

PRESCOTT UNIFIED SCHOOL DISTRICT
District Office - Board Room, 300 East Gurley Street, Prescott, Arizona

GOVERNING BOARD
REGULAR MEETING
5:00 PM
OCTOBER 1, 2019

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



Mission Statement

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

AGENDA

1. **CALL TO ORDER** - President Tina Seeley
2. **OPENING CEREMONY**
 - A. Welcome - President Tina Seeley
 - B. Pledge of Allegiance
3. **APPROVAL OF AGENDA** - President Tina Seeley
 - A. Consider approving the agenda as presented.
4. **APPROVAL OF MINUTES**
 - A. Consider approving the minutes from the Governing Board Study and Voting Session of September 3, 2019, and minutes from the Governing Board Special Meeting from September 20, 2019, as presented.

RELEVANT INFORMATION:

Board policy requires approval of minutes.

Presenter: Mr. Joe Howard, Superintendent

5. **PRESENTATIONS**

- A. TSW & TTE Presentation

Presenter: Mrs. Terry Gorman, ESS Director

- B. CITW Presentation

Presenter: Mrs. Kelli Bradstreet, Director of Instructional Support & Instructional Coaches

- C. AZMerit

Presenter: Ms. Mardi Read, Assistant Superintendent

- D. Update of the Progress of Capital Improvements Financed through Bonding and status of override.

RELEVANT INFORMATION:

Each school district that issues bonds under this section is required to hold a public meeting each year between September 1 and October 31, until the bond proceeds are spent, at which time an update of the progress of capital improvements financed through bonding is discussed and at which time the public is permitted an opportunity to comment. At a minimum, the update shall include a comparison of the current status and the original projections on the construction of capital improvements, the costs of capital improvements and the costs of capital improvements in progress or completed since the prior meeting and the future capital bonding plans of the school district. The school district shall include in the public meeting a discussion of the school district's use of state capital aid and voter-approved capital overrides in funding capital improvements, if any.

Presenter: Mr. Brian Moore, Chief Financial Officer / BOSC Committee

6. INFORMATION ONLY ITEMS

A. Summary of Current Events

1. Superintendent
 - a. October, 2019 PUSD Calendar of Events
 1. www.prescottschools.com/calendars

2. Governing Board Members

7. ACTION ITEMS

A. PUBLIC HEARING

1. Consider recessing the regular meeting to hold a Public Hearing to discuss the Bond/Override progress.
2. Consider adjourning the Public Hearing and reconvening to Regular Session

B. CONSENT AGENDA - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions. Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Mrs. Christa Simmons, Director of Human Resources

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Mr. Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes requires approval/ratification of all vouchers.

Presenter: Mr. Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for September, 2019, as presented

RELEVANT INFORMATION:

Please see the attached reports.

Presenter: Mr. Brian Moore, Chief Financial Officer

- 5. Consider approving the use of Manhattan Concert Productions as Sole Source procurement for the 2019-2020 school year, as presented.

RELEVANT INFORMATION:

Procurement guidelines require the Governing Board to approve vendors that are utilized as "Sole Source." Sole Source is when no reasonable alternative exists.

Presenter: Mr. Brian Moore, Chief Financial Officer

C. STUDY AND VOTING SESSION

- 1. Consider adopting Policy Services Advisory, Volume 31, Number 2 from August, 2019, regarding Policy Advisory Numbers 651-669, as presented.

RELEVANT INFORMATION:

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board, **this is the second reading** of the proposed policies and the Board is being asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

- Policy Advisory No. 651 Policy BEDH — Public Participation at Board Meetings
- Policy Advisory No. 652 Policy DJE — Bidding/Purchasing Procedures
- Policy Advisory No. 653 Policy GBEA — Staff Ethics
- Policy Advisory No. 654 Policy GBEB — Staff Conduct
Regulation GBEB-R
- Policy Advisory No. 655 NEW Policy GBEFA — Staff Use of Digital Wireless Communications or Electronic Devices While Operating a Motor Vehicle
- Policy Advisory No. 656 Policy GBI — Staff Participation in Political Activities
- Policy Advisory No. 657 Policy GCF — Professional Staff Hiring
- Policy Advisory No. 658 Policy GCFC — Professional Staff Certification and Credentialing Requirements (Fingerprinting Requirements)
Exhibit GCFC-E
- Policy Advisory No. 659 Policy GCO — Evaluation of Professional Staff Members
- Policy Advisory No. 660 Policy GDF — Support Staff Hiring
- Policy Advisory No. 661 Policy GDFA — Support Staff

Qualifications and Requirements (Fingerprinting Requirements)
 Exhibit GDFA-E
 Policy Advisory No. 662 Policy IHA— Basic Instructional Program
 Exhibit IHA-E
 Policy Advisory No. 663 NEW Policy IHAMD— Instruction and Training in Suicide Prevention
 Policy Advisory No. 664 Policy IKF— Graduation Requirements
 Policy Advisory No. 665 Policy JICA — Student Dress Regulation JICA-R
 Policy Advisory No. 666 Policy JIH — Student Interrogations, Searches and Arrests
 Policy Advisory No. 667 Policy JLCD — Medicines/Administering Medicines to Students
 Policy Advisory No. 668 NEW Policy JLDAC — Screening/Testing of Students (Vision Screening for Children)
 Policy Advisory No. 669 Policy JLF — Reporting Child Abuse/Child Protection

Presenter: Ms. Mardi Read, Assistant Superintendent

2. Consider approving Addendum #1 to the FY 2019-2020 Intergovernmental Agreement for Special Education Services between Prescott Unified School District #1 and Yavapai County, as presented.

RELEVANT INFORMATION:

The Intergovernmental agreement for Special Education Services between Prescott Unified School District and Yavapai County was approved by the PUSD Governing Board on June 25, 2019. The parties wish to amend Sections 4 and 5 of this IGA in their entirety. Both documents are attached for your review.

Presenter: Mr. Joseph W. Howard, Superintendent

3. Consider approving the updated 2019/2020 K-8 Student and Extracurricular Fee Schedule, as presented.

RELEVANT INFORMATION:

Taylor Hicks is adding a new \$30 class fee to be used to purchase a reading intervention software license.

Presenter: Mr. Brian Moore, Chief Financial Officer

4. Consider approving an out-of-country travel request from Mr. Mark Goligoski, PHS Principal for Mr. Robert Ernst, German and English Teacher to take students to Zeitz, Germany, as presented.

RELEVANT INFORMATION:

This trip allows PHS students to participate in the Prescott-Zeitz Sister City Exchange Program along with students from Bradshaw High School. There will be approximately 6-8 PHS students on this trip. They will be staying with host families in

Zeitz, Germany, attending daily classes in a Zeitz high school, giving presentations on life in Prescott, and taking day trips to nearby cities to deepen their German language skills, explore German culture, and serve as cultural ambassadors from the Prescott Area. Mark Goligoski, PHS Principal; Kort Miner Bradshaw High School Principal; and Robert Ernst, German Teacher at PHS, will serve as chaperones on this trip. Plane flights will be conducted through a district travel agent. The itinerary in Germany is organized by our colleagues in Zeitz. The cost of the plane fare for students will be sponsored and subsidized by a donation from the Prescott-Zeitz Sister City organization as well as tax credit funds. In addition, the German Club at PHS will raise the rest of the money themselves. Room, board, and travel in Germany will be taken care of by the Sister-City Organization in Zeitz and by the Zeitz host families. The trip is from May 28, 2020 - June 16, 2020.

Presenter: Mr. Mark Goligoski, PHS Principal

5. Consider approving an out-of-state travel request from Mr. Mark Goligoski, PHS Principal for Mr. Chris Predmore to take Auto Shop students to the 2019 SEMA Show in Las Vegas, Nevada, from November 3 - November 9, 2019, as presented.

RELEVANT INFORMATION:

Mr. Chris Predmore, Auto Shop Teacher at Prescott High School would like to take 11 students and 2 to 3 chaperons to Las Vegas, NV for the 2019 SEMA Show, leaving November 3, 2019 and returning November 9, 2019. Mr. Predmore will take 1 Activity bus. All students will need to have a grade of C or higher in all classes by Oct 28, 2019. Students will be responsible for funding their food throughout the trip. For Hotel accommodations, the Students and Chaperons will stay at either the Luxor or Circus Circus, in Las Vegas, Nevada.

Presenter: Mr. Mark Goligoski, PHS Principal

D. INFORMATION AND DISCUSSION ITEMS

1. *Discussion Item:* Based on the AZMerit presentation, what other data is the Board interested in having presented? We will have one school present their school plans and trilaterals starting at the November 5, 2019 Governing Board Meeting.

Presenter: Mr. Joseph W. Howard, Superintendent

2. *Discussion Item:* Discuss next steps with Governing Board about evaluation/goal process.
3. Mr. Brian Moore has prepared the School Board Summary Budget Report for your review.

Presenter: Mr. Brian Moore, Chief Financial Officer

4. Future Agenda Items

The public is invited to request future agenda items. The request must be in writing on the form provided and turned into the Board Secretary at the beginning of the meeting or prior to the agenda item. The form must provide a very specific agenda item to be considered by the board. The public member may state the agenda item to be

considered, however, no description or conversation may take place at this time. The Board may not respond to questions or comments from the public, but may ask the superintendent to respond when appropriate. The Governing Board President or district office designee will contact the person making the request as of the status of the requested future agenda item.

5. **Meeting Dates:**

ASBA, Yavapai County Meeting, Wednesday, October 2, 2019 @ 4:00 pm, Humboldt Unified School District offices.

Special Study and Voting Session Tuesday, October 15, 2019 @ 5:00 pm in the PUSD District Office Boardroom.

Regular Study and Voting Session Tuesday, November 5, 2019 @ 5:00 pm in the PUSD District Office Boardroom.

8. **ADJOURNMENT**