

PRESCOTT UNIFIED SCHOOL DISTRICT
District Office - Board Room, 300 East Gurley Street, Prescott, Arizona

GOVERNING BOARD
REGULAR MEETING

5:00 PM
JULY 9, 2019

Members of the Governing Board will attend either in person
or by telephone conference call.

The Governing Board may consider any item on this agenda
in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public
meetings are available from the Superintendent's Office during normal
work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by
contacting the Superintendent's Office at (928) 445-5400.
Requests should be made as early as possible to arrange the accommodation.



Mission Statement

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners
prepared to achieve their full potential in a complex, interconnected world.

AGENDA

1. **CALL TO ORDER** - President Tina Seeley
2. **OPENING CEREMONY**
 - A. Welcome - President Tina Seeley
 - B. Pledge of Allegiance
3. **APPROVAL OF AGENDA** - President Tina Seeley
 - A. Consider approving the agenda as presented.
4. **APPROVAL OF MINUTES**
 - A. Consider approving the minutes from the Governing Board Study and Voting Session of June 4, 2019, as presented.

RELEVANT INFORMATION:

Board policy requires approval of minutes.

Presenter: Mr. Joe Howard, Superintendent

- B. Consider approving the minutes from the Governing Board Special Study and Voting session of June 25, 2019, as presented.

RELEVANT INFORMATION:

Board policy requires approval of minutes.

Presenter: Mr. Joseph W. Howard, Superintendent

5. **PRESENTATIONS**
6. **INFORMATION ONLY ITEMS**
 - A. Summary of Current Events
 1. Superintendent
 - a. July, 2019 PUSD Calendar of Events
 1. www.prescottschools.com/calendars
 2. Governing Board Members

7. **ACTION ITEMS**

- A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions. Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Mrs. Christa Simmons, Director of Human Resources

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Mr. Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes requires approval/ratification of all vouchers.

Presenter: Mr. Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for June, 2019, as presented

RELEVANT INFORMATION:

Please see the attached reports.

Presenter: Mr. Brian Moore, Chief Financial Officer

5. Consider approving the use of the vendor listed below as Sole Source procurement for the 2019-2020 school year as presented.

RELEVANT INFORMATION:

Procurement guidelines require the Governing Board to approve the listing of vendors that are utilized as "Sole Source." Sole Source is when no reasonable alternative exists. Vendors from the Sole Source listing are used as required.

SOLE SOURCE LIST - SY 2019-2020

Pearl Harbor Memorial Parade

Presenter: Mr. Brian Moore, Chief Financial Officer

B. PUBLIC HEARING

1. Consider recessing the regular meeting to hold a Public Hearing to discuss the Fiscal Year 2020 Expenditure Budget.
2. Consider adjourning the Public Hearing and reconvening to Regular Session.

C. STUDY AND VOTING SESSION

1. Consider adopting the Fiscal Year 2020 Expenditure Budget, as presented.

RELEVANT INFORMATION:

According to A.R.S. 15-905, the district must adopt a budget no later than July 15, 2019. A copy of the Proposed Budget is attached for review.

Presenter: Mr. Brian Moore, Chief Financial Officer

2. Consider approving the Fiscal Year 2020 Capital Plan for the School Facilities Board as presented.

RELEVANT INFORMATION: A Capital Plan for Prescott Unified School District must be approved by the Governing Board and submitted to the School Facilities Board annually. School districts considered as "growing" school districts must submit an annual Capital Plan following Governing Board approval. Due to enrollment fluctuating in the Prescott Unified School District it is recommended the Capital Plan for 2019-2020 be submitted with "NA" (not applicable) to indicate the school district is not intending to access any additional square footage at this time.

Presenter: Mr. Brian Moore, Chief Financial Officer

3. Consider approving the list of Student fees and Extracurricular fees for the 2019-2020 school year as presented.

RELEVANT INFORMATION: School District Governing Boards are required to adopt student fees annually at a public meeting. Please see the attached list of fees.

Presenter: Mr. Brian Moore, Chief Financial Officer

4. Consider approving an Intergovernmental Agreement between Prescott Unified School District, No.1 and Chino Valley Unified School District, No. 51, as presented.

RELEVANT INFORMATION:

PUSD and CVUSD wish to make this Intergovernmental Agreement to provide services for CVUSD ED-P students at PUSD, and to provide transportation to and from CVUSD for CVUSD ED-P students.

Presenter: Mr. Joseph W. Howard, Superintendent

5. Consider approving an Intergovernmental Agreement between the Arizona Department of Economic Security / Rehabilitation Service Administration and Prescott Unified School District, as presented.

RELEVANT INFORMATION:

This agreement is a third party cooperative arrangement for the purpose of facilitating seamless transition of students with disabilities from high school to the world of work in order to maximize their employability and integration into the workforce and community.

Presenter: Mr. Joseph W. Howard, Superintendent

6. Consider approving a First Amendment to Intergovernmental Agreement between Mountain Institute JTED No. 2 and Prescott Unified School District, as presented.

RELEVANT INFORMATION:

Mountain Institute Career Technical Education District #2 and Prescott Unified School District entered into an Intergovernmental Agreement dated July 1, 2017 to provide joint technical education courses as part of a joint technical education district program. Due to legislative amendment, "joint technical education districts," or JTEDs, are now known as "career technical education districts," or CTEDs, an consistent with that legislative change, the Governing Board of the Mountain Institute JTED No. 2 changed its name to Mountain Institute CTED No. 2 effective March 6, 2019.

A copy of the Amendment is attached and has been reviewed & approved by PUSD Counsel.

Presenter: Mr. Joseph W. Howard, Superintendent

7. Consider adopting Policy Services Advisory, Volume 31, Number 1 from May, 2019, regarding Policy Advisory Numbers 646-650, as presented.

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board, **this is the second reading** of the proposed policies and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

Policy Advisory No. 646.....Policy DIE - Audits/Financial Monitoring
Policy Advisory No. 647.....Policy IHAMB-R - Family Life
Education
Policy Advisory No. 648.....Policy JFAA - Admission of Resident
Students - Exhibits JFAA-EA, JFAA-EB
Policy Advisory No. 649.....Policy JFAB - Admission of Nonresident
Students - Exhibits JFAB-EA, JFAB-EB
Policy Advisory No. 650.....Regulation KDB-R - Public Right to
Know /Freedom of Information.

Presenter: Ms. Mardi Read, Assistant Superintendent

8. Consider approving students recommended for early entrance into kindergarten for the 2019-2020 school year, as presented.

RELEVANT INFORMATION: The parents of six (6) children have requested early entrance into kindergarten. in accordance with Governing Board Policy JEB, Entrance Age Requirements, six (6) of the children have participated in early entrance screening using the Brigance Screening Tool. After completing Kindergarten screening, three (3) children demonstrate academic, language, and motor skill readiness and are recommended for kindergarten. Screening results have been shared with the parents, building principals, and the Superintendent. additional children may be screened at the end of July. If those students qualify at that time, we will bring their admission into kindergarten to the board in August.

Presenter: Ms. Mardi Read, Assistant Superintendent

D. **INFORMATION AND DISCUSSION ITEMS**

1. Mr. Brian Moore has prepared the FY19 End-of year School Board Summary Budget Report for your review.

Presenter: Mr. Brian Moore, Chief Financial Officer

2. Meeting Dates:

Regular Study and Voting Session Tuesday, August 6, 2019 @ 5:00 pm.

43rd Annual ASBA Law Conference September 4-6, 2019 @ JW Marriott Camelback Inn.

Delegate Assembly September 7, 2019 @ JW Marriott Camelback Inn.

3. Future Agenda Items

The public is invited to request future agenda items. The request must be in writing on the form provided and turned into the Board Secretary at the beginning of the meeting or prior to the agenda item. The form must provide a very specific agenda item to be considered by the board. The public member may state the agenda item to be considered, however, no description or conversation may take place at this time. The Board may not respond to questions or comments from the public, but may ask the superintendent to respond when appropriate. The Governing Board President or district office designee will contact the person making the request as of the status of the requested future agenda item.

8. ADJOURNMENT