseph W. Howard, Superintendent

2. Consider nominations and election for the position of Governing Board Vice-President.

RELEVANT INFORMATION:

The Governing Board elected to add the position of Vice-President to the Governing Board. This position would serve as a backup to the President and would not be a President-Elect position. The Vice-President would chair the board meetings in the absence of the President.

Presenter: Joseph W. Howard, Superintendent

3. Consider approving the dates and times for Governing Board meetings for the year 2023, as presented.

RELEVANT INFORMATION:

The Governing Board should annually approve a schedule for meetings for the following calendar year (see attached meeting schedule). Pursuant to Governing Board Policy BEDA a statement shall be conspicuously posted on the District's website specifying where all notices of the Governing Board meetings are posted, including the physical and electronic locations, and give additional public notice as is reasonable and practicable as to all meetings.

Presenter: Mr. Joseph W. Howard, Superintendent

4. Consider approving stipends for Special Education Paraprofessionals, as presented.

RELEVANT INFORMATION:

For some months, PUSD's hardest positions for which to attract and retain quality employees has been SpEd classroom Teacher Aides (Paraprofessionals), especially in our classrooms for students with Severe and Profound Disabilities (BEST 2) and Emotional Disabilities. Several years ago, the Board voted to approve teachers in these classrooms to receive stipends to increase their income, and this has helped us to fill these Teacher positions. HR proposes that annual stipends of \$1500 and \$2000 be offered to Paraprofessionals in our BEST 2 and ED classes, respectively. The total annual cost for this is estimated at \$28,000 (including benefits) for 13 Paraprofessionals.

Presenter: Clark Tenney, Assistant Superintendent/HR Director

5. Consider approving IFB #23-01-23 for PUSD #1 Teacherage Housing at Taylor Hicks, as presented.

RELEVANT INFORMATION:

IFB #23-01-23 for PUSD #1's Teacherage Housing at Taylor Hicks was issued on October 19, 2022, and two hundred thirty-two (232) vendors were notified via www.AZPurchasing.org, which serves as the District's official Prospective Bidders List. The District also published a Public Notice the same day in The Daily Courier, which is the official newspaper of Yavapai County. A non-mandatory, pre-bid conference was held on October 26, 2022, at Taylor Hick Elementary School, followed by a site walk, with two (2) contractors in attendance. Four (4) amendments were issued.

One bid was received in a timely manner before the deadline for receipt. The bidder was verified to have a current Arizona Registrar of Contractors (ROC) license, an active status with the Arizona Corporation Commission (ACC), and no exclusions or debarment recorded in the federal System for Awards Management (SAM) or the Arizona Department of Administration's State Procurement Office (ADOA-SPO). Subcontractor ROC licenses were also verified for the apparent low bidder.

Presenter: Brian Moore, Chief Financial Officer

C. INFORMATION AND DISCUSSION ITEMS

1. Wright Welker & Pauole PLC

- * Open Meeting Law
- * Chain of Command
- * Board member school visit parameters

Presenter: Dave Pauole, PUSD Counsel

2. Role of Governing Board Members

Presenter: Governing Board President

3. Superintendent Succession/Search Process

Presenter: Governing Board President & Joanne Hilde (Past PUSD Board President and Superintendent Search Consultant)

4. FY23/24 Budget prep.

Presenters: Brian Moore, Chief Financial Officer & Clark Tenney, Assistant Superintendent/HR Director.

5. Liaison plans/assignments

Presenter: Governing Board President

6. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

7. Community Comments shared with the Governing Board (what concerns are Board Members hearing from the public in general).

Presenter: Joseph W. Howard, Superintendent

8. Meeting Dates:

Regular Study and Voting Session: Governing Board President to announce the date and time, based on the outcome of the vote for Study & Voting session item 8.B.3. of this agenda.

Other Dates:

Martin Luther King Day observed - Monday, January 16, 2023, all PUSD Schools/Sites closed.

9. ADJOURNMENT