

PRESCOTT UNIFIED SCHOOL DISTRICT
District Office - Board Room, 300 East Gurley Street, Prescott, Arizona

GOVERNING BOARD
REGULAR MEETING
5:00 PM
SEPTEMBER 3, 2019

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



Mission Statement

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

AGENDA

1. **CALL TO ORDER** - President Tina Seeley
2. **OPENING CEREMONY**
 - A. Welcome - President Tina Seeley
 - B. Pledge of Allegiance
3. **APPROVAL OF AGENDA** - President Tina Seeley
 - A. Consider approving the agenda as presented.
4. **APPROVAL OF MINUTES**
 - A. Consider approving the minutes from the Governing Board Study and Voting Session of August 6, 2019, as presented.

RELEVANT INFORMATION:

Board policy requires approval of minutes.

Presenter: Mr. Joe Howard, Superintendent

5. **PRESENTATIONS**

- A. Prescott Frontier Rotary - Grapes for Grades Check Presentation to PUSD

Presenter: Frontier Rotary Members

- B. Swearing In of AmeriCorps Vistas

Presenter: Mardi Read, Assistant Superintendent

- C. UPDATE - Global Education in PUSD

Presenter: Mrs. Cathleen Cherry, PHS Teacher

6. **INFORMATION ONLY ITEMS**

- A. Summary of Current Events

1. Superintendent

- a. September, 2019 PUSD Calendar of Events - www.prescottschools.com/calendars

2. Governing Board Members

7. **ACTION ITEMS**

- A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions. Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Mrs. Christa Simmons, Director of Human Resources

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Mr. Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes requires approval/ratification of all vouchers.

Presenter: Mr. Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for August, 2019, as presented

RELEVANT INFORMATION:

Please see the attached reports.

Presenter: Mr. Brian Moore, Chief Financial Officer

B. STUDY AND VOTING SESSION

1. Consider approval of reconfiguration of PHS front door entrance and perimeter fencing to complete Prescott High School single point entry project at approximately \$65,000, to be funded from the building sales account.

RELEVANT INFORMATION:

Administration has been working toward single point entries on all campuses for several years. Single point entry is a modern concept associated with maximizing buildings for school safety, where during school hours, the public can enter through only one area. Many of these projects are approached incrementally as funding allows, and administration is always moving forward toward this concept. Older buildings and different campuses offer different challenges. Due to the larger cost of this total completion, at PHS, administration is seeking board approval.

Presenter: Mr. Joseph W. Howard, Superintendent

2. Consider approving and Intergovernmental Agreement between Yavapai County Free Library District and Prescott Unified School District No. 1, as presented.

RELEVANT INFORMATION:

This is a renewal agreement and has been reviewed and approved by PUSD counsel. A copy is attached for your reference.

Presenter: Mr. Joseph W. Howard, Superintendent

3. Consider approving an out of state travel request from Mr. Mark Goligoski, PHS Principal for Mrs. Erin Sobo, PHS Choir Teacher, to take students from PHS Women's Choir and PHS Chamber Singers to Carnegie Hall from March 6, 2020 to March 9, 2020, as presented.

RELEVANT INFORMATION:

WHO: Coordinator - Erin Sobo, 28 Choir students, plus at least 5 chaperones. Students involved are in the top 2 PHS Choirs - Chamber Singers and the Women's Choir. Total will be about 35 travelers.

WHAT/PURPOSE: The choral students will be performing 6-8 musical selections (octavos) with other choirs around the country in Carnegie Hall on Sunday, March 8th led by nationally known conductors. This event through Manhattan Concert Productions was chosen because this tour group offered two different experiences: One choral ensemble for women's voices (PHS Women's Choir) and another for mixed voices (PHS Chamber Singers). There will be workshops and rehearsals on Friday, Saturday, and Sunday plus some time to sight see. Planned events are seeing a Broadway musical and the "Top of the Rock" observation deck.

WHEN: Flying out of Phoenix Sky Harbor early on Friday, March 6th and returning Monday, March 9th. This falls on the first weekend of Spring Break so the students will only miss one day of class. The flights will be booked in October-November. Accommodations: Three nights in a Midtown Manhattan hotel (Westin Times Square, Hilton New York, Sheraton New York or similar)

COST: \$1189/per performer with quad occupancy (\$739/per chaperone with quad occupancy) plus flight and food. Estimated total is no more than \$2000.

Presenter: Mr. Mark Goligoski, PHS Principal

4. Consider approving Mr. Rick Bradshaw to serve as designated Hearing Officer, and Mrs. Stephanie Hillig as alternate Hearing Officer, for student long-term suspension hearings for the 2019-2020 school year, as presented.

RELEVANT INFORMATION: Governing Board Policy JKD outlines procedures to be used for long-term suspension hearings. The above named hearing officer(s) has been trained to serve in this position. Approval of this hearing officer(s) places the district in compliance with current Governing Board Policy. Our district holds a reciprocal agreement with HUSD for hearing officers.

Presenter: Mr. Joe Howard, Superintendent

C. INFORMATION AND DISCUSSION ITEMS

1. Mr. Brian Moore has prepared the School Board Summary Budget Report for your review.

Presenter: Mr. Brian Moore, Chief Financial Officer

2. *Discussion Item:* Consider reviewing Policy Services Advisory, Volume 31, Number

2 from August, 2019, regarding Policy Advisory Numbers 651-669, as presented.

RELEVANT INFORMATION:

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board, **this is the first reading** of the proposed policies and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

- Policy Advisory No. 651 Policy BEDH — Public Participation at Board Meetings
- Policy Advisory No. 652 Policy DJE — Bidding/Purchasing Procedures
- Policy Advisory No. 653 Policy GBEA — Staff Ethics
- Policy Advisory No. 654 Policy GBEB — Staff Conduct
Regulation GBEB-R
- Policy Advisory No. 655 NEW Policy GBEFA — Staff Use of Digital Wireless Communications or Electronic Devices While Operating a Motor Vehicle
- Policy Advisory No. 656 Policy GBI — Staff Participation in Political Activities
- Policy Advisory No. 657 Policy GCF — Professional Staff Hiring
- Policy Advisory No. 658 Policy GCFC — Professional Staff Certification and Credentialing Requirements (Fingerprinting Requirements)
Exhibit GCFC-E
- Policy Advisory No. 659 Policy GCO — Evaluation of Professional Staff Members
- Policy Advisory No. 660 Policy GDF — Support Staff Hiring
- Policy Advisory No. 661 Policy GDFA — Support Staff Qualifications and Requirements (Fingerprinting Requirements)
Exhibit GDFA-E
- Policy Advisory No. 662 Policy IHA— Basic Instructional Program
Exhibit IHA-E
- Policy Advisory No. 663 NEW Policy IHAMD— Instruction and Training in Suicide Prevention
- Policy Advisory No. 664 Policy IKF— Graduation Requirements
- Policy Advisory No. 665 Policy JICA — Student Dress
Regulation JICA-R
- Policy Advisory No. 666 Policy JIH — Student Interrogations, Searches and Arrests
- Policy Advisory No. 667 Policy JLCD — Medicines/Administering Medicines to Students
- Policy Advisory No. 668 NEW Policy JLDAC — Screening/Testing of

Students (Vision Screening for Children)
Policy Advisory No. 669 Policy JLF — Reporting Child Abuse/Child
Protection

Presenter: Ms. Mardi Read, Assistant Superintendent

3. *Discussion Item:* ASBA Governing Board Self-Evaluation - At the August 6, 2019 Governing Board Meeting, Board Members gave direction to participate in a Governing Board Self-Evaluation conducted by Arizona School Boards Association (ASBA). It was discussed and mutually agreed that Option 3 is the best option for PUSD.

OPTION 3: Detailed report with ASBA expert facilitation during a 3 hour session will help you drill down deeper and identify areas of focus for improved governance. Cost \$125 per hour for trainer plus expenses. Includes free detailed report.

Today, Governing Board Members are being asked to choose a training date that works best with their schedules. Once a training date is decided, ASBA will work backwards to set a time frame for the board and superintendent to take the survey. The board and superintendent are given 10-14 days to complete the survey. The online self-evaluation tool/survey will take about 10-20 minutes to complete.

4. **Meeting Dates:**

ASBA 43rd Annual Law Conference - September 4-6, 2019 @ the JW Marriott Camelback Inn.

ASBA 2019 Delegate Assembly - September 7, 2019 @ the JW Marriott Camelback Inn.

Regular Study and Voting Session Tuesday, October 1, 2019 @ 5:00 pm in the District Office Boardroom.

5. Future Agenda Items

The public is invited to request future agenda items. The request must be in writing on the form provided and turned into the Board Secretary at the beginning of the meeting or prior to the agenda item. The form must provide a very specific agenda item to be considered by the board. The public member may state the agenda item to be considered, however, no description or conversation may take place at this time. The Board may not respond to questions or comments from the public, but may ask the superintendent to respond when appropriate. The Governing Board President or district office designee will contact the person making the request as of the status of the requested future agenda item.

8. **ADJOURNMENT**