

PRESCOTT UNIFIED SCHOOL DISTRICT
District Office - Board Room, 300 East Gurley Street, Prescott, Arizona

GOVERNING BOARD
REGULAR MEETING
5:00 PM
SEPTEMBER 4, 2018

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



Mission Statement

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

AGENDA

1. **CALL TO ORDER** - President John Mackin
2. **APPROVAL OF AGENDA** - President John Mackin
 - A. Consider approving the agenda as presented.
3. **OPENING CEREMONY**
 - A. Welcome - President John Mackin
 - B. Pledge of Allegiance
4. **APPROVAL OF MINUTES**
 - A. Consider approving the minutes from the Governing Board Regular Study/Voting Session of August 7, 2018, as presented.

RELEVANT INFORMATION:

Board policy requires approval of minutes.

Presenter: Mr. Joe Howard, Superintendent

5. **PRESENTATIONS**

- A. Hannah's Heart

Presenter: Kelly Mattox

- B. Instructional Minute

Presenter: Ms. Mardi Read, Assistant Superintendent

6. **INFORMATION ONLY ITEMS**

- A. Summary of Current Events

1. Superintendent

- a. Current Events, Celebrations, and Recognitions

- b. September, 2018 PUSD Calendar of Events.

1. <http://www.prescottschools.com/calendars/>

2. Governing Board Members

7. **ACTION ITEMS**

- A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions. Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions, as presented.

RELEVANT INFORMATION:

A copy of the personnel report has been attached for review.

Presenter: Mrs. Christa Simmons, Director of Human Resources

2. Consider approving the donations, as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations. A copy of the donation report has been attached for review.

Presenter: Mr. Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers, as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes requires approval/ratification of all vouchers. A copy of the voucher report has been attached for review.

Presenter: Mr. Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements, as presented.

RELEVANT INFORMATION:

A copy of the reports have been attached for review.

Presenter: Mr. Brian Moore, Chief Financial Officer

5. Consider approving the use of UbiBus as Sole Source procurement, for the 2018-2019 school year, for Routing and GPS software for school buses, as presented.

RELEVANT INFORMATION:

Procurement guidelines require the Governing Board to approve the listing of vendors that are utilized as "Sole Source." Sole Source is when no reasonable alternative exists. This Vendor from the Sole Source listing will be used as required.

Presenter: Mr. Brian Moore, Chief Financial Officer

6. Consider approving a Waiver of Conflict regarding an intergovernmental agreement with Prescott Unified School District No. 1 and the Yavapai County Free Library District for the procurement of reference or other library books pursuant to A.R.S. 15-362(C), including any additional contracts, IGA's, follow-on agreements, or renewals, as presented.

RELEVANT INFORMATION:

Yavapai County Attorney's Office (YCAO) maintains an attorney-client relationship with the Yavapai County Free Library District and PUSD and may periodically provide legal advice to them. The YCAO recognized that Prescott Unified School District No. 1 may have independent legal counsel. Nonetheless, the YCAO maintains

an attorney-client relationship with Prescott Unified School District No. 1 as the YCAO may periodically provide legal advice to it pursuant to A.R.S. 11-532. PUSD No. 1's "client" status does not change even if it uses independent legal representation. It is also possible that all parties to the above-referenced matter(s) may eventually ask the YCAO for legal services. (See letter and copy of waiver attached)

Presenter: Mr. Joseph W. Howard, Superintendent

7. Consider approving the ASBA Policy Service Agreement subscription, as presented.

RELEVANT INFORMATION:

This is a Four (4) year renewal Service Agreement, and has been approved by Counsel.

A copy of the Letter and the Service Agreement from ASBA is attached for review.

8. Consider approving the list of Qualified Evaluators for the 2018-2019 school year as presented.

RELEVANT INFORMATION:

Binder, Andy
Bradstreet, Kelli
Bruso, Teresa
Buettner, Amy
Dean, Matt
Goligoski, Mark
Gorman, Terry
Hein, Ann
Hellewell, Nancy
Hillig, Stephanie
Howard, Joe
Hughes, Karen
Lane, Jeff
Moore, Brian
Read, Mardi
Secor, Kelsey
Swan, Robert
Tenney, Clark
Townsend, Missy
Wells, Jim
Willard, Pam
Williams, Stacy

Presenter: Mrs. Mardi Read, Assistant Superintendent

B. STUDY AND VOTING SESSION

1. Consider approving an Intergovernmental Agreement for Mentoring Services between Prescott Unified School District and Boys to Men, as presented.

RELEVANT INFORMATION:

Intergovernmental Agreements require Governing Board approval. This is a Five (5) year renewal IGA and has been approved by Counsel.

A copy of the IGA is attached for review.

Presenter: Mr. Joe Howard, Superintendent

2. Consider approving a continuing Intergovernmental Agreement between Prescott Unified School District and Yavapai College regarding Dual Enrollment courses for the 2018-2019 school year, as presented.

RELEVANT INFORMATION: Intergovernmental Agreements require Governing Board approval. This is a renewal IGA and it has been approved by counsel.

The IGA is attached for review.

Presenter: Mr. Joe Howard, Superintendent

3. Consider approving a Memorandum of Understanding between Prescott Unified School District No. 1 and FosterEd, an initiative of the National Center for Youth Law, as presented.

RELEVANT INFORMATION:

NCYL is a California-based non-profit corporation operating in Arizona whose mission is to help low-income children achieve their potential by transforming the public agencies that serve them. FosterEd is an initiative of NCYL focused on improving the educational experiences and outcomes of students in foster care. NCYL has operated in Pima County, Arizona since 2013, expanded into Maricopa County, Arizona in the summer of 2017, and is expanding to Yavapai County in the summer of 2018. NCYL will work with students enrolled in PUSD providing both “intensive” and “responsive” level services. Intensive services are long-term, provided for approximately 18-24 months, with the goal of helping students graduate high school with a plan for their future. Responsive services are shorter-term, provided for approximately 1-6 months, to resolve difficult issues and remove barriers to school success. PUSD believes that NCYL’s services will promote its mission of “Every Child, Every Day” and the educational function of the school district.

A copy of the MOU is attached, and has been approved by Counsel.

Presenter: Mr. Joseph W. Howard, Superintendent

4. Consider approving an out-of-state travel request from, Mr. Chris Predmore, Auto Shop Teacher at Prescott High School, to take students to the 2018 SEMA Show Student Program in Las Vegas, Nevada, as presented.

RELEVANT INFORMATION:

See letter and flyers attached.

Presenter: Mr. Joseph W. Howard, Superintendent

C. INFORMATION AND DISCUSSION ITEMS

1. Mr. Moore has prepared the September, FY 2019, School Board Summary Budget Report for your review.
2. *Discussion Item:* Consider reviewing Policy Services Advisory, Volume 30, Number 3 from August, 2018, regarding Policy Advisory Numbers 625-643, as presented.

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board, **this is the first reading** of the proposed policies and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

Policy Advisory No. 625	Policy BCB — Board Member Conflict of Interest Exhibit BCB-E
Policy Advisory No. 626	Policy BE — School Board Meetings
Policy Advisory No. 627	Policy BEDF — Voting Method
Policy Advisory No. 628	Regulation BEDG-R — Minutes
Policy Advisory No. 629	Policy DICA — Budget Forms
Policy Advisory No. 630	Policy DIE — Audits/Financial Monitoring
Policy Advisory No. 631	Policy DJ — Purchasing
Policy Advisory No. 632	Policy DN — School Properties Disposition
Policy Advisory No. 633	Policy FCB — Retirement of Facilities
Policy Advisory No. 634	Policy GCO — Evaluation of Professional Staff Members
Policy Advisory No. 635	Regulation IKE-RB — Promotion and Retention of Students
Policy Advisory No. 636	Policy IL — Evaluation of Instructional Programs
Policy Advisory No. 637	Policy IMD — School Ceremonies and Observances
Policy Advisory No. 638	Policy JEB — Entrance Age Requirements
Policy Advisory No. 639	Policy JICK — Student Bullying/Harassment/Intimidation Violence/Harassment/Intimidation/Bullying Regulation JICK-R Exhibit JICK-EB
Policy Advisory No. 640	Policy JJIB — Interscholastic Sports
Policy Advisory No. 641	Policy JL — Student Wellness Regulation JL-RB
Policy Advisory No. 642	Exhibit JLCB- E — Immunization of Students
Policy Advisory No. 643	Policy JLCD — Medicines/Administering Medicines to Students

Presenter: Ms. Mardi Read, Assistant Superintendent

3. *Discussion item:* Consider reviewing revisions to Regulation IHB-R Special Instructional Programs (Identification and Placement of Exceptional Students), as presented.

RELEVANT INFORMATION:

Regulations and/or Exhibits are attached for review and do not require Governing Board approval.

Presenter: Ms. Mardi Read, Assistant Superintendent

4. *Discussion item:* Consider reviewing revisions to Regulation IMG-R Animals in Schools and the addition of Exhibit IMG-E, Parent/Guardian Permission Form for Therapy Dog Services, as presented.

RELEVANT INFORMATION:

Regulations and/or Exhibits are attached for review and do not require Governing Board approval.

Presenter: Ms. Mardi Read, Assistant Superintendent

5. Meeting Dates:

Regular Study and Voting Session, September 11, 2018 @ 5:00 pm, District Office Boardroom (if needed)

Regular Study and Voting Session, October 2, 2018 @ 5:00 pm, District Office Boardroom

6. Other Dates:

ASBA 42nd Annual Law Conference @ JW Marriott Camelback Inn, September 5-7, 2018.

7. Future Agenda Items

The public is invited to request future agenda items. The request must be in writing on the form provided and turned into the Board Secretary at the beginning of the meeting or prior to the agenda item. The form must provide a very specific agenda item to be considered by the board. The public member may state the agenda item to be considered, however, no description or conversation may take place at this time. The Board may not respond to questions or comments from the public, but may ask the superintendent to respond when appropriate. The Governing Board President or district office designee will contact the person making the request as of the status of the requested future agenda item.

8. ADJOURNMENT