

PRESCOTT UNIFIED SCHOOL DISTRICT
District Office - Board Room, 300 East Gurley Street, Prescott, Arizona

GOVERNING BOARD
REGULAR MEETING
5:00 PM
JANUARY 8, 2019

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



Mission Statement

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

AGENDA

1. **CALL TO ORDER** - President John Mackin
2. **APPROVAL OF AGENDA** - President John Mackin
 - A. Consider approving the agenda as presented.
3. **OPENING CEREMONY**
 - A. Welcome - President John Mackin
 - B. Pledge of Allegiance
4. **APPROVAL OF MINUTES**
 - A. Consider approving the minutes from the Governing Board Study and Voting Session of December 4, 2018.

RELEVANT INFORMATION:

Board policy requires approval of minutes.

Presenter: Mr. Joe Howard, Superintendent

5. **PRESENTATIONS**

- A. Recognition of Mr. John Mackin - Outgoing Governing Board President

Presenter: Mr. Joe Howard, Superintendent

- B. Instructional Minute

Presenter: Mrs. Kelli Bradstreet

6. **INFORMATION ONLY ITEMS**

- A. Summary of Current Events
 1. Superintendent
 2. Governing Board Members

7. **ACTION ITEMS**

- A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions. Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Mrs. Christa Simmons, Director of Human Resources

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Mr. Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes requires approval/ratification of all vouchers.

Presenter: Mr. Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for December, 2018, as presented

RELEVANT INFORMATION:

Please see the attached reports.

Presenter: Mr. Brian Moore, Chief Financial Officer

B. STUDY AND VOTING SESSION

1. Consider nominations and election for the position of Governing Board President.

RELEVANT INFORMATION:

The Governing Board annually elects a new President according to A.R.S. 15-321. After electing a new Governing Board President, that person will then take over running the meeting.

Presenter: Mr. Joe Howard, Superintendent

2. Consider nominations and election for the position of Governing Board Vice-President.

RELEVANT INFORMATION:

The Governing Board elected to add the position of Vice-President to the Governing Board. This position would serve as a back-up to the President and would not be a President-Elect position. The Vice-President would chair the board meetings in the absence of the President.

Presenter: Mr. Joe Howard, Superintendent

3. Consider approving the day and time for Governing Board meetings for the year 2019.

RELEVANT INFORMATION:

The Governing Board annually shall approve a schedule for meetings for the following year.

See attached meeting schedule.

Presenter: Mr. Joe Howard, Superintendent

4. Consider approving an update to the current Memorandum of Agreement (MOA) between The Air Force Junior Reserve Officer Training Corps (JROTC) and Prescott High School, as presented.

RELEVANT INFORMATION:

The purpose of the agreement is to update the current MOA language . The primary updates are as follows:

- Revamps of the overall format to improve readability
- Removes language requiring the Air Force to furnish Information Technology equipment
- Clarifies that instructor candidate background checks are a function of the school
- Clarifies voluntary student enrollment, plus requirements for continued student enrollment
- Clarifies the Minimum Instructor Pay and Air Force cost share (reimbursement) process
- Requires establishment of organizational email accounts for monthly reimbursement statements
- Adds language explaining the dual chain of responsibility for AFJROTC instructors
- Clarifies the responsibilities of schools as they relate to managing AFJROTC instructors
- Adds language for schools to collect, maintain, report student academic and graduation metrics
- Adds language on continued MOA validity regardless of changes in original signatories

Legal counsel has reviewed this document.

Presenter: Mr. Joe Howard, Superintendent

5. Consider approving a Collaboration Memorandum of Understanding (MOU) between Prescott Unified School District and Northern Arizona Council of Governments (NACOG) Head Start, as presented.

RELEVANT INFORMATION:

The purposes of the Collaboration MOU are:

- To define the coordination and collaboration roles and responsibilities of the Parties and enhance linkages and relationships to achieve a coordinated service system.
- To improve availability and quality of services for children ages three through five and their families by ensuring that all children in the service area have access to quality care and education and that the Parties are planning and

coordinating this access.

The district has had similar MOU's with NACOG Head Start in the past.

Presenter: Mr. Joseph W. Howard, Superintendent

6. Consider approving a Waiver of Conflict regarding a Library Support Agreement, including any additional contracts, intergovernmental agreements, follow-on agreements, amendments, renewals, or extensions, with the Yavapai County Free Library District, as presented.

RELEVANT INFORMATION:

Yavapai County Attorney's Office (YCAO) maintains an attorney-client relationship with the Yavapai County Free Library District and PUSD and may periodically provide legal advice to them. The YCAO recognizes that Prescott Unified School District No. 1 may have independent legal counsel. Nonetheless, the YCAO maintains an attorney-client relationship with Prescott Unified School District No. 1 as the YCAO may periodically provide legal advice to it pursuant to A.R.S. 11-532. PUSD No. 1's "client" status does not change even if it uses independent legal representation. It is also possible that Prescott Unified School District No. 1 may eventually ask the YCAO for legal services concerning this matter. (See letter attached)

Presenter: Mr. Joseph W. Howard, Superintendent

C. INFORMATION AND DISCUSSION ITEMS

1. Mr. Brian Moore has prepared the FY19 (January) School Board Summary Budget Report for your review.

Presenter: Mr. Brian Moore, Chief Financial Officer

2. Meeting Dates: Regular Study & Voting Session, February 5, 2019 @ 5:00 pm, District Office Boardroom.
3. Future Agenda Items
The public is invited to request future agenda items. The request must be in writing on the form provided and turned into the Board Secretary at the beginning of the meeting or prior to the agenda item. The form must provide a very specific agenda item to be considered by the board. The public member may state the agenda item to be considered, however, no description or conversation may take place at this time. The Board may not respond to questions or comments from the public, but may ask the superintendent to respond when appropriate. The Governing Board President or district office designee will contact the person making the request as of the status of the requested future agenda item.

8. ADJOURNMENT