

September 29, 2009

Dear GMMS Parent or Guardian:

PLEASE READ, PROVIDE THE INFORMATION REQUESTED, AND RETURN THIS LETTER TO THE GMMS OFFICE

We are in the process of setting up a new parent communication system known as Edulink. This system will allow us to communicate with parents regarding attendance, emergency situations, upcoming events such as picture day or Open House, and send mass e-mails. It will place automated absence calls, notify you of late start or snow days due to inclement weather, and send newsletters, attendance letters, progress reports, and all other pertinent information via e-mail.

In order for Edulink to be of benefit to you, as well as us, we are in need of some important information from you. Only one phone number can be listed, per student, for the system's attendance calls. This number should be the one that you want called for absence purposes. The number can be your home, work, or cell phone, and will be considered your primary phone for purposes of this system. Multiple numbers can be utilized for emergency situations and other important messages.

At the time a call is placed, Edulink can also send out multiple e-mails simultaneously. Please note as many as you wish in the designated spaces below. Additional information is being requested from you at this time to also update our Power School program.

Name of Student _____

Primary phone number to be used for purposes of Edulink _____

E-mail addresses to be sent messages by Edulink:

Student's Home Address _____

Mailing Address _____

Home Phone Number _____

Mother's Name _____ Cell Phone Number _____

Place of Employment _____ Work Phone _____

Mother's e-mail address _____

Father's Name _____ Cell Phone Number _____

Place of Employment _____ Work Phone _____

Father's e-mail address _____

If parents are divorced, who is LEGALLY (as can be proven by court documents) the custodial parent?

Bus Route(s) your child takes to school Monday, Tues., Thurs. and Fri. _____

Bus Route(s) your child takes to school on Wednesday _____

Bus Route (s) your child takes home Monday, Tues., Thurs. and Fri. _____

Bus Route (s) your child takes home on Wednesday _____