

PRESCOTT UNIFIED SCHOOL DISTRICT
District Office - Board Room, 300 East Gurley Street, Prescott, Arizona

GOVERNING BOARD
REGULAR MEETING
5:00 PM
AUGUST 7, 2018

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



Mission Statement

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

AGENDA

1. **CALL TO ORDER** - President John Mackin
2. **APPROVAL OF AGENDA** - President John Mackin
 - A. Consider approving the agenda as presented.
3. **OPENING CEREMONY**
 - A. Welcome - President John Mackin
 - B. Pledge of Allegiance
4. **APPROVAL OF MINUTES**
 - A. Consider approving the minutes from the Governing Board Regular Study/Voting Session of July 10, 2018, and the Governing Board Special Meeting of July 31, 2018, as presented.

RELEVANT INFORMATION:

Board policy requires approval of minutes.

Presenter: Mr. Joe Howard, Superintendent

5. **PRESENTATIONS**
 - A. PAYP "Party in the Pines" presentation to PUSDEF

 - B. Hannah's Heart

Presenter: Kelly Mattox

- C. Instructional Minute

Presenter: Kelli Bradstreet, Director of Instructional Support

6. **INFORMATION ONLY ITEMS**
 - A. Summary of Current Events
 1. Superintendent
 - a. Current Events, Celebrations, and Recognitions

 - b. August, 2018 PUSD Calendar of Events.
 1. <http://www.prescottschools.com/calendars/>
 2. Governing Board Members

7. **ACTION ITEMS**
 - A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions. Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions, as presented.

RELEVANT INFORMATION:

A copy of the personnel report has been attached for review.

Presenter: Mrs. Christa Simmons, Director of Human Resources

2. Consider approving the donations, as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations. A copy of the donation report has been attached for review.

Presenter: Mr. Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers, as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes requires approval/ratification of all vouchers. A copy of the voucher report has been attached for review.

Presenter: Mr. Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for June 2018, as presented.

RELEVANT INFORMATION:

A copy of the report has been attached for review.

Presenter: Mr. Brian Moore, Chief Financial Officer

B. STUDY AND VOTING SESSION

1. Consider approving an Intergovernmental Agreement between The City of Prescott and Prescott Unified School District for Services of School Resource Officers, as presented.

RELEVANT INFORMATION:

A.R.S. § 15-154 authorizes the District to place peace officers in its schools in accordance with an approved School Safety Program.

The District is required by A.R.S. § 15-341 and A.R.S. § 13-2911 to report to local law enforcement any suspected crimes against persons or property and any incidents that could potentially threaten the safety or security of pupils, teachers or administrators.

The District has identified funding to cover seventy-five percent (75%) of the total

cost for the City to provide one School Resource Officer to provide school resource officer services (“SRO Services”) for Prescott High School, (“PHS”).

The City and the District desire to enter into an agreement whereby the City will identify a sworn, certified police officer to provide SRO Services at PHS during the 2018-2019 school year (the “School Year”).

The District is authorized to enter into the Agreement pursuant to A.R.S. §§15-342 and 11-952. The City is authorized to enter into this Agreement pursuant to A.R.S. § 11-952.

Presenter: Mr. Joseph W. Howard, Superintendent

2. Consider approving a Memorandum of Understanding between Prescott Unified School District Education Foundation and Prescott Unified School District, as presented.

RELEVANT INFORMATION:

Prescott Unified School District Education Foundation and Prescott Unified School District desire to formalize their relationship to achieve an efficient coordination between them to advance the District's public purposes and to foster the educational and cultural programs and services of the District.

A copy of the MOU is attached for review.

Presenter: Mr. Joseph W. Howard, Superintendent

3. Consider approving a Memorandum of Understanding between Prescott College and Prescott Unified School District with respect to the assignment of one AmeriCorps VISTA member, as presented.

RELEVANT INFORMATION:

This is a Memorandum of Understanding regarding the assignment of one AmeriCorps VISTA member within the district to perform services to strengthen and supplement efforts to eliminate poverty and poverty-related human, social and environmental problems, and increase community capacity as specified in the AmeriCorps VISTA Project application and work plans, through September 31, 2019. This MOU requires the district to contribute a total of \$10,000 to support the cost of the placement. The PUSD Board Members approved this cost at the PUSD Board meeting on May 1, 2018.

Presenter: Mr. Joseph W. Howard, Superintendent

4. Consider approving the employment through Yavapai College of a Federal Work Study (FWS) student as a reading tutor at the preschool or elementary levels, as presented.

RELEVANT INFORMATION:

FWS is one type of federal financial aid that comprises a student's financial aid package. FWS funding allows Yavapai College to employ eligible students part time while they attend college at least half time. A requirement of the FWS program is to employ a reading tutor in a preschool or elementary school currently receiving

funding through the Higher Education Act of 1965 (Title 1). Additionally the preschool or elementary school needs to be currently participating in a family literacy or reading literacy program (local, state, federal. ect.).

Applicants are employees of Yavapai College and paid 100% by Yavapai College. Students interested in this position would submit an employment application through Yavapai College's employment database. Applications would then be forwarded to the Organization Rep at PUSD (this could be the direct supervisor of the position) for review and interview process. Successful applicants are then processed through Yavapai College's onboarding process, which includes a background check.

Presenter: Mr. Joseph W. Howard, Superintendent

5. Consider approving an Incoming Loan Agreement between Smoki Museum of American Indian Art and Culture and Prescott Unified School District, as presented.

RELEVANT INFORMATION:

PUSD is in possession of two original Kate Cory paintings. PUSD wishes to loan both paintings to the Smoki Museum on a permanent loan.

Please see information about Kate Cory and the Loan Agreement attached.

Presenter: Mr. Joseph W. Howard, Superintendent

6. Consider approving the School Nurse Placement Salary Schedule 2018-2019, as presented.

RELEVANT INFORMATION:

Each year when a budget is approved, the Governing Board is asked to approve a percentage raise to the placement salary schedules. These percentages are carefully calculated so that our placement salary schedules are competitive, yet at the same time, do not create an issue where new staff comes in at a higher rate than existing staff with similar experience (leapfrogging.)

Presenter: Mr. Brian Moore, Chief Financial Officer

7. Consider approving Policy Services Advisory, Volume 30, Number 2 from June, 2018, regarding Policy Advisory Numbers 616 - 624, as presented.

RELEVANT INFORMATION:

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board, **This is the second reading** of the proposed policies and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

Policy Advisory No. 616 NEW.....Policy DICA — Budget Format
Policy Advisory No. 617..... Policy DIE — Audits/Financial
Monitoring
Policy Advisory No. 618.....Policy DJ — Purchasing
Policy Advisory No. 619.....Policy DJE — Bidding/Purchasing
Procedures

Policy Advisory No. 620.....Policy FEA — Educational Specifications for Construction
 Policy Advisory No. 621.....Policy GBEAA - Staff Conflict of Interest Exhibit - GBEAA-E
 Policy Advisory No. 622.....Regulation IHBA-RB — Special Instructional Programs and Accommodations for Disabled Students
 Policy Advisory No. 623.....Policy JFABB — Admission of Exchange and Foreign Students
 Policy Advisory No. 624.....Policy JL — Student Wellness
 Regulations JL — RA and JL — RB

Presenter: Mr. Joseph W. Howard, Superintendent

8. Consider approving students recommended for early entrance into kindergarten for the 2018-2019 school year, as presented.

RELEVANT INFORMATION: The parents of 4 (four) additional children have requested early entrance into kindergarten. in accordance with Governing Board Policy JEB, Entrance Age Requirements, 4 (four) of the children have participated in early entrance screening using the Brigance Screening Tool. After completing Kindergarten screening, 1 child demonstrates academic, language, and motor skill readiness and is recommended for kindergarten. Screening results have been shared with the parents, building principals, and the Superintendent.

Presenter: Mrs. Mardi Read, Assistant Superintendent

9. Consider approving Sydney Seeley as the Student Representative to serve on the Governing Board for the 2018-2019 school year, as presented.

RELEVANT INFORMATION:
 Every year students are interviewed by the Principal of Prescott High School, along with interested board members, to select a Student Representative to serve on the Governing Board to represent students, as well as giving the student perspective on the resolutions presented to the Governing Board.

Presenter: Mr. Joseph W. Howard, Superintendent

10. Consider electing a Delegate and Alternate Delegate to represent the Governing Board at the 2018 Delegate Assembly scheduled for September 8, 2018, as presented.

RELEVANT INFORMATION:
 The Arizona School Boards Association recommends representation from Arizona school district's Governing Boards at their Annual Delegate Assembly. The Delegate Assembly is scheduled for Saturday, September 8, 2018. Deadline for submitting the names of our Delegate and Alternate Delegate is August 28, 2018.

Presenter: Mr. Joseph W. Howard, Superintendent

C. INFORMATION AND DISCUSSION ITEMS

1. Mr. Moore has prepared the FY 2019 School Board Summary Budget Report for your review.

2. The ASBA recommends that the 2019 Political Agenda be copied and distributed to Governing Board members and placed on the Governing Board Agenda for discussion, and after discussion, instructing the district's Delegates as to the Board's direction in voting on the proposals.

A copy of the 2019 Political Agenda has been attached.

3. Meeting Dates:

Regular Study and Voting Session, August 14, 2018 @ 5:00 pm, District Office Boardroom
(if needed)

Regular Study and Voting Session, September 4, 2018 @ 5:00 pm, District Office Boardroom

4. Future Agenda Items

The public is invited to request future agenda items. The request must be in writing on the form provided and turned into the Board Secretary at the beginning of the meeting or prior to the agenda item. The form must provide a very specific agenda item to be considered by the board. The public member may state the agenda item to be considered, however, no description or conversation may take place at this time. The Board may not respond to questions or comments from the public, but may ask the superintendent to respond when appropriate. The Governing Board President or district office designee will contact the person making the request as of the status of the requested future agenda item.

8. ADJOURNMENT