

**PRESCOTT UNIFIED SCHOOL DISTRICT**  
**District Office - Board Room, 300 East Gurley Street, Prescott, Arizona**

**GOVERNING BOARD**  
**REGULAR MEETING**

**5:00 PM**  
**JUNE 4, 2019**

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



**Mission Statement**

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

**Vision Statement**

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

## AGENDA

1. **CALL TO ORDER** - President Tina Seeley
2. **OPENING CEREMONY**
  - A. Welcome - President Tina Seeley
  - B. Pledge of Allegiance
3. **APPROVAL OF AGENDA** - President Tina Seeley
  - A. Consider approving the agenda as presented.
4. **APPROVAL OF MINUTES**
  - A. Consider approving the minutes from the Governing Board Study and Voting Session of May 7, 2019.

**RELEVANT INFORMATION:**

Board policy requires approval of minutes.

Presenter: Mr. Joe Howard, Superintendent

- B. Consider approving the minutes form the Special Governing Board Study and Voting Session / Executive session of May 24, 2019, as presented.

**RELEVANT INFORMATION:**

Board policy requires approval of minutes.

Presenter: Mr. Joseph W. Howard, Superintendent

5. **PRESENTATIONS**
  - A. PHS CTED Programs of Study Spring, 2019 Update

Presenter: Ms. Jennifer Woods, CTE Coordinator

6. **INFORMATION ONLY ITEMS**

- A. Summary of Current Events
    1. Superintendent
      - a. June, 2019 PUSD Calendar of Events

1. [www.prescottschools.com/calendars](http://www.prescottschools.com/calendars)

2. Governing Board Members

7. **ACTION ITEMS**

- A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

*The resolutions included in the Consent Agenda have been posted in order to waive the*

*reading of the body of the resolutions.* Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Mrs. Christa Simmons, Director of Human Resources

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Mr. Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes requires approval/ratification of all vouchers.

Presenter: Mr. Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for May, 2019, as presented

RELEVANT INFORMATION:

Please see the attached reports.

Presenter: Mr. Brian Moore, Chief Financial Officer

**B. STUDY AND VOTING SESSION**

1. Consider approving an Agreement for Substitute Consolidation between Prescott Unified School District and the Yavapai County School Superintendent through June 30, 2020, as presented.

RELEVANT INFORMATION:

The purpose of this agreement is to increase substitute fill rates and lower costs in relation to the administration of substitutes. YCSS, in agreement with both PUSD and ESI will provide Substitute Coordination Services. The district's legal counsel is currently reviewing this agreement. This agreement will provide the same services for other districts in the quad city area. It will save the district money and will relieve the district of the responsibilities regarding substitutes in the Human Resources Department as Education Services Inc. will take over that responsibility.

Presenter: Mr. Joseph W. Howard, Superintendent

2. Consider approving a renewal agreement to provide a Child Nutrition Program for Sacred Heart through Prescott Unified School District's Food Service Program from July 1, 2019, through June 30, 2020, as presented.

RELEVANT INFORMATION:

Prescott Unified School District has provided this program to Sacred Heart for many years in the past. The agreement provides that the district shall not operate the school meal program at a financial loss and that Sacred Heart will be financially responsible for any deficit in the program.

Presenter: Mr. Brian Moore, Chief Financial Officer

- 3. Consider approving revisions to Governing Board Policy GCO - Evaluation of Professional Staff Members, as presented.

RELEVANT INFORMATION:

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board, **This is the SECOND reading** of the proposed policy and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

Presenter: Ms. Mardi Read, Assistant Superintendent

- 4. Consider approving an out of state travel request from Mr. Mark Goligoski and Mr. Dan Bradstreet to take members of the Pride of Prescott Marching Band and the Prescott High School String Orchestra to Honolulu, Hawaii from December 2, 2019 to December 8, 2019, as presented.

RELEVANT INFORMATION:

Members of the Pride of Prescott Marching Band and the Prescott High School String Orchestra have been invited to Honolulu, Hawaii to participate in honoring the men and women who lost their lives in the attack on Pearl Harbor. Please see letter attached.

Presenter: Mr. Joseph W. Howard, Superintendent

C. **INFORMATION AND DISCUSSION ITEMS**

- 1. Mr. Brian Moore has prepared the FY19 (June) School Board Summary Budget Report for your review.

Presenter: Mr. Brian Moore, Chief Financial Officer

- 2. *Discussion Item:* Consider reviewing Policy Services Advisory, Volume 31, Number 1 from May, 2019, regarding Policy Advisory Numbers 646-650, as presented.

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board, **this is the first reading** of the proposed policies and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

- Policy Advisory No. 646.....Policy DIE - Audits/Financial Monitoring
- Policy Advisory No. 647.....Policy IHAMB-R - Family Life Education
- Policy Advisory No. 648.....Policy JFAA - Admission of Resident

Students - Exhibits JFAA-EA, JFAA-EB  
Policy Advisory No. 649.....Policy JFAB - Admission of Nonresident  
Students - Exhibits JFAB-EA, JFAB-EB  
Policy Advisory No. 650.....Regulation KDB-R - Public Right to  
Know /Freedom of Information.

Presenter: Ms. Mardi Read, Assistant Superintendent

3. Meeting Dates:

Special Study and Voting Session Tuesday, June 25, 2019 @ 5:00 pm.

Regular Study and Voting Session Tuesday, July 9, 2039 @ 5:00 pm.

4. Future Agenda Items

*The public is invited to request future agenda items. The request must be in writing on the form provided and turned into the Board Secretary at the beginning of the meeting or prior to the agenda item. The form must provide a very specific agenda item to be considered by the board. The public member may state the agenda item to be considered, however, no description or conversation may take place at this time. The Board may not respond to questions or comments from the public, but may ask the superintendent to respond when appropriate. The Governing Board President or district office designee will contact the person making the request as of the status of the requested future agenda item.*

**8. ADJOURNMENT**