

**PRESCOTT UNIFIED SCHOOL DISTRICT**  
**District Office - Board Room, 146 South Granite Street, Prescott, Arizona**

**GOVERNING BOARD**  
**REGULAR MEETING**  
**5:00 PM**  
**DECEMBER 6, 2016**

Members of the Governing Board will attend either in person  
or by telephone conference call.

The Governing Board may consider any item on this agenda  
in any order and at any time during the meeting.

Copies of agendas and supplementary documentation relative to public  
meetings are available from the Superintendent's Office during normal  
work hours 24 hours prior to meeting and on the evening of the meeting.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by  
contacting the Superintendent's Office at (928) 445-5400.  
Requests should be made as early as possible to arrange the accommodation.



**Mission Statement**

- P**roviding extraordinary opportunities through a variety of programs and challenging curriculum.
- U**niting the PUSD family of students, staff, and community members through positive relationships.
- S**upporting exceptional staff through on-going individualized professional development.
- D**eveloping a highly educated, civic-minded, and productive community, one student at a time.

**Vision Statement**

Prescott Unified School District educates students to be confident, lifelong-learners  
prepared to achieve their full potential in a complex, interconnected world.

## AGENDA

1. **CALL TO ORDER** - President Scott Hicks
2. **APPROVAL OF AGENDA** - President Scott Hicks
  - A. Consider approving the agenda as presented.
3. **OPENING CEREMONY**
  - A. Welcome - President Scott Hicks
  - B. Pledge of Allegiance - Miss Cheyenne Church
4. **APPROVAL OF MINUTES**
  - A. Consider approving the minutes from the Governing Board Study and Voting Session of November 1, 2016.

**RELEVANT INFORMATION:**

Board policy requires approval of minutes.

Presenter: Mr. Joe Howard, Superintendent

5. **PRESENTATIONS**
  - A. Going the Extra Mile Award Recipients
  - B. Instructional Minute  
Presenter: Mrs. Kelli Bradstreet, Director of Instructional Services
6. **INFORMATION ONLY ITEMS**
  - A. Summary of Current Events
    1. Superintendent
      - a. December 2016 District Calendar of Events
      - b. Current Events, Celebrations, and Recognitions
    2. Governing Board Members

7. **ACTION ITEMS**

- A. **CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

*The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions. Consider approving the Consent Agenda as presented.*

1. Consider approving the certified and classified personnel actions as presented.

**RELEVANT INFORMATION:**

A copy of the personnel report is attached for review.

Presenter: Mrs. Christa Simmons, Director of Human Resources

2. Consider approving the donations as presented.

RELEVANT INFORMATION:

Board policy requires acceptance by the Governing Board of all donations. Please see the attachment.

Presenter: Mr. Kevin Dickerson, Chief Financial Officer

3. Consider ratifying the vouchers as presented.

RELEVANT INFORMATION:

Arizona Revised Statutes requires approval/ratification of all vouchers.

Presenter: Mr. Kevin Dickerson, Chief Financial Officer

4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for October 2016.

RELEVANT INFORMATION:

Please see the attached reports.

Presenter: Mr. Kevin Dickerson, Chief Financial Officer

5. Consider approving and awarding IFB: 15-21-20 for Waste and Recycling Management to Patriot (Blended Bins) for a multi-term contract for the term of 2016-2017 as presented, renewable for up to three (3) additional years.

RELEVANT INFORMATION:

The award of contracts under this Invitation for Bid will result in a multi-term contract to cover a period not to exceed five years. In accordance with School District Procurement Rules R7-2-1093, before the use of a multi-term contract, the Governing Board must make a written determination that it is appropriate to do so.

Presenter: Mr. Kevin Dickerson, Chief Financial Officer

**B. STUDY AND VOTING SESSION**

1. Consider approving a Memorandum of Understanding between the Greater Prescott Area Tax Credit Coalition and Prescott Unified School District for the purpose of collaboration and the benefit of leveraging resources and a consistent message to increase education and awareness locally of ALL Arizona Tax Credits through April 30, 2017.

RELEVANT INFORMATION:

The goal of this MOU is to increase community awareness and education of ALL Arizona Tax Credits and to increase the number and amount of Tax Credit donations in Western Yavapai County.

Presenter: Mr. Joe Howard, Superintendent

2. Consider approving proposed revisions to Governing Board Policy JFB - Open Enrollment as presented.

RELEVANT INFORMATION:

The proposed revision will tighten up our Open Enrollment policy regarding our district accepting or not accepting enrollment for students who have been suspended or expelled from another school or who are in the process of being suspended or expelled by another school. The proposed wording was recommended by our legal counsel.

Presenter: Mr. Joe Howard, Superintendent

3. Consider approving a Memorandum of Expectations between Educatius International and Prescott High School with regard to receiving foreign exchange students at Prescott High School as presented.

RELEVANT INFORMATION:

This company approached us because Prescott High School is a desirable place for exchange students. After initial consultation with the legal team, the PHS administration checked references with other schools that have used this company and the results were supportive of moving forward with this process.

Presenter: Mr. Joe Howard, Superintendent

4. Consider approving an out-of-country travel request from Mrs. Amy Buettner, Assistant Principal of Prescott High School, and Mr. Robert Ernst, PHS German Teacher, for 6-8 students to travel to Zeitz, Germany, from approximately May 30 through June 14, 2017, through the Prescott-Zeitz Sister City Foreign Exchange Program, as presented.

RELEVANT INFORMATION:

This trip allows PHS students to participate in the Prescott-Zeitz Sister City Foreign Exchange Program along with students from Bradshaw Mountain High School. We will be taking approximately 6-8 PHS students on this trip. They will be staying with host families in Zeitz, Germany, attending daily classes in a Zeitz high school, giving presentations on life in Prescott, and taking day trips to nearby cities to deepen their German language skills, explore German culture, and serve as cultural ambassadors from the Prescott area. Kort Miner, Assistant Principal of Bradshaw Mountain High School and Robert Ernst, PHS German Teacher, will serve as chaperons on this trip.

Plane flights will be conducted through a district travel agent. The itinerary in Germany is organized by our colleagues in Zeitz. The cost of the plane fare for students will be sponsored and subsidized by a donation from the Prescott-Zeitz Sister City organization as well as tax credit funds. In addition, the German Club at PHS will hold fundraisers. Room, board, and travel in Germany will be taken care of by the Sister City Organization in Zeitz and by the Zeitz host families. Exact dates cannot be given at this time, as it will depend on the availability of flights.

Presenter: Mr. Joe Howard, Superintendent

C. INFORMATION AND DISCUSSION ITEMS

1. Mr. Dickerson has prepared the School Board Summary Budget Report for your review.

2. Discussion on the feasibility of creating dual enrollment summer course(s), possibly funded by tax credits. The concept would be to charge a \$400 fee for the course in order to fund the teaching staff needed. These would potentially be traditional on-campus courses. The tax credit refund would be an incentive for families to take advantage of this offer, while at the same time providing the funding necessary to offer the course.

3. Meeting Dates

a. Next Meeting Dates

b. Other Dates

4. Future Agenda Items

*The public is invited to request future agenda items. The request must be in writing on the form provided and turned into the Board Secretary at the beginning of the meeting or prior to the agenda item. The form must provide a very specific agenda item to be considered by the board. The public member may state the agenda item to be considered, however, no description or conversation may take place at this time. The Board may not respond to questions or comments from the public, but may ask the superintendent to respond when appropriate. The Governing Board President or district office designee will contact the person making the request as of the status of the requested future agenda item.*

**8. ADJOURNMENT**