

**PRESCOTT UNIFIED SCHOOL DISTRICT**

**District Office - Board Room  
300 East Gurley Street  
Prescott, Arizona 86301**

**GOVERNING BOARD  
REGULAR MEETING**

**5:00 PM  
OCTOBER 6, 2020**

This Meeting can be viewed via live stream using the following link:

<https://www.youtube.com/c/BadgerMedia/Live>

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



**Mission Statement**

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

**Vision Statement**

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

## AGENDA

### 1. STRATEGIC PLAN COLOR KEY:

**STUDENT ACHIEVEMENT**

**CULTURE**

**COMMUNITY AND STAKEHOLDER RELATIONSHIPS**

**ENROLLMENT**

**RESOURCE ACCOUNTABILITY**

### 2. CALL TO ORDER - President Scott Hicks

### 3. OPENING CEREMONY

A. Welcome - President Scott Hicks

B. Pledge of Allegiance

### 4. APPROVAL OF AGENDA - President Scott Hicks

A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board policy requires the approval of the agenda.

### 5. APPROVAL OF MINUTES

A. Consider approving the minutes from the Regular Study and Voting Session meeting of September 1, 2020, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

#### B. PRESENTATIONS:

1. Honor PUSD Facilities Department

**Presenter:** Mr. Joseph W. Howard, Superintendent

2. Instructional Minute

**Presenter:** Mrs. Kelli Bradstreet, Director of Instructional Support

3. Update of the Progress of Capital Improvements Financed through Bonding and status of the 2015 override.

RELEVANT INFORMATION:

Each school district that issues bonds under this section is required to hold a public meeting each year between September 1 and October 31, until the bond proceeds are spent, at which time an update of the progress of capital improvements financed through bonding is discussed and at which time the public is permitted an opportunity to comment. At a minimum, the update shall include a comparison of the current status and the original

projections on the construction of capital improvements, the costs of capital improvements, and the costs of capital improvements in progress or completed since the prior meeting and the future capital bonding plans of the school district. The school district shall include in the public meeting a discussion of the school district's use of state capital aid and voter-approved capital overrides in funding capital improvements if any.

**Presenter:** Mr. Brian Moore, Chief Financial Officer

## 6. ACTION ITEM

### A. PUBLIC HEARING:

If a member of the public wishes to speak regarding the 2015 Bond/Override progress, they must complete the attached form (BED-H) and return via email to [sarah.torres@prescottschools.com](mailto:sarah.torres@prescottschools.com) at least 90 minutes prior to the start of the scheduled meeting.

1. Consider recessing the regular meeting to hold a Public Hearing to discuss the 2015 Bond/Override progress.
2. Consider adjourning the Public Hearing and reconvening to Regular Session

## 7. INFORMATION ONLY ITEMS

- A. Summary of Current Events
1. Superintendent
  2. Governing Board Members

## 8. ACTION ITEMS

- A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

*The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.*

Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

**RELEVANT INFORMATION:**

A copy of the personnel report is attached for review.

**Presenter:** Mrs. Christa Simmons, Director of Human Resources

2. Consider approving the donations as presented.

**RELEVANT INFORMATION:**

Board policy requires acceptance by the Governing Board of all donations.

**Presenter:** Mr. Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes requires approval/ratification of all vouchers.

**Presenter:** Mr. Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for September 2020, as presented

RELEVANT INFORMATION: Please see the attached reports.

**Presenter:** Mr. Brian Moore, Chief Financial Officer

5. Consider approving a Memorandum of Understanding between the Arizona Board of Regents for and on Behalf of Northern Arizona University Senior Corps Program and Prescott Unified School District for the Foster Grandparent and Retired Senior Volunteer Programs, as presented.

RELEVANT INFORMATION:

This MOU describes the responsibilities to be taken by NAU and Prescott Unified School District under the Senior Corps Foster Grandparent and Retired Senior Volunteer programs in Yavapai County. Foster Grandparents volunteer as mentors and tutors for children and youth who will benefit from extra attention.

**B. STUDY AND VOTING SESSION**

1. **Consider approving the 2019-2020 Annual Financial Report (AFR), and the 2019-2020 Food Service Annual Financial Report (AFR), as presented.**

RELEVANT INFORMATION:

Mr. Moore has prepared the 2019-2020 Annual Financial Report (AFR) and Food Service Annual Financial Report for your approval. The summaries condense the information in both AFR's and are the documents that will be transmitted electronically to the Arizona Department of Education (ADE) for posting to their website. Both reports will be submitted to ADE for review.

A presentation will be made at the Board meeting. Please see the attachments.

2. **Consider approving the updated 2020/2021 K-8 Student and Extracurricular Fee Schedule, as presented.**

RELEVANT INFORMATION:

Granite Mountain School and Prescott Mile High Middle School would like to add a new \$60.00 musical instrument rental fee. Students are encouraged to rent from Milano Music Rentals, however, the rental fees charged by Milano music are cost-prohibitive for some families.

**Presenter:** Mr. Brian Moore, Chief Financial Officer

3. **Consider adopting Policy Services Advisory, Volume 32, Number 3 from August 2020, regarding Policy Advisory Numbers 677-678, as presented.**

RELEVANT INFORMATION:

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board, **this is the second reading** of the proposed policies and the Board will be asked to adopt the policies after the second reading.

Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

Policy Advisory No. 677.....Policy ACA - Sexual Harassment Regulation ACA-R

Policy Advisory No. 678.....Policy ACAA - Title IX Sexual Harassment Regulation ACAA-R

**Presenter:** Ms. Mardi Read, Assistant Superintendent

**4. Consider approving Amendment No. 1 to the Yavapai County Education Technology Consortium, as presented.**

**RELEVANT INFORMATION:**

During the process of renewal, some school district lawyers and the County Attorney questioned why YCETC is not an "Arizona Non-Profit Corporation", since we are a 501(c) 3 tax-exempt organization under the United States Internal Revenue Service. Even though becoming an "Arizona Non-Profit Corporation" before the Arizona Corporation Commission (ACC) is not required, it does have several advantages, such as being a separate lawful entity. Charitable organizations prefer, and in some cases and for some donation amounts, require that designation.

As a result, the Yavapai County Educational Technology Consortium (YCETC) Board of Directors unanimously approved this proposal at their meeting on Friday, September 4, 2020. They would appreciate your Governing Board's review and approval.

**Presenter:** Mr. Joseph W. Howard, Superintendent

**5. Discussion and possible action to elect a County Delegate to represent the Prescott Unified School District Governing Board and to vote in ASBA County Meeting.**

**RELEVANT INFORMATION:**

The ASBA Board of Directors is comprised of five officers, 17 county directors, and the chairs of ASBA's two caucuses. All members of the board have voting rights. Any Arizona school board member serving as a director or officer on the National School Boards Association Board of Directors is an ex officio member of ASBA Board of Directors, as well.

County Directors are elected by peers in their counties at the annual ASBA County Meetings. They hold two-year terms. Maricopa and Pima county have two county director seats on the board due to population. The Yavapai County meeting is scheduled for October 28, 2020.

**Presenter:** Mr. Joseph W. Howard, Superintendent

**C. INFORMATION AND DISCUSSION ITEMS**

1. Mr. Brian Moore has prepared the School Board Summary Budget Report for your review.

2. Update and discussion on the most recent COVID and reopening information and discussion regarding the Arizona Department of Health and Safety Benchmarks for Safely Returning to In-Person Instruction.
3. Discussion on COVID related funds to support PUSD COVID response, expenditures to date, and anticipated needs for those funds.
4. Discussion on Governing Board Self Evaluation.
5. Future Agenda Items

**6. Meeting Dates:**

Regular Study and Voting Session: November 3, 2020, at 5:00 pm in the PUSD District Office Boardroom.

**Other Dates:**

PUSD Fall Break - October 12th -16th, 2020.

ASBA Delegate Assembly (Virtual) - October 17, 2020. John Mackin is representing PUSD as a Delegate.

ASBA County Meeting (Virtual) - October 28, 2020

**9. ADJOURNMENT**