

**PRESCOTT UNIFIED SCHOOL DISTRICT**

**District Office - Board Room  
300 East Gurley Street  
Prescott, Arizona 86301**

**GOVERNING BOARD  
REGULAR MEETING**

**5:00 PM  
DECEMBER 7, 2021**

This Meeting can be viewed via live stream using the following link:

[https://youtu.be/gdzOgfjXg\\_8](https://youtu.be/gdzOgfjXg_8)

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



**Mission Statement**

**P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.

**U**niting the PUSD family of students, staff, and community members through positive relationships.

**S**upporting exceptional staff through on-going individualized professional development.

**D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

**Vision Statement**

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

## AGENDA

### 1. STRATEGIC PLAN COLOR KEY:

**STUDENT ACHIEVEMENT**

**CULTURE**

**COMMUNITY AND STAKEHOLDER RELATIONSHIPS**

**ENROLLMENT**

**RESOURCE ACCOUNTABILITY**

### 2. CALL TO ORDER - President Deb Dillon

### 3. OPENING CEREMONY

A. Welcome - President Deb Dillon

B. Pledge of Allegiance

### 4. APPROVAL OF AGENDA - President Deb Dillon

A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

### 5. APPROVAL OF MINUTES - President Deb Dillon

A. Consider approving the minutes from the Governing Board Retreat/Working Meeting of November 1, 2021, AND the Regular Study & Voting Session Meeting of November 2, 2021, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

### 6. PRESENTATIONS

A. Community Nature Center update

Presenter: Ellen Bashor, Education Director

### 7. INFORMATION ONLY ITEMS

A. Summary of Current Events

1. Superintendent  
[www.prescottschools.com/calendars](http://www.prescottschools.com/calendars)

2. Governing Board Members

### 8. ACTION ITEMS

A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed*

*from the Consent Agenda and considered separately if a Governing Board member so requests.*

*The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.*

Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Clark Tenney, HR Director

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for FY21 End-of-year and FY22 December, as presented.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

5. **Consider approving an Intergovernmental Agreement between PUSD and YCESA for grant management services for FY 2021-2022, as presented.**

YCESA agrees to provide grant management services, which include, but are not limited to, assisting, mentoring, and collaborating for support with entitlement grants and/or writing of competitive grant applications for state or federal funds. YCESA also agrees to provide fiscal support for grant management services, which includes, but is not limited to, reporting, budget application, and fiscal compliance.

This is an annual renewal of this IGA.

Presenter: Joseph W. Howard, Superintendent

**B. STUDY AND VOTING SESSION** - (if a member of the public wishes to speak to one of the following voting items, please complete and return exhibit (BEDH-E) to Sarah Torres sarah.torres@prescottschools.com prior to the start of the meeting).

<https://www.prescottschools.com/wp-content/uploads/BEDH-E-Request-for-Public-Participationin-Governing-Board-Meeting.pdf>

**1. Consider approving the dates and time for Governing Board meetings for the year 2022, as presented.**

**RELEVANT INFORMATION:**

The Governing Board should annually approve a schedule for meetings for the following year (see attached meeting schedule). Pursuant to Governing Board Policy BEDA a statement shall be conspicuously posted on the District's website specifying where all notices of the Governing Board meetings are posted, including the physical and electronic locations, and give additional public notice as is reasonable and practicable as to all meetings.

**Presenter:** Mr. Joseph W. Howard, Superintendent

**2. Consider approving a Public Trail Easement agreement between Prescott Unified School District, No. 1, and the City of Prescott.**

**RELEVANT INFORMATION:**

The City of Prescott obtained funding through the Arizona Water Protection Fund to develop a master plan for the enhancement of the Granite Creek corridor and trail system downtown. Prescott Unified School District had granted a permanent easement to the City of Prescott in the past for ingress and egress, trail construction, and maintenance at this portion of the trail. However, due to a recent requirement of the grant, certain wording must be included in the easement document, to receive funding. The board is being asked to approve this renewed wording so that PUSD may continue this partnership with the City of Prescott. This trail system is beneficial to PUSD students, families, staff, and community members.

A copy of the Granite Creek Corridor Master Plan is attached along with the Public Trail Easement document that has been reviewed and approved by PUSD Counsel.

**Presenter:** Joseph W. Howard, Superintendent

**C. INFORMATION AND DISCUSSION ITEMS**

1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

2. Update and discussion - ESSER /COVID information.

**Presenter:** Brian Moore, Chief Financial Officer

3. Update and discussion on the most recent COVID information.

**Presenter:** Alexa Scholl, Health & Safety Coordinator

4. OSHA Compliance/Lawsuit update

**Presenter:** Clark Tenney, HR Director

**5. Strategic Plan Discussion - Enrollment**

- a. Review major accomplishments in goal area
- b. Review what is currently being worked on in the goal area
- c. Board Member Questions and Discussion

**Presenter:** District Administration Team

6. Future of PUSD

**Presenter:** Joseph W. Howard, Superintendent.

7. *Discussion Item:* Review proposed changes in Policy BEDH, as presented.

**RELEVANT INFORMATION:**

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the first reading** of a proposed policy change and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

**Presenter:** Mardi Read, Assistant Superintendent

8. Future Agenda Items

9. **Meeting Dates:**

Regular Study and Voting Session: Tuesday, January 11, 2022, at 5:00 pm in the PUSD District Office Boardroom.

January Governing Board Retreat with HUSD Governing Board Members - date TBD.

**Other Dates:**

ASBA Annual Conference - December 15-17, 2021

PUSD Winter Break - December 20-31, 2021

9. **ADJOURNMENT**