

PRESCOTT UNIFIED SCHOOL DISTRICT

**District Office Boardroom
300 East Gurley Street
Prescott, Arizona 86301**

**GOVERNING BOARD
REGULAR MEETING**

**5:00 PM - DOORS OPEN AT 4:30 PM
MARCH 5, 2024**

This Meeting can be viewed via live stream using the following link:

https://youtube.com/live/Q_vSJbIkqvA?feature=share

Members of the Governing Board will attend either in person or by telephone conference call.

The Governing Board may consider any item on this agenda in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public meetings are available from the Superintendent's Office during normal work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Superintendent's Office at (928) 445-5400. Requests should be made as early as possible to arrange the accommodation.



Mission Statement

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

Vision Statement

Prescott Unified School District educates students to be confident, lifelong-learners prepared to achieve their full potential in a complex, interconnected world.

AGENDA

1. This Agenda/Board Packet was amended on March 4, 2024, for the sole purpose of attaching a revised Psychologist Salary Placement Schedule.

2. STRATEGIC PLAN COLOR KEY:

STUDENT ACHIEVEMENT

CULTURE

COMMUNITY AND STAKEHOLDER RELATIONSHIPS

ENROLLMENT

RESOURCE ACCOUNTABILITY

3. **CALL TO ORDER** - Governing Board President, Stan Goligoski

4. OPENING CEREMONY

A. Welcome - Governing Board President, Stan Goligoski

B. Pledge of Allegiance

5. **APPROVAL OF AGENDA** - Governing Board President, Stan Goligoski

A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

6. **APPROVAL OF MINUTES** - Governing Board President, Stan Goligoski

A. Consider approving the minutes from the Regular Study and Voting Session meeting of February 6, 2024, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

7. PRESENTATIONS

A. A-F Label Process

Presenter: Rene Steingraber, PUSD Testing Coordinator

B. Beyond Textbooks Resources

Presenter: Kelsey Secor, Director of Instructional Support

C. Math Teacher Stipends

Presenter: Clark Tenney, Superintendent

8. INFORMATION ONLY ITEMS

A. Summary of Current Events

1. Superintendent
2. Governing Board Members
3. Governing Board Student Representatives

9. ACTION ITEMS

A. CONSENT AGENDA - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.

Consider approving the Consent Agenda as presented.

1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Andy Binder, Assistant Superintendent/HR Director

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations.

Presenter: Brian Moore, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for FY23 End-of-Year and FY24 - February 2024, as presented.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

B. STUDY AND VOTING SESSION - If a member of the public wishes to speak to one of the following voting items, please complete and return exhibit BEDH-E, Public Request to Speak (<https://www.prescottschools.com/Page/558>) to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first

come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to sarah.torres@prescottschools.com at any time prior to the study and voting session of the agenda.

1. Consider approving an out-of-country travel request from Mr. Robert Ernst, German, and English Teacher at PHS, for the Prescott-Zeitz Sister City foreign exchange to Zeitz, Germany from May 30 to June 15, 2024, as presented.

RELEVANT INFORMATION:

This trip allows PHS students to participate in the Prescott-Zeitz Sister City Exchange Program. There will be 5 PHS students on this trip along with 6 students from Bradshaw Mountain High School. They will be staying with host families in Zeitz, Germany, attending daily classes in a Zeitz high school, giving presentations on life in Prescott, and taking day trips to nearby cities to deepen their German language skills, explore German culture, and serve as cultural ambassadors from the Prescott area. Robert Ernst, German Teacher at PHS, Chris Predmore, PHS teacher, and Catherine Gates, PHS teacher will serve as chaperons on this trip (Bradshaw HS Chaperone TBD). Plane flights will be conducted through a local travel agency. The itinerary in Germany is organized by our colleagues in Zeitz. The cost of the plane fare for students will be subsidized by a donation from the Prescott-Zeitz Sister City organization, tax credit funds, and funds raised by the German Club at PHS. Room, board, and travel in Germany will be taken care of by the Sister City organization in Zeitz and by the Zeitz host families. The trip is from May 30 - June 12, 2024 (approximately).

Presenter: Mr. Adam Neely, Prescott High School Principal

2. Consider approving the 2024-2025 budget package based on enrollment projections, increases, decreases, and salary increase options as outlined in the attachment "FY25 Proposed Budget Package," as presented.

RELEVANT INFORMATION:

PUSD administration has been working to compile a recommendation meeting the needs of the district, including proposed increases for all staff in order to remain competitive with recruiting and retaining staff, balance class sizes, and maintain a wide variety of programs. Through this process, the PUSD proactive budgeting process has been followed. There are many variables involved in the budget process that are outlined in the attachments.

Presenter: Brian Moore, Chief Financial Officer

3. Consider approving the issuance of contracts and agreements to eligible Prescott Unified School District staff members for the 2024-2025 school year, as presented.

RELEVANT INFORMATION:

The District Admin Team's proposal to the Governing Board for next year's contracts and agreements will bring all employee groups closer to state salary averages. All current contract employees (most of whom are teachers) are recommended to receive a 3.0% salary increase.

Contracts are ready to distribute at each site on Wednesday morning, March 6, 2024. At the end of the 15-day signing period, PUSD will know the Certified vacancies we will hire for next year. That timing is optimum for recruiting teachers.

Classified agreements will follow in April, to allow for firm assignments and clerical logistics.

The contract and agreement language have been reviewed by our attorney.

A sample teacher contract, sample auxiliary contract, and classified agreement are attached.

Funding is available in the M&O budget, as presented.

Presenter: Andy Binder, Assistant Superintendent/HR Director

4. Consider approving the PUSD salary placement schedules, as presented.

RELEVANT INFORMATION:

In order to continue to attract quality employees, PUSD regularly compares its salaries and wages to other Arizona school districts. When budget conditions allow, the District Admin Team makes recommendations to the Governing Board for moderate increases to PUSD's starting salaries/wages, in order to remain competitive. The presented salary and wage schedules will keep PUSD very competitive with other local districts. Funding is available in the M&O budget, as presented.

Please see the salary schedules attached.

Presenter: Andy Binder, Assistant Superintendent/HR Director

5. Consider accepting PUSD #1's fiscal year 2023 Single Audit Reporting Package (SARP), Annual Comprehensive Financial Report (ACFR), and Uniform System of Financial Records (USFR) Compliance Questionnaire, as presented.

RELEVANT INFORMATION:

Pursuant to A.R.S. 15-914 H, a school district governing board shall publicly accept all audits and compliance questionnaires by roll call vote.

Presenter: Brian Moore, Chief Financial Officer

6. Consider approving the School Facilities Oversight Board's "Terms and Conditions for Acceptance of Monies from the Building Renewal Grant Fund", for PUSD school sites, as presented.

RELEVANT INFORMATION:

Governing Board approval is required for the school Facilities Oversight Board to distribute any monies for projects from the Building Renewal Grant fund and to comply with state law.

BRG-005777 Bleachers at Mile High Upper Gym & Main Gym (FKA Girl's Gym & Boy's Gym) - \$168,895.45

Presenter: Brian Moore, Chief Financial Officer

C. INFORMATION AND DISCUSSION ITEMS

1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review.
2. Review proposed changes in ASBA Policy Advisory 763-786, as presented.

RELEVANT INFORMATION:

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the first reading** of the proposed policy changes and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

Presenter: Andy Binder, Assistant Superintendent/Human Resources Director

3. UVC Lighting for HVAC Systems

Presenter: Linda Conn, Governing Board Member

4. Community Comments shared with the Governing Board (what comments/concerns do Board members hear from the public in general).

Presenter: Governing Board President, Stan Goligoski

5. Meeting Dates:

Regular Study and Voting Session: Tuesday, April 9, 2024, at 5:00 pm in the PUSD District Office Boardroom.

Other Dates:

Spring Break - March 11 - 15, 2024

Spring Holiday - Monday, April 1, 2024

10. **ADJOURNMENT**