

# Minutes of the Governing Board Regular Study and Voting Session

**September 3, 2019  
Prescott Unified School District  
Governing Board**

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A Regular Study and Voting Session of the Governing Board of Prescott Unified School District was held Tuesday, September 3, 2019, beginning at 5:00 PM in the District Office - Board Room, 300 East Gurley Street, Prescott, Arizona.

All supporting documents/attachments and recorded minutes can be found by visiting our website:

<https://www.prescottschools.com>

Video of this meeting can be viewed using the following link:

<https://youtu.be/5a1Rt6Ogf-E>

Board Members Present:

- President Tina Seeley
- Dr. Scott Hicks
- Mr. John Mackin
- Mrs. Deb Dillon
- Dr. Connie Donovan

Others Present:

- Mr. Joseph W. Howard, Superintendent
- Ms. Mardi Read, Assistant Superintendent
- Mr. Brian Moore, Chief Financial Officer
- Mrs. Sarah Torres, Admin. Assistant to Governing Board
- Miss Madison Jackson, Student Representative

1. **CALL TO ORDER** - President Tina Seeley called the meeting to order at 5:00  
00:00:01 pm.

2. **OPENING CEREMONY**  
00:00:14

A. Welcome - President Tina Seeley

B. Pledge of Allegiance - Madison Jackson led the audience in the Pledge of  
Allegiance

3. **APPROVAL OF AGENDA** - President Tina Seeley  
00:00:43

A. Consider approving the agenda as presented.

Dr. Scott Hicks moved that the Governing Board approve the agenda as presented. Mrs. Deb Dillon seconded the motion.

President Tina Seeley voted Aye, Dr. Scott Hicks voted Aye, Mr. John Mackin voted Aye, Mrs. Deb Dillon voted Aye and Dr. Connie Donovan voted Aye.

The motion carried 5-0.

#### **4. APPROVAL OF MINUTES**

00:01:09

- A. Consider approving the minutes from the Governing Board Study and Voting Session of August 6, 2019, as presented.

Mrs. Deb Dillon moved that the Governing Board approve the minutes from the Governing Board Study and Voting Session of August 6, 2019, as presented. Mr. John Mackin seconded the motion.

President Tina Seeley voted Aye, Dr. Scott Hicks voted Aye, Mr. John Mackin voted Aye, Mrs. Deb Dillon voted Aye and Dr. Connie Donovan voted Aye.

The motion carried 5-0.

#### **5. PRESENTATIONS**

00:01:45

- A. Prescott Frontier Rotary - Grapes for Grades Check Presentation to PUSD

00:01:52 Presenter: Frontier Rotary Members

- B. Swearing In of AmeriCorps Vistas

00:05:53 Presenter: Mardi Read, Assistant Superintendent

- C. UPDATE - Global Education in PUSD

00:11:11 Presenter: Mrs. Cathleen Cherry, PHS Teacher

#### **6. INFORMATION ONLY ITEMS**

00:20:08

- A. Summary of Current Events

- 1. Superintendent

- a. September, 2019 PUSD Calendar of Events  
[www.prescottschools.com/calendars](http://www.prescottschools.com/calendars)

- 2. Governing Board Members

#### **7. ACTION ITEMS**

00:26:21

- A. **CONSENT AGENDA** - Consider approving the Consent Agenda as presented.
1. Consider approving the certified and classified personnel actions as presented.
  2. Consider approving the donations as presented.
  3. Consider ratifying the vouchers as presented.
  4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for August, 2019, as presented

Mr. John Mackin moved that the Governing Board approve the Consent Agenda as presented. Dr. Scott Hicks seconded the motion.

President Tina Seeley voted Aye, Dr. Scott Hicks voted Aye, Mr. John Mackin voted Aye, Mrs. Deb Dillon voted Aye and Dr. Connie Donovan voted Aye.

The motion carried 5-0.

B. **STUDY AND VOTING SESSION**

00:26:53

1. Consider approval of reconfiguration of PHS front door entrance and perimeter fencing to complete Prescott High School single point entry project at approximately \$65,000, to be funded from the building sales account.

Dr. Connie Donovan moved that the Governing Board approve the reconfiguration of PHS front door entrance and perimeter fencing to complete Prescott High School single point entry project at approximately \$65,000, to be funded from the building sales account. Mrs. Deb Dillon seconded the motion.

President Tina Seeley voted Aye, Dr. Scott Hicks voted Aye, Mr. John Mackin voted Aye, Mrs. Deb Dillon voted Aye and Dr. Connie Donovan voted Aye.

The motion carried 5-0.

2. Consider approving and Intergovernmental Agreement between Yavapai County Free Library District and Prescott Unified School District No. 1, as presented.

00:48:51

Mrs. Deb Dillon moved that the Governing Board approve an Intergovernmental Agreement between Yavapai County Free Library District and Prescott Unified School District No. 1, as presented. Dr. Connie Donovan seconded the motion.

President Tina Seeley voted Aye, Dr. Scott Hicks voted Aye, Mr. John Mackin voted Aye, Mrs. Deb Dillon voted Aye and Dr. Connie Donovan voted Aye.

The motion carried 5-0.

- 00:53:15 3. Consider approving an out of state travel request from Mr. Mark Goligoski, PHS Principal for Mrs. Erin Sobo, PHS Choir Teacher, to take students from PHS Women's Choir and PHS Chamber Singers to Carnegie Hall from March 6, 2020 to March 9, 2020, as presented.

Dr. Connie Donovan moved that the Governing Board approve and out of state travel request from Mr. Mark Goligoski, PHS Principal for Mrs. Erin Sobo, PHS Choir Teacher, to take students from PHS Women's Choir and PHS Chamber Singers to Carnegie Hall from March 6, 2020 to March 9, 2020, as presented. Dr. Scott Hicks seconded the motion.

President Tina Seeley voted Aye, Dr. Scott Hicks voted Aye, Mr. John Mackin voted Aye, Mrs. Deb Dillon voted Aye and Dr. Connie Donovan voted Aye.

The motion carried 5-0.

- 0:57:01 4. Consider approving Mr. Rick Bradshaw to serve as designated Hearing Officer, and Mrs. Stephanie Hillig as alternate Hearing Officer, for student long-term suspension hearings for the 2019-2020 school year, as presented.

Dr. Scott Hicks moved that the Governing Board approve Mr. Rick Bradshaw to serve as designated Hearing Officer, and Mrs. Stephanie Hillig as alternate Hearing Officer, for student long-term suspension hearings for the 2019-2020 school year, as presented. Mrs. Deb Dillon seconded the motion.

President Tina Seeley voted Aye, Dr. Scott Hicks voted Aye, Mr. John Mackin voted Aye, Mrs. Deb Dillon voted Aye and Dr. Connie Donovan voted Aye.

The motion carried 5-0.

### **C. INFORMATION AND DISCUSSION ITEMS**

00:59:06

- 00:59:12 1. Mr. Brian Moore has prepared the School Board Summary Budget Report for your review.
- 01:01:12 2. *Discussion Item:* Consider reviewing Policy Services Advisory, Volume 31, Number 2 from August, 2019, regarding Policy Advisory Numbers 651-669, as presented. This was the first read.

3. *Discussion Item:* ASBA Governing Board Self-Evaluation - At the August 01:07:00 6, 2019 Governing Board Meeting, Board Members gave direction to participate in a Governing Board Self-Evaluation conducted by Arizona School Boards Association (ASBA). It was discussed and mutually agreed that Option 3 is the best option for PUSD.

**OPTION 3:** Detailed report with ASBA expert facilitation during a 3 hour session will help you drill down deeper and identify areas of focus for improved governance. Cost \$125 per hour for trainer plus expenses. Includes free detailed report.

Today, Governing Board Members are being asked to choose a training date that works best with their schedules. Once a training date is decided, ASBA will work backwards to set a time frame for the board and superintendent to take the survey. The board and superintendent are given 10-14 days to complete the survey. The online self-evaluation tool/survey will take about 10-20 minutes to complete.

The following date and time was set: No date or time was set at this meeting. The Board gave Mrs. Sarah Torres direction to send available dates to them via email. President Tina Seeley mentioned having a fall Board Retreat to participate in the training.

4. **Meeting Dates:**

01:11:02 ASBA 43rd Annual Law Conference - September 4-6, 2019 @ the JW Marriott Camelback Inn.

ASBA 2019 Delegate Assembly - September 7, 2019 @ the JW Marriott Camelback Inn.

Regular Study and Voting Session Tuesday, October 1, 2019 @ 5:00 pm in the District Office Boardroom.

5. Future Agenda Items: October 15, 2019 - Special Meeting for one agenda item from Mr. Brian Moore regarding PUSD expenditures and revenue.

8. **ADJOURNMENT – Hearing no objections, President Tina Seeley**

01:12:23 **adjourned the meeting at 6:12:23 pm.**

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Governing Board Member