

PRESCOTT UNIFIED SCHOOL DISTRICT

District Office - Board Room

300 East Gurley Street

Prescott, Arizona 86301

GOVERNING BOARD

REGULAR MEETING

5:00 PM

AUGUST 3, 2021

This Meeting can be viewed via live stream using the following link:

<https://youtu.be/La5UhqiGr9Q>

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400.

Requests should be made as early as possible to arrange the accommodation.



Mission Statement

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

AGENDA

1. STRATEGIC PLAN COLOR KEY:

STUDENT ACHIEVEMENT

CULTURE

COMMUNITY AND STAKEHOLDER RELATIONSHIPS

ENROLLMENT

RESOURCE ACCOUNTABILITY

2. CALL TO ORDER - President Deb Dillon

3. OPENING CEREMONY

A. Welcome - President Deb Dillon

B. Pledge of Allegiance

4. APPROVAL OF AGENDA - President Deb Dillon

A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

5. APPROVAL OF MINUTES - President Deb Dillon

A. Consider approving the minutes from the Regular Study and Voting Session meeting of July 13, 2021, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

6. PRESENTATIONS

A. Swearing-In Ceremony — PUSD Governing Board Member

Presenter: Tim Carter, Yavapai County School Superintendent

B. Granite Mountain School - Parent/Student conversation with the Governing Board regarding positives and suggestions for Granite Mountain School

1. The principal will introduce families/students and share their history/grade level with the school.
2. Board President will ask:
 - Can you give us a few examples of what you have really appreciated about your school?
 - What is an idea or some suggestions you can share with us about something we could add or do differently at our school?
3. Board members have discussion and ask questions of the families and principal.
4. Granite Mountain School Update
 - FIG Interventions
 - Trilateral review - Trilaterals are school goals based on three target areas:
 - Classroom Environment

- School Environment
 - Student Support
 - Student transition/orientation programs
- C. Administrator/Director Salary Schedules - Industry Standards Comparison

Presenter: Clark Tenney, HR Director

D. PUBLIC HEARING - If a member of the public wishes to speak regarding Instructional Time Model (ITM), they must complete the attached form (BEDH-E) and hand-deliver it to the Board Secretary prior to the start of the meeting.

- a. Consider recessing the regular meeting to hold a Public Hearing to discuss Instructional Time Model (ITM).
- b. Consider adjourning the Public Hearing and reconvening to Regular Session.

E. Discuss the potential of PUSD implementing an "Instructional Time Model" in order to provide semester-based, remote-learning opportunities for PUSD students.

RELEVANT INFORMATION:

On April 28,2021, the Arizona Legislature passed House Bill 2862. In this house bill, it defines more flexible ways to provide instruction to students. The house bill referred to this as the "Instructional Time Model" or ITM. A ITM would allow PUSD to provide students a remote-learning option without having an approved AOI (Arizona Online Instruction) program. During the 2020/21 school year, many parents chose to enroll their child in PREP (PUSD Remote Education Program), which was mandated by Governor Ducey's executive order. This executive order expired June 30th, but we still have some parents who would like to keep their child in a remote-learning environment.

Presenters: Brian Moore, Chief Financial Officer & Rachel Chunglo, PUSD AOI Director

7. INFORMATION ONLY ITEMS

- A. Summary of Current Events
 - 1. Superintendent
www.prescottschools.com/calendars
 - 2. Governing Board Members

8. ACTION ITEMS

A. CONSENT AGENDA - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.

Consider approving the Consent Agenda as presented.

- 1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Clark Tenney, HR Director

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for FY 2020-2021 and 2021-2022, as presented.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

B. STUDY AND VOTING SESSION - (if a member of the public wishes to speak to one of the following voting items, please complete and hand-deliver the exhibit to the board secretary prior to the start of the meeting).

<https://www.prescottschools.com/wp-content/uploads/BEDH-E-Public-Participation-Board-Meetings.pdf>

1. Consider approving Lily Watorski as Student Representative and Isabel Flores and Camille Mangum as alternates, to serve on the Governing Board for the 2021-2022 school year, as presented.

RELEVANT INFORMATION:

Every year, students are interviewed by the Principal of Prescott High School, along with the Superintendent, to select a Student Representative to serve on the Governing Board to represent students, as well as giving the student perspective on the resolutions presented to the Governing Board.

Presenter: Joseph W. Howard, Superintendent

2. Consider nominations and election for the position of Governing Board Vice-President.

RELEVANT INFORMATION:

The Governing Board elected to add the position of Vice-President to the Governing Board. This position would serve as a back-up to the President and would not be a President-Elect position. The Vice-President would chair the board meetings in the absence of the President.

Presenter: Joseph W. Howard, Superintendent

3. **Governing Board to discuss and may consider action to approve the Arizona School Boards Association's (ASBA) draft 2022 Political Agenda, and, direct the District's delegate to the ASBA delegate assembly to represent the Board's determined position.**

RELEVANT INFORMATION:

See the ASBA 2022 Political Agenda packet attached.

Presenter: Joseph W. Howard, Superintendent

4. **Discussion and possible action to appoint a Delegate and Alternate Delegate to represent the Prescott Unified School District Governing Board at the ASBA delegate assembly on Saturday, September 11, 2021.**

RELEVANT INFORMATION:

The Arizona School Boards Association recommends representation from Arizona school district's Governing Boards at their Annual Delegate Assembly. The Delegate Assembly is scheduled for September 11, 2021. The deadline for submitting the names of our Delegate and Alternate Delegate is August 27, 2021.

Presenter: Joseph W. Howard, Superintendent

5. **Consider approving the Fiscal Year 2022, 301 Performance Pay Plan, as presented.**

RELEVANT INFORMATION:

During this year's legislative session, Senate Bill 1139 made changes to ARS 15-977. ARS 15-977 is the statute in which Prop 301 money is regulated. On July 22, 2021, nine PUSD teachers and two administrators reviewed PUSD's current Performance Pay Plan and discussed the changes to the law. The committee is proposing the Governing Board revise PUSD's Performance Pay Plan. During the week of July 20th, teachers had the opportunity to vote on the proposed Performance Pay Plan. 100% of the teachers taking the survey voted "yes" in support of the revisions.

A letter for the Board Members has been attached that summarizes the changes, as well as a copy of the 301 Performance Pay Plan with the proposed revisions. Any wording highlighted in yellow is proposed to be added and any wording highlighted in red is proposed to be removed.

A copy of the FY22 proposed 301 Performance Pay Plan is attached.

Presenter: Brian Moore, Chief Financial Officer

6. **Consider approving the Fiscal Year 2022 Capital Plan for the School Facilities Board, as presented.**

RELEVANT INFORMATION:

A Capital Plan for Prescott Unified School District must be approved by the Governing Board and submitted to the School Facilities Board annually. School districts considered as "growing" school districts must submit an annual Capital Plan following Governing Board approval. Due to enrollment fluctuating in the Prescott Unified School District, it is recommended the Capital Plan for 2021-2022 be submitted with "NA" (not applicable) to indicate the school district is not intending to access any additional square footage at this time.

Presenter: Brian Moore, Chief Financial Officer

7. Consider adopting the Sexual Health Education Curriculum, as presented

RELEVANT INFORMATION:

Our last curriculum adoption (Choosing the Best) for Sex Education was in 2003. We partnered with North Star to teach our curriculum using funding from AZ Dept. of Health Services. In 2019 Arizona Department of Health Service changed the direction of their funding to curricula implemented with fidelity and as a result, North Star lost their funding and could no longer deliver sexual health education to PUSD students. In February 2020 PUSD formed a committee made up of doctors, administrators, teachers, parents, and community members to find a new Sexual Health curriculum that would meet the needs of our community. The committee explored 9 state accepted Sexual Health programs and identified their strengths and weaknesses based on our developed criteria. We came to a consensus on the following recommendations for a Sexual Health curriculum for adoption.

Please see the attachments for additional information.

Presenter: Kelli Bradstreet, Director of Instructional Support

8. Consider approving the IT and Facilities Director Salary Schedules, as presented

RELEVANT INFORMATION:

A recent comparison of salary scales with our sister districts shows that PUSD is lower than average for nearly every job position, across the salary placement scale. This is an issue that the superintendent may ask the Board to address in upcoming months. However, our salaries for Director of Information Technology and for Director of Facilities are critically low compared to neighboring school districts. Further, these positions exist in our own community outside of school district settings, which increases competition and pay for qualified persons to lead these critical aspects of a successful school district. In order to retain (and in the future, attract) quality personnel, the district administrative team recommends that the Board consider increasing these two salary placement scales to be closer in line with industry standards.

Presenter: Clark Tenney, HR Director

9. Consider approving three additional positions in preparation for enrollment needs of 2021-2022 school year, as presented.

RELEVANT INFORMATION:

1. Taylor Hicks Elementary School is receiving new kindergarten enrollments daily and families will continue to enroll students through the first day of school. By adding an additional section of kindergarten at Taylor Hicks, class sizes will be reduced with room to add additional students. Also, this will help keep kindergarten class sizes at both Lincoln and Abia Judd lower. Lincoln and Abia Judd can send students who are not in their attendance area to Taylor Hicks.

2. Granite Mountain School is receiving 3-5 new enrollments daily, with additional families contacting the school to say that they will be relocating to Prescott later in August, September, and October, and will enroll their students at that time. Adding a 5th-grade teacher will help reduce class size and will allow Granite Mountain to meet their students needs.

3. Student Support Liaison - The Legislature changed laws this summer, now allowing districts to offer online instruction without going through the year-long process of applying for an AOI (Arizona Online Instruction) Program. This means that PUSD can shift gears and begin to offer fully online instruction right away to students whose families express this need. We hope to retain families PUSD who might have otherwise withdrawn, and to be able to support and monitor some of the pieces for a successful online program with even more variety next school year. To begin offering this right away, we will need support for our "AOI Director" to help students enroll, and to support their success while in the program. In addition, this position will advocate for and provide support for in-person students who miss school for a short period of time, due to illness, COVID exposure, etc.

Funds for this position are available through ESSR grant funds. Further, we anticipate that the cost for this position may be offset by funding retained by retaining students in PUSD who then participate in online instruction.

Presenter: Clark Tenney, HR Director

10. Consider approving an Intergovernmental Agreement between Prescott Unified School District and Camp Verde Unified School District, as presented.

RELEVANT INFORMATION:

PUSD possesses textbooks and other learning materials that it no longer has a use for and wishes to sell to CVUSD. The textbooks and other learning materials are itemized in a bill of sale. The IGA and bill of sale are attached to the agenda.

Presenter: Kelli Bradstreet, Director of Instructional Support

11. Consider approving an Intergovernmental Agreement between The City of Prescott and Prescott Unified School District for Services of School Resource Officers, as presented.

RELEVANT INFORMATION:

A.R.S. § 15-154 authorizes the District to place peace officers in its schools in accordance with an approved School Safety Program.

The District is required by A.R.S. § 15-341 and A.R.S. § 13-2911 to report to local law enforcement any suspected crimes against persons or property and any incidents that could potentially threaten the safety or security of pupils, teachers, or administrators.

The District has identified funding to cover seventy-five percent (75%) of the total cost for the City to provide one School Resource Officer to provide school resource officer services ("SRO Services") for Prescott High School, ("PHS").

The City and the District desire to enter into an agreement whereby the City will identify a sworn, certified police officer to provide SRO Services at PHS during the 2021-2022 school year (the "School Year"). The City and District have partnered with an SRO for many years.

The District is authorized to enter into the Agreement pursuant to A.R.S. §§15-342 and 11-952. The City is authorized to enter into this Agreement pursuant to A.R.S. § 11-952.

Presenter: Joseph W. Howard, Superintendent

12. Consider approving students recommended for early entrance into kindergarten for the 2021-2022 school year, as presented.

RELEVANT INFORMATION:

Parents have requested early entrance into kindergarten for their child/children. In accordance with Governing Board Policy JEB, Entrance Age Requirements, the child/children participated in early entrance screening in July using the Brigance Screening Tool. After completing kindergarten screening, the child/children demonstrate(s) academic, language, and motor skill readiness and is/are recommended for kindergarten. Screening results have been shared with the parents, building principals, and the Superintendent.

Presenter: Mardi Read, Assistant Superintendent

13. Consider approving an amendment to the Intergovernmental Agreement between the Arizona Department of Economic Security Rehabilitation Service Administration and Prescott Unified School District, as presented.

RELEVANT INFORMATION:

This is an amendment to an agreement executed on July 9, 2019, with a three-year term, ending on June 30, 2022. The original agreement is a third-party cooperative arrangement for the purpose of facilitating seamless transition of students with disabilities from high school to the world of work in order to maximize their employability and integration into the workforce and community.

Presenter: Terry Gorman, Special Education Director

C. INFORMATION AND DISCUSSION ITEMS

1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.

2. Strategic Plan Discussion - Student Achievement

- a. Review major accomplishments in goal area
- b. Review what is currently being worked on in the goal area
- c. Board Member Questions and Discussion

Presenter: Joseph W. Howard, Superintendent

3. AZM2, Galileo, MOWR data

Presenters: Rene' Steingraber, PUSD Testing Coordinator, Mardi Read, Assistant Superintendent & Kelli Bradstreet, Director of Instructional Support, Shelli Read, Instructional Coach

4. Update and discussion - ESSER /COVID information.

Presenter: Brian Moore, Chief Financial Officer

5. Update and discussion on the most recent COVID information.

Presenter: Alexa Scholl, Health & Safety Coordinator

6. Future Agenda Items

7. Meeting Dates:

Regular Study and Voting Session: September 7, 2021, at 5:00 pm in the PUSD District Office Boardroom.

Other Dates:

Labor Day Holiday, Monday, September 6, 2021.

9. ADJOURNMENT