

# Minutes of the Governing Board Special Study & Voting Session

**June 25, 2019**  
**Prescott Unified School District**  
**Governing Board**

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A Special Study & Voting Session of the Board of Governing Board of Prescott Unified School District was held Tuesday, June 25, 2019, beginning at 5:00 PM in the District Office - Board Room, 300 East Gurley Street, Prescott, Arizona.

All supporting documents/attachments and recorded minutes can be found by visiting our website:

<https://www.prescottschools.com>

Board Members Present:                   President Tina Seeley  
  Mrs. Deb Dillon  
  Mr. John Mackin (Via Telephone)

Others Present:                               Ms. Mardi Read, Assistant Superintendent  
  Mr. Brian Moore, Chief Financial Officer  
  Mrs. Sarah Torres, Adm. Assistant to the Board

1. **CALL TO ORDER** - President Tina Seeley called the meeting to order at 5:16  
0:00:01 pm

2. **OPENING CEREMONY**  
0:00:04

A. Welcome - President Tina Seeley

B. Pledge of Allegiance - President Tina Seeley led the Pledge of Allegiance.

3. **APPROVAL OF AGENDA**  
0:00:41

A. Consider approving the agenda as presented.

Mrs. Deb Dillon moved that the Governing Board approve the agenda as presented. President Tina Seeley seconded the motion.

President Tina Seeley voted Aye, Mrs. Deb Dillon voted Aye and Mr. John Mackin voted Aye. The motion carried 3-0.

#### 4. ACTION ITEMS

0:01:21

- A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

*The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.*

Consider approving the Consent Agenda as presented.

Mrs. Deb Dillon moved that the Governing Board approve the Consent Agenda, as presented. President Tina Seeley seconded the motion.

President Tina Seeley voted Aye, Mrs. Deb Dillon voted Aye and Mr. John Mackin voted Aye. The motion carried 3-0.

1. Consider approving the following: Arizona State Procurement, Mohave Educational Services, Government Procurement Alliance (1GPA), TCPN, U.S. Communities, and Strategic Alliance of Volume Expenditures (SAVE) contracts and their awarded vendors for the 2019-2020 school year.
2. Consider approving the appointment of Mr. Brian Moore as the Treasurer and Mrs. Kathy Wallner as the Assistant Treasurer of Student Activities for Prescott Unified School District for the 2019-2020 school year.
3. Consider approving Mr. Joe Howard, Superintendent; Ms. Mardi Read, Assistant Superintendent; Mr. Brian Moore, Chief Financial Officer, as designated persons authorized by the Governing Board to use "emergency procurement" for goods and services when an emergency condition exists for the 2019-2020 school year.
4. Consider approving Mr. Joe Howard, Superintendent; Ms. Mardi Read, Assistant Superintendent; Mr. Brian Moore, Chief Financial Officer; and Ms. Connie Goode, Director of Purchasing, as designated persons authorized by the Governing Board, when competitive sealed bidding is either not practicable or not advantageous to the district, to issue written determinations to solicit competitive sealed proposals, multi-term contracts, factors for alternative project delivery methods for construction services, or non-construction contracts requiring bid or contract security for the 2019-2020 school year.
5. Consider approving renewal membership and current rates with The Arizona School Alliance for Workers' Compensation, Inc. through June 1, 2020, as presented.

6. Consider approving the use of the list of vendors as Sole Source procurement for the 2019-2020 school year as presented.
7. Consider approving the District's current bank accounts and authorized signers for the 2019-2020 school year as presented.
8. Consider the Approval of a Resolution authorizing the execution of warrants between board meetings, as presented.
9. Consider approving the authorization of line item Maintenance and Operation (M&O) expenditures in excess of the budget but within the total M&O budget for fiscal year 2019-2020 as presented.
10. Consider approving an Intergovernmental Agreement between Yavapai County Education Service Agency and Prescott Unified School District for fiscal year 2019-2020 to provide Nursing Services to our district if there is a need, as presented.

B. PUBLIC HEARING

0:02:45

1. Consider recessing the regular meeting to hold a Public Hearing to discuss the Proposed Budget for 2019-2020.

There were not requests to speak.

2. Consider adjourning the Public Hearing and reconvening to Regular Session.

C. STUDY AND VOTING SESSION

0:03:10

1. Consider the review and approval of the Proposed Budget for 2019-2020.

Mrs. Deb Dillon moved that the Governing Board review and approve the proposed Budget for 2019-2020, as presented. Mr. John Mackin seconded the motion.

President Tina Seeley voted Aye, Mrs. Deb Dillon voted Aye and Mr. John Mackin voted Aye. The motion carried 3-0.

D. INFORMATION AND DISCUSSION ITEMS

0:04:14

1. Mr. Moore has prepared the FY 2019 School Board Summary Budget Report for your review.
2. Meeting Dates: Regular Study and Voting Session, July 9, 2019 @ 5:00 pm, District Office Boardroom.
3. Future Agenda Items – Mr. John Mackin noted, there is a Summer course at PHS which helps students transition to employment, a program that has been

going on at PHS for some kids with special needs. I think it would be awesome to maybe have a presentation from the kids that attended at either our August, September or October meeting.

President Tina Seeley noted, please let Sarah know ASAP if you are able to attend the ASBA Law Conference.

**5. ADJOURNMENT – President Tina Seeley adjourned the meeting at 0:07:12 5:23pm.**