

PRESCOTT UNIFIED SCHOOL DISTRICT
District Office - Board Room, 300 East Gurley Street, Prescott, Arizona

GOVERNING BOARD
REGULAR MEETING
5:00 PM
DECEMBER 3, 2019

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



Mission Statement

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

AGENDA

STRATEGIC PLAN COLOR KEY

STUDENT ACHIEVEMENT

CULTURE

COMMUNITY AND STAKEHOLDER RELATIONSHIPS

ENROLLMENT

RESOURCE ACCOUNTABILITY

1. **CALL TO ORDER** - President Tina Seeley

2. **OPENING CEREMONY**
 - A. Welcome - President Tina Seeley
 - B. Pledge of Allegiance

3. **APPROVAL OF AGENDA** - President Tina Seeley
 - A. Consider approving the agenda as presented.

4. **APPROVAL OF MINUTES**
 - A. Consider approving the minutes from the Governing Board Special Study and Voting Session of November 1, 2019, and minutes from the Governing Board Regular Study and Voting Session of November 5, 2019, as presented.

RELEVANT INFORMATION:

Board policy requires approval of minutes.

Presenter: Mr. Joe Howard, Superintendent

5. **PRESENTATIONS**

A. **GEM Awards**

Presenter: Mr. Joseph W. Howard, Superintendent & The PUSD Governing Board

B. **Lincoln School Presentation**

Presenter: Mrs. Karen Hughes, Principal at Lincoln Elementary

C. **Instructional Minute**

Presenter: Ms. Mardi Read, Assistant Superintendent

6. **INFORMATION ONLY ITEMS**

- A. Summary of Current Events
 1. Superintendent
 - a. December, 2019 PUSD Calendar of Events

1. www.prescottschools.com/calendars

2. Governing Board Members

7. ACTION ITEMS

- A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions. Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Mrs. Christa Simmons, Director of Human Resources

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Mr. Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes requires approval/ratification of all vouchers.

Presenter: Mr. Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for November, 2019, as presented

RELEVANT INFORMATION:

Please see the attached reports.

Presenter: Mr. Brian Moore, Chief Financial Officer

5. Consider approving a Memorandum of Understanding between Prescott Unified School District No. 1 and FosterEd, an initiative of the National Center for Youth Law, as presented.

RELEVANT INFORMATION:

NCYL is a California-based non-profit corporation operating in Arizona whose mission is to help low-income children achieve their potential by transforming the public agencies that serve them. FosterEd is an initiative of NCYL focused on improving the educational experiences and outcomes of students in foster care. NCYL has operated in Pima County, Arizona since 2013, expanded into Maricopa County, Arizona in the summer of 2017, and expanded to Yavapai County in the summer of

2018. NCYL will work with students enrolled in PUSD providing both “intensive” and “responsive” level services. Intensive services are long-term, provided for approximately 18-24 months, with the goal of helping students graduate high school with a plan for their future. Responsive services are shorter-term, provided for approximately 1-6 months, to resolve difficult issues and remove barriers to school success. PUSD believes that NCYL’s services will promote its mission of “Every Child, Every Day” and the educational function of the school district.

A copy of the MOU is attached, and has been approved by Counsel.

Presenter: Mr. Joseph W. Howard, Superintendent

B. STUDY AND VOTING SESSION

1. **Consider approving the dates and time for Governing Board meetings for the year 2020.**

RELEVANT INFORMATION:

The Governing Board annually shall approve a schedule for meetings for the following year.

See attached meeting schedule.

Presenter: Mr. Joe Howard, Superintendent

2. **Consider approving the addition of IT staffing, as presented.**

RELEVANT INFORMATION:

Due to the increased technology needs for the district, we are proposing the addition of a Systems Engineer for one year to complete projects that support cyber security, critical system capacity, and increased student devices. After these engineering projects are completed in one year, this position would revert to an IT Technician to continue supporting the increased number of student and staff devices and maintain updates, upgrades, and programs for the district. The total budget impact for this proposal is -\$2,139.

Presenter: Ms. Mardi Read, Assistant Superintendent

3. **Consider approving new course proposal for Prescott High School for the 2019-2020 school year, as presented.**

RELEVANT INFORMATION:

New high school courses require Governing Board approval. Advanced Modern Manufacturing and Automation (AMMA) exposes students to the software, tools, and machines that they may encounter in manufacturing and robotics related occupations and enable them to develop the skills they need to use these tools in various implementations. Students will learn the relationship between machine and individual in work-related industries and will engage in the methods and tools used in design, engineering, production, marketing as well as the applications used to control machinery in the industry. The curriculum is structured around career and technical education standards and learning goals that reflect automation studies, design and advanced manufacturing content, along with employability skills.

Presenter: Mr. Mark Goligoski, Prescott High School Principal

4. **Consider approving a Memorandum of Understanding between Arizona's Pioneers' Home and Prescott Unified School District No. 1, as presented.**

RELEVANT INFORMATION:

The Home and School District agree to work together to coordinate and provide transportation services and temporary shelter for the Home's residents affected by a disaster. It is understood by the parties that these services will be used only when state or local authorities declare a disaster and only when the District has available vehicles, drivers, and/or facilities. The Home also acknowledges that the School District's first responsibility is to its students.

Presenter: Mr. Joseph W. Howard, Superintendent

5. **Consider approving a Memorandum of Understanding between Yavapai Prescott Indian Tribe and Prescott Unified School District, as presented.**

RELEVANT INFORMATION:

This memorandum establishes an understanding between PUSD and YPIT concerning obligations to meet in furthering the mutual goal of facilitating tutoring support for students who have filed a 506 (Title VI ED 506 Indian Student Eligibility form) with PUSD and are eligible YPIT tribal/community members.

Presenter: Joseph W. Howard, Superintendent

6. **Consider approving the Yavapai Unified Employee Benefit Trust (YUEBT) Termination Agreement, as presented.**

RELEVANT INFORMATION:

At its November 20, 2019 board meeting, the YUEBT board approved a trust termination agreement, which had been prepared by YUEBT counsel and reviewed by PUSD and HUSD attorneys. The termination agreement must also be approved by both HUSD and PUSD's governing boards.

For governing board reference:

The district joined Kairos Health Arizona effective July 1, 2019. Kairos provides employee benefit programs for eligible district employees and their dependents.

YUEBT stopped providing coverage effective June 30, 2019, and is currently in wind-down mode. Eligible claims that occurred prior to July 1, 2019 are still being paid through YUEBT. These run-off claims will be paid until June 30, 2020, the effective date for the YUEBT termination.

The termination agreement also:

- * resolves conflicts between YUEBT's existing Trust Agreement and Bylaws
- * creates a more equitable distribution of member equity (also known as net assets or surplus)
- * allows for interim distribution of surplus, and

* allows for recoupment of any costs associated with YUEBT after final dissolution.

Presenter: Mr. Brian Moore, Chief Financial Officer

C. INFORMATION AND DISCUSSION ITEMS

1. **Mr. Brian Moore has prepared the School Board Summary Budget Report for your review.**

Presenter: Mr. Brian Moore, Chief Financial Officer

2. **Governing Board SMART Goals finalized from November 1, 2019 Goal Setting Meeting**

Presenter: Mr. Joseph W. Howard, Superintendent

3. Future Agenda Items

The public is invited to request future agenda items. The request must be in writing on the form provided and turned into the Board Secretary at the beginning of the meeting or prior to the agenda item. The form must provide a very specific agenda item to be considered by the board. The public member may state the agenda item to be considered, however, no description or conversation may take place at this time. The Board may not respond to questions or comments from the public, but may ask the superintendent to respond when appropriate. The Governing Board President or district office designee will contact the person making the request as of the status of the requested future agenda item.

4. **Meeting Dates:**

ASBA/ASA 62nd Annual Conference, December 18 & 19, 2019 @ JW Marriott, Desert Ridge.

Regular Study and Voting Session: Tuesday, January 7, 2020 @ 5:00 pm in the PUSD District Office Boardroom.

8. ADJOURNMENT