

PRESCOTT UNIFIED SCHOOL DISTRICT
District Office - Board Room, 300 East Gurley Street, Prescott, Arizona

GOVERNING BOARD
REGULAR MEETING
5:00 PM
AUGUST 6, 2019

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



Mission Statement

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

AGENDA

1. **CALL TO ORDER** - Vice President Scott Hicks
2. **OPENING CEREMONY**
 - A. Welcome - Vice President Scott Hicks
 - B. Pledge of Allegiance
3. **APPROVAL OF AGENDA** - Vice President Scott Hicks
 - A. Consider approving the agenda as presented.
4. **APPROVAL OF MINUTES**
 - A. Consider approving the minutes from the Governing Board Study and Voting Session of July 9, 2019, as presented.

RELEVANT INFORMATION:

Board policy requires approval of minutes.

Presenter: Mr. Joe Howard, Superintendent

5. **PRESENTATIONS**
 - A. Prescott Area Young Professionals - Party in the Pines Check Presentation to PUSDEF

Presenter: PAYP Members
 - B. Vista Project Summary - Family Engagement

Presenter: Patrick Snider, AmeriCorps Vista
 - C. Instructional Minute

Presenter: Mrs. Kelli Bradstreet, Director of Instructional Coaches
6. **INFORMATION ONLY ITEMS**
 - A. Summary of Current Events
 1. Superintendent
 - a. August, 2019 PUSD Calendar of Events
 1. www.prescottschools.com/calendars
 2. Governing Board Members

7. **ACTION ITEMS**
 - A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the

reading of the body of the resolutions. Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Mrs. Christa Simmons, Director of Human Resources

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Mr. Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes requires approval/ratification of all vouchers.

Presenter: Mr. Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for July, 2019, as presented

RELEVANT INFORMATION:

Please see the attached reports.

Presenter: Mr. Brian Moore, Chief Financial Officer

5. Consider approving the employment through Yavapai College of a Federal Work Study (FWS) student as a reading tutor at the preschool or elementary levels, as presented.

RELEVANT INFORMATION:

FWS is one type of federal financial aid that comprises a student's financial aid package. FWS funding allows Yavapai College to employ eligible students part time while they attend college at least half time. A requirement of the FWS program is to employ a reading tutor in a preschool or elementary school currently receiving funding through the Higher Education Act of 1965 (Title 1). Additionally the preschool or elementary school needs to be currently participating in a family literacy or reading literacy program (local, state, federal. ect.).

Applicants are employees of Yavapai College and paid 100% by Yavapai College. Students interested in this position would submit an employment application through Yavapai College's employment database. Applications would then be forwarded to the Organization Rep at PUSD (this could be the direct supervisor of the position) for review and interview process. Successful applicants are then processed through Yavapai College's onboarding process, which includes a background check.

Presenter: Mr. Joseph W. Howard, Superintendent

B. STUDY AND VOTING SESSION

1. Consider approving Madison Jackson as the Student Representative to serve on the Governing Board for the 2019-2020 school year, as presented.

RELEVANT INFORMATION:

Every year students are interviewed by the Principal of Prescott High School, along with the Superintendent, to select a Student Representative to serve on the Governing Board to represent students, as well as giving the student perspective on the resolutions presented to the Governing Board.

Presenter: Mr. Joseph W. Howard, Superintendent

2. Consider approving the Vista positions for an Attendance Success Coordinator and Farm to School Vista, as presented.

RELEVANT INFORMATION:

One Vista will serve as the district Attendance Success Coordinator who will build systems for an attendance success program in Prescott Unified School District that aims to target 400 – 1,000 K- 12 students who are chronically absent (10% or more during the school year). The Vista will work closely with our WRAP volunteers to add to the successes we have already seen at Granite Mountain School and Mile High Middle School.

PUSD is adding an additional Vista for FY20. This person will focus on Farm to School (F2S) initiatives. Thanks to PUSD's positive collaboration with Arizona Serve, and the cost share agreement to pay for the attendance Vista member at a \$10,000 rate, the state office will absorb the partner share for this second Vista member. Therefore, PUSD will only be charged \$10,000 for the two members. The F2S Vista is tasked with expanding upon the following established partnerships: PUSD Wellness Committee, PUSD Foundation, PUSD volunteer program, SNAP Education, Prescott Farmer's Market, Garden Champions/Garden Clubs, University of Arizona Health Cooperative Extension, and Yavapai County Community Health Services. The Vista will organize volunteers and local master gardeners to create a sustainable model for F2S components.

F2S Program Description:

Farm to School will promote a district-wide model that enhances wellness curriculum, conducts needs assessments, works with community partners, evaluates current programs to identify strengths/weaknesses, and ensures sustainability for farm to school initiatives. Further official notice from the Award Announcement includes the following:

“The Prescott Unified School District will develop a comprehensive strategic plan to orient the district towards greater local food procurement as well as implement Farm to School Concepts that will be introduced to core academic subjects in the District's curriculum. This will include increased use of school gardens as outdoor learning environments, local food taste testing, and training for district leadership and food service personnel.”

Presenter: Ms. Mardi Read, Assistant Superintendent

3. Consider approving an Intergovernmental Agreement between Prescott Unified School District and Yavapai College regarding Dual Enrollment courses for the 2019-2020 school year, as presented.

RELEVANT INFORMATION:

Yavapai College will offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day. Counsel has reviewed and approved this IGA.

Presenter: Mr. Joe Howard, Superintendent

4. Consider approving an Intergovernmental Agreement between The City of Prescott and Prescott Unified School District for Services of School Resource Officers, as presented.

RELEVANT INFORMATION:

A.R.S. § 15-154 authorizes the District to place peace officers in its schools in accordance with an approved School Safety Program.

The District is required by A.R.S. § 15-341 and A.R.S. § 13-2911 to report to local law enforcement any suspected crimes against persons or property and any incidents that could potentially threaten the safety or security of pupils, teachers or administrators.

The District has identified funding to cover seventy-five percent (75%) of the total cost for the City to provide one School Resource Officer to provide school resource officer services (“SRO Services”) for Prescott High School, (“PHS”).

The City and the District desire to enter into an agreement whereby the City will identify a sworn, certified police officer to provide SRO Services at PHS during the 2019-2020 school year (the “School Year”).

The District is authorized to enter into the Agreement pursuant to A.R.S. §§15-342 and 11-952. The City is authorized to enter into this Agreement pursuant to A.R.S. § 11-952.

Presenter: Mr. Joseph W. Howard, Superintendent

5. Consider approving students recommended for early entrance into Kindergarten for the 2019-2020 school year, as presented.

RELEVANT INFORMATION: The parents of five (5) additional children have requested early entrance into kindergarten. In accordance with Governing Board Policy JEB, Entrance Age Requirements, all of the children have participated in early entrance screening using the Brigance Screening Tool. After completing Kindergarten screening, four (4) children demonstrate academic, language, and motor skill readiness and are recommended for kindergarten. Screening results have been shared with the parents, building principals, and the Superintendent.

Presenter: Mrs. Mardi Read, Assistant Superintendent

6. Consider electing a Delegate and Alternate Delegate to represent the Governing Board

at the 2019 Delegate Assembly scheduled for Saturday, September 7, 2019, as presented.

RELEVANT INFORMATION:

The Arizona School Boards Association recommends representation from Arizona school district's Governing Boards at their Annual Delegate Assembly. The Delegate Assembly is scheduled for Saturday, September 7, 2019. Deadline for submitting the names of our Delegate and Alternate Delegate is August 26, 2019.

Presenter: Mr. Joseph W. Howard, Superintendent

C. INFORMATION AND DISCUSSION ITEMS

1. Mr. Brian Moore has prepared the School Board Summary Budget Report for your review.

Presenter: Mr. Brian Moore, Chief Financial Officer

2. How are we covering Libraries at Prescott Mile High Middle School and Prescott High School

Presenter: Mr. Andy Binder, PMHMS Principal & Mr. Mark Goligoski, PHS Principal

3. Governing Board Evaluation

Presenter: Joseph W. Howard, Superintendent

4. **Meeting Dates:**

Regular Study and Voting Session Tuesday, September 3, 2019 @ 5:00 pm.

ASBA 43rd Annual Law Conference - September 4-6, 2019 @ the JW Marriott Camelback Inn.

ASBA 2019 Delegate Assembly - September 7, 2019 @ the JW Marriott Camelback Inn.

5. Future Agenda Items

The public is invited to request future agenda items. The request must be in writing on the form provided and turned into the Board Secretary at the beginning of the meeting or prior to the agenda item. The form must provide a very specific agenda item to be considered by the board. The public member may state the agenda item to be considered, however, no description or conversation may take place at this time. The Board may not respond to questions or comments from the public, but may ask the superintendent to respond when appropriate. The Governing Board President or district office designee will contact the person making the request as of the status of the requested future agenda item.

8. ADJOURNMENT