
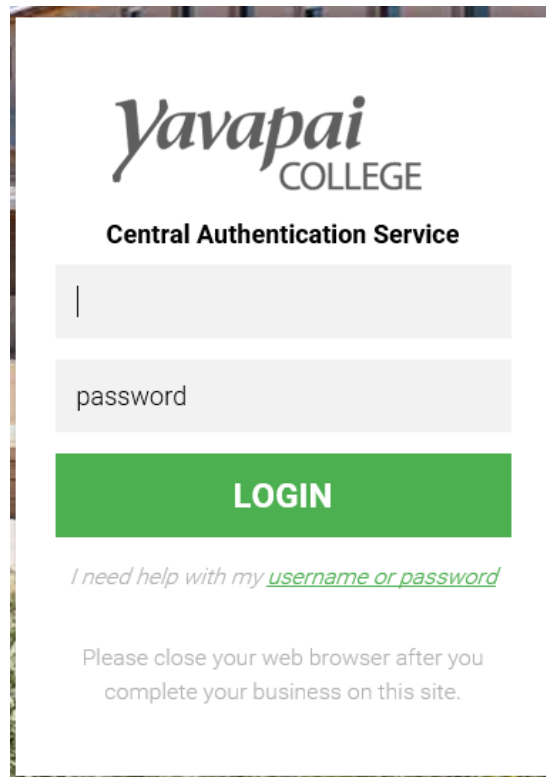
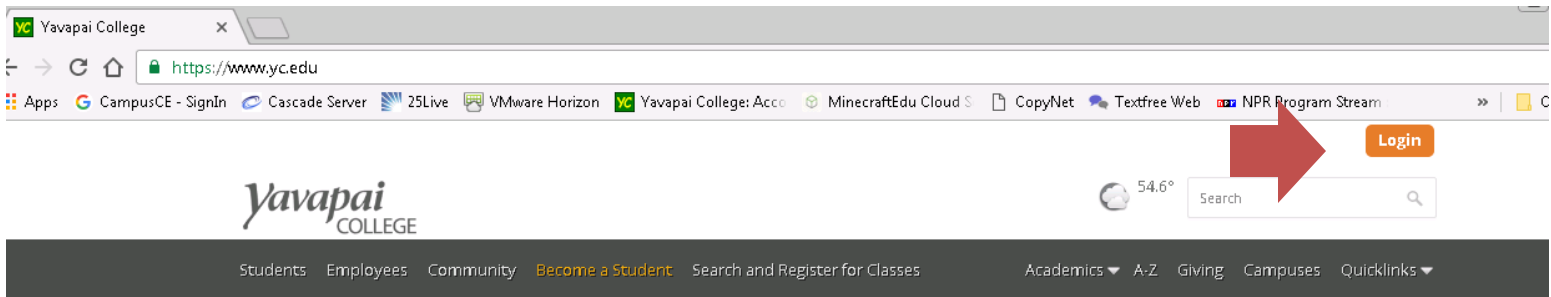


To Access the Student Menu:

As a Dual Enroll / JTED student you can access the menu through your Yavapai College account at www.yc.edu.

1. Go to www.yc.edu and click on the orange button in the top right to login: 
2. Enter your username and password then click on the green "LOGIN" button:

A screenshot of the Yavapai College Central Authentication Service login form. The form features the Yavapai College logo at the top, followed by the text "Central Authentication Service". There are two input fields: one for the username (containing a vertical bar) and one for the password (containing the text "password"). Below these fields is a large green button labeled "LOGIN". At the bottom of the form, there is a link for help: "I need help with my [username or password](#)". A final instruction reads: "Please close your web browser after you complete your business on this site."

If you need to reset your password call:

Brandi Fabian Early College Specialist: 928-776-2161

Answer Center Prescott: 928-776-2149; Verde Valley: 928-634-6520

ITS Help Desk: 928-776-2168 (or for online tool <http://www.yc.edu/password>)

<http://www.yc.edu/v5content/information-technologyservices/docs/PasswordChangeResetUtility.pdf>

3. Under your "Student" tab, select "Dual Enrollment / JTED Menu".

In the submenu three options will appear:

Manage Your Wishlist: For managing courses in your wishlist

Update Your Contact Information: To update you and your parent/guardian's contact information

Register for Available Classes: To register for wishlisted classes when they become available

The screenshot shows the Yavapai College website interface. At the top, there is a navigation bar with links for 'My Email (3488)', 'My News (0)', 'My Courses', 'My Services', and a user greeting 'Hello, Brandi'. The 'My Services' dropdown menu is open, listing various services such as 'Canvas LMS', 'Office 365', 'COGNOS Main Menu', 'DegreeWorks', 'Email', 'Employees', 'Faculty', 'Students', 'My Drives', 'My Web Applications', and 'My Personal Information'. The 'Students' option is highlighted with a red arrow. Below the 'Students' option, the 'Dual Enrollment / JTED' submenu is visible, also highlighted with a red arrow. This submenu includes options like 'Course Availability Notification', '1098T Tax Forms', 'Search and Register for Classes', 'Register for Classes by CRN', 'Drop Classes', 'View Holds', 'My Class Schedule', 'My Course Feedback', 'My Financial Aid', 'My Bills and Payments', 'My Residency Status', 'My Transcripts/Grades', 'Request My Official Transcripts', 'Enrollment Verification', 'View College Catalog', and 'Online Training'. The main content area features a banner for 'Earn your Arizona Diploma' and several informational sections: 'Academic Dates & Deadlines', 'Upcoming Events' (listing a Pre-Nursing Workshop, Special Olympics Basketball Tournament, Rhythm of the Dance, and YC Film & Media Arts presents: Oscar...), 'On The Agenda' (Yavapai College District Governing Board meets Feb. 14 in Prescott), and 'Fast-Track Management Program' (Coaching skills are focus of new YC class for managers).

First Time Logging In:

The first time you login and click into one of the Dual Enroll menu options you will be asked to read and agree to the Terms and Conditions. Please read them thoroughly, then check the box stating "I have read and agree with these conditions." and "Submit":

Home > YC DE-JTED Terms and Conditions



Please read the Terms and Conditions presented below, and check the box at the bottom of the page to accept them.

Early College Students at Yavapai College Agreement:

When a student is enrolled in both a high school and Yavapai College, the two schools will exchange information on that student. By agreeing to these terms, Early College applicants understand that information from their education records may be released to their parent(s) or guardian(s) while enrolled at Yavapai College as an Early College student.

In accordance with Arizona state law, Yavapai College may enroll a person who is under the age of 18 if granted special approval. Yavapai College approval is granted when the following requirements are met:

- Students must complete the online application.
- Course prerequisites and or placement score requirements must be met prior to registering for class(es).

The college learning environment encourages critical thinking and promotes contrasting perspectives of the world. This environment is one of adult interaction where students will likely be exposed to concepts, lectures and materials that are generally focused toward adults and adult audiences, including unrestricted internet access.

- College courses may expose students to graphic depiction or discussion of mature themes.
- Early College students establish a permanent college academic record and transcript that may be required by future colleges or universities.

This permanent academic record may negatively impact eligibility for university admissions and future financial aid if courses are not successfully completed.

- All students are expected to be in compliance with all current published college policies, rules, and regulations. (www.yc.edu/v5content/academics/catalog/)

I have read and agree with these conditions.

Submit



An email with a copy of the Terms and Conditions will go to you and your parents/guardians.

Periodically, you will also be asked to update your contact information and your parent/guardian's:



Please review your contact information below and make any updates or corrections necessary.

Required fields are outlined in red.

Your Information:

Street:

City:

State:

Zip Code:

Phone Number:

Email Address:

I have a high school IEP: Yes No

I require disability services: Yes No

Parent/Guardian Information:

Parent/Guardian First Name:

Parent/Guardian Last Name:

Parent/Guardian Street:

Parent/Guardian City:

Parent/Guardian State:


Parent/Guardian Zip Code:

Parent/Guardian Phone Number:

Parent/Guardian Email Address:

Submit

To add new course(s) to your wishlist:

You can click on the , then a new page will show you your current courses at the top and available courses for your high school at the bottom.

Clicking on the "Course" or "Title" will provide you with a course description.

To add a course, check the box by it on the right, and then select "Add Selected Courses".

Current Wishlist				
Selected Term	Course	Title	Credits	Status
Spring 2016-2017	BIO 181	General Biology I	4	Pending approval
Spring 2016-2017	ENG 101	College Composition I	3	Unmet prerequisites
Spring 2016-2017	MAT 152	College Algebra	3	Pending approval

Courses Available at Bradshaw Mountain High School				
Select Academic Term: Spring 2016-2017				
Course	Title	Credits	Add to Wishlist	
AHS 114	Nursing Assistant	5	<input type="checkbox"/>	
CNT 100	Intro to Computer Networking	3	<input type="checkbox"/>	
CNT 110	A+ Comp Tech Certification	4	<input checked="" type="checkbox"/>	
CNT 115	Network+: Networking Tech Cert	4	<input type="checkbox"/>	
CNT 120	Intro to Windows Server	3	<input type="checkbox"/>	
ENG 102	College Composition II	3	<input checked="" type="checkbox"/>	

Add Selected Courses

Academic Term	Course	Title	Credits
Spring 2016-2017	BIO 181	General Biology I	4

- [Confirm removal of BIO 181](#)
- [Cancel request](#)

To remove a Wishlist Course:

You can remove a course from you wishlist by clicking on the red 'X', a new page will then open asking you to either "Confirm removal" or "Cancel request":

Prerequisite Check:

If you click on the "prerequisites" link for a course, in a new window the prerequisites for the specific course, your test scores and your classes to date will be available to review and see if you are eligible for the wishlisted course.

Prerequisite Check for ENG 101 -

Prerequisites for ENG 101 (effective Fall 2016):

Student must meet one or more of the following:

- Course: ENG 100, grade of C or better, or
- Test: Compass Writing, score of 80 or higher, or
- Test: ENG101 = Y, or
- Test: ACT English, score of 19 or higher, or
- Test: SAT Verbal, score of 470 or higher, or
- Test: Accuplacer Sentence Skills, score of 81 or higher, or
- Test: ASSET Writing, score of 46 or higher

- AND - one or more of the following:

- Test: YC Reading Proficiency Met = Y, or
- Test: AIMS Reading Score, score of 705 or higher, or
- Test: ACT Reading, score of 17 or higher, or
- Test: ASSET Reading, score of 38 or higher, or
- Test: Accuplacer Reading, score of 53 or higher, or
- Test: Compass Reading, score of 70 or higher, or
- Test: SAT Critical Reading, score of 400 or higher, or
- Course: ENG 085, grade of C or better

Your test scores to date:

ACT English	Score: 28	Date: 11/15/2016
ACT Math	Score: 22	Date: 11/15/2016
ACT Reading	Score: 22	Date: 11/15/2016
Accuplacer Reading	Score: 91	Date: 06/09/2016
HS 2 yr alg/1 yr geo w/i 2 yer	Score: Y	Date: 11/15/2016
SAT Critical Reading	Score: 205	Date: 11/15/2016
SAT Mathematics	Score: 205	Date: 11/15/2016
SAT Verbal	Score: 205	Date: 11/15/2016
YC Reading Proficiency Met	Score: Y	Date: 11/15/2016

Your completed and in-progress classes to date:

Spring 2017 MAT 187 11377 (In Progress)


Please contact your high school dual enrollment liaison to determine what steps you need enroll in this course.

Many prerequisites for Dual Enrollment courses may be met by taking and earning passing more information on where and when you may take Accuplacer tests, visit the [Yavapai Co](#)

If you do not live near a Yavapai College campus but would like to sign up for Accuplacer

To Manage Your Wishlist:

From the main menu you can click on "Manage Your Wishlist" to view the summary of the classes you have wishlisted and add or remove courses.

Add courses by clicking on the 

Remove courses by clicking on the 



Click on the "Course" or "Title" to review course descriptions





Click on the "prerequisites" link reviews requirements for the specific course

[Home](#) > [Student](#) > [Dual Enrollment / JTED Menu](#) > [Manage Your Wishlist](#)



Use this page to manage your dual enrollment course wishlist.


- Click the  icon to remove a course from your wishlist.
- Click the  icon to add a new course to your wishlist.
- If you have courses with unmet prerequisites, click the "prerequisites" link to open a new browser tab showing a comparison of your current course and the prerequisites.
- Click on a link under the Course or Title columns to view the full course description in a new browser tab.

Action	Academic Term	Course	Title	Credits	Status
	Spring 2016-2017	BIO 181	General Biology I	4	You are successfully wishlisted for BIO 181. The request is pending approval by your advisor.
	Spring 2016-2017	ENG 101	College Composition	3	You do not currently meet the prerequisites for ENG 101. Please contact your Dual Enrollment advisor for more information.
	Spring 2016-2017	MAT 152	College Algebra	3	You are successfully wishlisted for MAT 152. The request is pending approval by your advisor.
	Add new course(s) to wishlist				

[Return to Menu](#) | [Update Contact Info](#) | [Register for Classes](#)



BIO 181 - General Biology I

COURSE DESCRIPTION:
BIO 181. General Biology I (4).  BIO 1181. Biology and preprofessional students in health-related fields. Prerequisite: BIO 1181.

COURSE CONTENT:
1. Scientific Method
2. Basic chemistry and biological macromolecules
3. Organization of cells
4. Energy and Enzymes
5. Photosynthesis

At the bottom of the page are three links to:

1. [Return to Menu](#): Return to the main Student menu
2. [Update Contact Info](#): The page to update your and your parent/guardian's contact information
3. [Register for Classes](#): Register for wishlisted classes when they become available

[Return to Menu](#) | [Update Contact Info](#) | [Register for Classes](#)

Update Your Contact Information:

On this page you can update both your contact information and your parent/guardian's. All fields outlined in red are required:



Please review your contact information below and make any updates or corrections necessary.

Required fields are outlined in red.

Your Contact Information:

Street: 7733 N Rambling Lane
City: Prescott Valley
State: Arizona
Zip Code: 86315
Phone Number: 928-830-3825
Email Address: 2lancersplus2@cableone.net

Parent/Guardian Information:

Parent/Guardian First Name: Denice
Parent/Guardian Last Name: Keating
Parent/Guardian Street:
Parent/Guardian City:
Parent/Guardian State: Select...
Parent/Guardian Zip Code:
Parent/Guardian Phone Number: 928-830-3825
Parent/Guardian Email Address: dkeating@gmail.com

At the bottom are three links available to:

- 1. Return to Menu: Return to the main Student menu
- 2. Manage Wishlist: The page to view, add and drop classes from your wishlist
- 3. Register for Classes: Register for wishlisted classes when they become available



[Return to Menu](#) | [Manage Wishlist](#) | [Register for Classes](#)

Register for Available Classes:

When courses become available for registration you will use this page to register for courses your high school coordinator has approved.

If registration is not yet open or courses have not been approved you will not be able to register.

No classes appearing in your wishlist are currently open for registration. Please check back when you've been notified of class availability.

[Return to Menu](#) | [Manage Wishlist](#) | [Update Contact Info](#)

To register check the box and click "Register Now":

Yavapai College Term	CRN	Course ID	Title	Start/End Date	Time	Location	Instructor	Register
201710 - Dual Enrollment Term	11487	MAT 152	College Algebra	01/04/2017 - 05/26/2017	9:45am-10:45am	Bradshaw Mtn. HS West	Natali Washburn	<input type="checkbox"/>
201710 - Dual Enrollment Term	11488	MAT 152	College Algebra	01/04/2017 - 05/26/2017	9:45am-10:45am	Bradshaw Mtn. HS West	Danielle Larson	<input checked="" type="checkbox"/>
201710 - Dual Enrollment Term	11489	MAT 152	College Algebra	01/04/2017 - 05/26/2017	11:20am-12:15pm	Bradshaw Mtn. HS West	Danielle Larson	<input type="checkbox"/>

Register Now

