

**PRESCOTT UNIFIED SCHOOL DISTRICT**  
**District Office - Board Room, 300 East Gurley Street, Prescott, Arizona**

**GOVERNING BOARD**  
**REGULAR MEETING**  
**5:00 PM**  
**MARCH 3, 2020**

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



**Mission Statement**

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

**Vision Statement**

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

## AGENDA

### 1. STRATEGIC PLAN COLOR KEY:

**STUDENT ACHIEVEMENT**

**CULTURE**

**COMMUNITY AND STAKEHOLDER RELATIONSHIPS**

**ENROLLMENT**

**RESOURCE ACCOUNTABILITY**

### 2. CALL TO ORDER - President Scott Hicks

### 3. OPENING CEREMONY

A. Welcome - President Scott Hicks

B. Pledge of Allegiance

### 4. APPROVAL OF AGENDA - President Scott Hicks

A. Consider approving the agenda, as presented.

### 5. APPROVAL OF MINUTES

A. Consider approving the minutes from the Governing Board Regular Study and Voting Session of February 4, 2020, as presented.

RELEVANT INFORMATION:

Board policy requires approval of minutes.

Presenter: Mr. Joseph W. Howard, Superintendent

B. Consider approving the minutes from the Governing Board Retreat and Special Study and Voting Session of February 21, 2020, as presented.

RELEVANT INFORMATION:

Board policy requires approval of minutes.

Presenter: Mr. Joseph W. Howard, Superintendent

### C. PRESENTATIONS

#### 1. Yavapai Healthy Schools Presentation

Presenter: Susana Delgado, Yavapai County Health Department

#### 2. Granite Mountain School Data Presentation

Presenter: Mrs. Teres Bruso, GMS Principal

3. **PHS Jazz CD Presentation**

Presenter: Mr. Dan Bradstreet, PHS

6. **INFORMATION ONLY ITEMS**

A. Summary of Current Events

1. Superintendent
  - a. February, 2020 PUSD Calendar of Events
    1. [www.prescottschools.com/calendars](http://www.prescottschools.com/calendars)

2. Governing Board Members

7. **ACTION ITEMS**

- A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

*The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.*

Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Mrs. Christa Simmons, Director of Human Resources

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Mr. Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes requires approval/ratification of all vouchers.

Presenter: Mr. Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for January, 2020, as presented

RELEVANT INFORMATION:

Please see the attached reports.

Presenter: Mr. Brian Moore, Chief Financial Officer

5. Consider approving a Waiver of Conflict regarding agreements with Yavapai County through the Yavapai County School Superintendent entered into during Fiscal Year 2020-2021 concerning; E-Rate, Substitute Teacher Consolidation, Data housing and Nursing, therapy (including, but not limited to, physical, occupational, and speech), psychology, counseling, behavioral health, autism screening, and special education, as presented.

RELEVANT INFORMATION:

Yavapai County Attorney's Office (YCAO) maintains an attorney-client relationship with YCSS and PUSD and may periodically provide legal advice to them. The YCAO recognized that Prescott Unified School District No. 1 may have independent legal counsel. Nonetheless, the YCAO maintains an attorney-client relationship with Prescott Unified School District No. 1 as the YCAO may periodically provide legal advice to it pursuant to A.R.S. 11-532. PUSD No. 1's "client" status does not change even if it uses independent legal representation. It is also possible that all parties to the above-referenced matter(s) may eventually ask the YCAO for legal services. (See letter attached)

Presenter: Mr. Joseph W. Howard, Superintendent

**B. STUDY AND VOTING SESSION**

1. **Consider approving an out of state travel request from Mr. Mark Goligoski, Principal at Prescott High School for FBLA students, instructors & chaperones to travel to Anaheim, California, as presented.**

RELEVANT INFORMATION:

This is a Curriculum-In-Action trip to Anaheim, California available to 10-14 active senior FBLA members and FBLA chapter officers that served for the 2019-2020 school year. Members will get an opportunity to attend a 3 hour Disney's Approach to Leadership and teamwork workshop as part of the Disney's Educational Series.

Please see the attached document for additional information.

Presenter: Mr. Mark Goligoski, PHS Principal

2. **Consider approving the FWS Off- Campus Agreements for the employment of two Federal Work Study student through Yavapai College, as presented.**

RELEVANT INFORMATION:

FWS is one type of federal financial aid that comprises a student's financial aid package. FWS funding allows Yavapai College to employ eligible students part time while they attend college at least half time. A requirement of the FWS program is to employ a reading tutor in a preschool or elementary school currently receiving funding through the Higher Education Act of 1965 (Title 1). Additionally the preschool or elementary school needs to be currently participating in a family literacy or reading literacy program (local, state, federal. ect.).

Applicants are employees of Yavapai College and are paid 100% by Yavapai College. Students interested in this position would submit an employment application through Yavapai College's employment database. Applications would then be forwarded to the Organization Rep at PUSD (this could be the direct supervisor of the position) for review and interview process. Successful applicants are then processed through Yavapai College's onboarding process, which includes a background check.

Presenter: Mr. Joseph W. Howard, Superintendent

3. **Consider approving the 2020-2021 budget package based on enrollment projections, increases, decreases, and salary increase options as outlined in Exhibit "2020-2021 Budget Recommendations," as presented.**

RELEVANT INFORMATION:

Based on the initial budget conversation at the February 21, 2020 Governing Board Retreat, administration has been working to compile a recommendation meeting the needs of the district, including proposed increases for all staff in order to remain competitive with recruiting and retaining staff, balance class sizes, and maintain a wide variety of programs. Through this process, the PUSD proactive budgeting process has been followed. There are many variables involved in the budget process that are outlined in the exhibits.

Presenter: Mr. Joe Howard, Superintendent

4. **Consider approving the issuance of contracts and agreements to eligible Prescott Unified School District staff members for the 2020-2021 school year, as presented.**

RELEVANT INFORMATION:

Prescott Unified School District has traditionally issued contracts and agreements to school district staff members no later than the final day of school. As a part of the PUSD proactive budgeting process, contracts are distributed as early as possible to consider retention and recruiting as we confirm open positions.

Attached is a sample contract and agreement for review.

Presenter: Mr. Joe Howard, Superintendent

5. **Consider a 2.5% increase to the PUSD teacher salary placement schedule and 2.5% to all other salary placement schedules, as presented.**

RELEVANT INFORMATION:

Each year when a budget is approved, the Governing Board is asked to approve a percentage raise to the salary placement schedules. These percentages are carefully calculated so that our salary placement schedules are competitive, yet at the same time, do not create an issue where new staff comes in at a higher rate than existing staff with similar experience (leapfrogging.)

Please see all Salary Schedules attached.

Presenter: Mr. Brian Moore, Chief Financial Officer

6. **Consider approval of use of one time monies up to \$150,000 to pilot a revenue seeking program, "PUSD Instructional Outreach Program" to provide professional development based on PUSD successes across the area and state, as presented.**

RELEVANT INFORMATION:

PUSD has successful instructional support services that we believe will benefit other Arizona school districts, positively impacting more students throughout the state. This program builds capacity through two positions that will focus on specific in-district need areas for PUSD math and literacy, while creating flexibility throughout the instructional coaching program to reach out to other districts in the area and the state to leverage revenue for PUSD. The benefits of the Instructional Outreach Program support more children as follows:

Expands capacity for PUSD to address in-district areas of early literacy and middle level math as concern areas directed by the Governing Board.

Share our Success : Good for all kids in Arizona- Every Child, Every Day, Everywhere!

PUSD Reputation: Put PUSD on the map - Valuable Resources- Powerful Marketing Tool

Empower our district experts: Build confidence, validate success, realize value

Generate Income: Out of district schools pay for P.D. / Balanced Leadership System

“When You Learn- Teach....When you Get- Give” Maya Angelou

Program description is attached.

Presenter: Mrs. Kelli Bradstreet, Director of Instructional Support Mr. Joseph W. Howard, Superintendent

7. **Consider approving plan for spending of Result-Based Funding, as presented**

RELEVANT INFORMATION:

Per A.R.S. § 15-249.08, the department of education shall distribute monies to school districts and charters schools based upon their AzMerit test scores. Abia Judd performed in the top 13% of all schools statewide as demonstrated by the average percentage of students who obtained a passing score on the mathematics and language arts portions of the Spring 2018 AzMerit. Abia Judd received \$225 per student or \$101,648.03. Monies allocated for result based funding must be spent as outlined in A.R.S. § 15-249.08. For FY20, PUSD’s plan is to fund an additional Abia Judd kindergarten teacher and hire four remainder-of-the-year Abia Judd paraprofessionals. The remaining money will be carried forward and used for to-be-determined FY21 needs.

Presenter: Mr. Brian Moore, Chief Financial Officer

8. **Consider rescinding and nullifying all current and past policies of the Prescott**

**Unified School District No. 1, as presented.**

**RELEVANT INFORMATION:**

Prescott Unified School District, No. 1, took part in an ASBA facilitated review of its current policy manual. It was suggested by ASBA that some Policies, Regulations and Exhibits be reviewed, and then updated or deleted. Attached are the Policies, Regulations and Exhibits presented to the board for a first read on February 4, 2020, during a regular Study and Voting Session.

Presenter: Ms. Mardi Read, Assistant Superintendent

9. **Consider adopting the Policy Manual developed with consulting assistance from the Arizona State Boards Association, containing selected retained documents from the predecessor Manual and new and modified documents hereby prescribed and approved by the Board.**

**RELEVANT INFORMATION:**

Attached please find:

Policies submitted to District for consideration (to update, to add, to remove, or to retain). These changes are to be taken to the Governing Board for approval.

Regulations and Exhibits submitted to District for consideration (to update, to add, to remove, or to retain). These are to be presented to the Governing Board, but Governing Board approval is not required to make changes. Superintendent has the authority to approve changes or deletions of Regulations and Exhibits. All Regulations and Exhibits will bear the same date as Policy Manual adoption.

Presenter: Ms. Mardi Read, Assistant Superintendent

10. **Consider approving the list of available Hearing Officer Panelists when a designated Hearing Officer is needed, for student long-term suspension hearings, for the remainder of the 2019-2020 school year, as presented.**

**RELEVANT INFORMATION:** Governing Board Policy JKD outlines procedures to be used for long-term suspension hearings. The hearing officer(s) have been trained to serve in this position. Approval of these hearing officer(s) places the district in compliance with current Governing Board Policy.

Presenter: Mr. Joe Howard, Superintendent

**C. INFORMATION AND DISCUSSION ITEMS**

1. **Mr. Brian Moore has prepared the School Board Summary Budget Report for your review.**

Presenter: Mr. Brian Moore, Chief Financial Officer

2. Future Agenda Items

*The public is invited to request future agenda items. The request must be in writing on the form provided and turned into the Board Secretary at the beginning of the meeting or prior to the agenda item. The form must provide a very specific agenda item to be*

*considered by the board. The public member may state the agenda item to be considered, however, no description or conversation may take place at this time. The Board may not respond to questions or comments from the public, but may ask the superintendent to respond when appropriate. The Governing Board President or district office designee will contact the person making the request as of the status of the requested future agenda item.*

**3. Meeting Dates:**

Regular Study and Voting Session: Tuesday, April 7, 2020 @ 5:00 pm in the PUSD District Office Boardroom.

**Other Dates:**

Spring Break March 9-13, 2020

**8. ADJOURNMENT**