

**Minutes of Governing Board  
Regular Study & Voting Session**

**Tuesday, March 5, 2024 @ 5:00 pm  
Prescott Unified School District  
Governing Board**

A Regular Study & Voting Session meeting of the Governing Board of Prescott Unified School District was held Tuesday, March 5, 2024, beginning at 5:00 pm in the District Office Boardroom.

All supporting documents/attachments can be found by visiting our website:

<https://www.prescottschools.com/>

This meeting was livestreamed and the video recording can be viewed by visiting the following link:

[https://youtube.com/live/Q\\_vSjBlkgvA?feature=share](https://youtube.com/live/Q_vSjBlkgvA?feature=share)

Board Members present:

Governing Board President Stan Goligoski  
Vice President Jane Robertson  
Kara Woods, Member  
Linda Conn, Member  
Andy Fraher, Member

Others present:

Clark Tenney, Superintendent  
Mardi Read, Asst. Superintendent  
Brian Moore, Chief Financial Officer  
Andy Binder, Assistant Superintendent/Human Resources  
Kelsey Secor, Director of Instructional Support  
Sarah Torres, Administrative Assistant to Superintendent and Governing Board  
Ava Kleinman, Student Representative  
Kevin Phelan, Student Representative

1. This Agenda/Board Packet was amended on March 4, 2024, for the sole purpose of attaching a revised Psychologist Salary Placement Schedule.

## 2. STRATEGIC PLAN COLOR KEY:

STUDENT ACHIEVEMENT

CULTURE

COMMUNITY AND STAKEHOLDER RELATIONSHIPS

ENROLLMENT

RESOURCE ACCOUNTABILITY

3. **CALL TO ORDER** - Governing Board President, Stan Goligoski called this meeting to order at 5:00 pm.

## 4. OPENING CEREMONY

4.A. Welcome - Governing Board President, Stan Goligoski welcomed everyone in attendance.

4.B. Pledge of Allegiance – Governing Board Student Representative, Kevin Phelan led the audience in the Pledge of Allegiance.

## 5. APPROVAL OF AGENDA - Governing Board President, Stan Goligoski

5.A. Consider approving the agenda, as presented.

RELEVANT INFORMATION: Board Policy requires the approval of the agenda.

**Governing Board President, Stan Goligoski noted, I'll take a motion to approve the agenda, as presented. Andy Fraher noted, so moved. Kara Woods seconded the motion.**

**Stan Goligoski voted Aye, Jane Robertson voted Aye, Kara Woods voted Aye, Linda Conn voted Aye and Andy Fraher voted Aye. The motion passed 5-0.**

## 6. APPROVAL OF MINUTES - Governing Board President, Stan Goligoski

6.A. Consider approving the minutes from the Regular Study and Voting Session meeting of February 6, 2024, as presented.

RELEVANT INFORMATION: Board policy requires the approval of minutes.

**Governing Board President, Stan Goligoski noted, I'll take a motion to approve the minutes from the Regular Study and Voting Session meeting of February 6, 2024, as presented.**

Jane Robertson noted, I'll make the motion to approve the minutes from the Regular Study and Voting Session meeting of February 6, 2024, as presented. Andy Fraher seconded the motion.

Stan Goligoski voted Aye, Jane Robertson voted Aye, Kara Woods was not in attendance at the February 6, 2024 meeting and therefore abstained, Linda Conn voted Aye and Andy Fraher voted Aye. The motion passed 4-0.

## 7. PRESENTATIONS

### 7.A. A-F Label Process

**Presenter:** Rene Steingraber, PUSD Testing Coordinator presented the following information regarding A-F Letter Grades.



3.5.2024 Board  
Meeting\_ FY23 A-F.p

### 7.B. Beyond Textbooks Resources

**Presenter:** Kelsey Secor, Director of Instructional Support presented the following information regarding Beyond Textbooks Resources. <https://www.beyondtextbooks.org/>



3rd Grade Reading  
Standards - Beyond



8th Grade Math  
Standards - Beyond

### 7.C. Math Teacher Stipends

**Presenter:** Clark Tenney, Superintendent presented the following information regarding Math Teacher Stipends.



**PRESCOTT UNIFIED SCHOOL DISTRICT NO. 1**

300 East Gurley Street, Prescott, Arizona 86301  
 (928) 445-5400 · Fax: (928) 541-2288  
 www.prescottschools.com

For the 2024/2025 school year PUSD is proud to announce a \$5,000 math stipend aimed at empowering middle school math teachers. This initiative is designed to not only retain our valuable educators but also to attract fresh talent, all while fostering their professional development. By investing in our teachers, we are investing in the quality of math education, thereby enriching student learning outcomes and preparing them for success. This stipend is expected in future years, however, the criteria may be adjusted.

<b>Math Stipend Criteria</b>	
<b>Activity</b>	<b>Action Plan</b>
<p><b>15 Professional Development Hours</b>            PD opportunities must be aligned to the math framework and best teaching practices. This plan will be developed with administration.</p>	
<p><b>Peer Observations</b>            One peer observation per quarter using the <a href="#">Math Walkthrough Tool</a>. At least one observation must be done at another school site (please coordinate with your instructional coach).</p>	
<p><b>Coaching Support</b>            Work with your instructional coach on your professional development plan and implementation of new learning.</p>	

**8. INFORMATION ONLY ITEMS**

**8.A. Summary of Current Events**

**8.A.1. Superintendent Clark Tenney shared information regarding these current events:**



# TAX CREDIT CAMPAIGN

**Tax Credit Donations**

Keep your Arizona state tax dollars local with Arizona's dollar-for-dollar school tax credit which goes directly to eligible PUSD school programs you choose. State law A.R.S. § 109 allows a tax credit (up to \$200 for individuals and \$400 for married couples filing jointly) for fees or contributions paid to a public school in support of extracurricular activities.

- 1 Choose the school and program you'd like PUSD to spend the money on.
- 2 Donate eligible amounts online through our website, by mail, or in person.
- 3 Receive a dollar-for-dollar tax credit from the State of Arizona!

VISIT US AT [PRESCOTTSCHOOLS.COM](http://PRESCOTTSCHOOLS.COM) FOR DETAILS

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Your tax credit donations make a difference! For eligible programs, see the lists below.

\*Donations for Discovery Gardens Preschool can be made through our website on the Discovery Gardens homepage.

<p><b>Abba Judd Elementary School (K-4)</b></p> <ul style="list-style-type: none"> <li>• Undergraduate (apply to most needed eligible program)</li> <li>• Character Education</li> <li>• Athletic</li> <li>• After-school Activities</li> </ul>	<p><b>Granite Mountain Upper Elementary (3-4)</b></p> <ul style="list-style-type: none"> <li>• Undergraduate (apply to most needed eligible program)</li> <li>• Character Education</li> <li>• After-school Activities</li> </ul>
<p><b>Lincoln Elementary School (K-4)</b></p> <ul style="list-style-type: none"> <li>• Undergraduate (apply to most needed eligible program)</li> <li>• Character Education</li> <li>• After-school Activities</li> <li>• Field Trips</li> </ul>	<p><b>Millie High Middle School (7-8)</b></p> <ul style="list-style-type: none"> <li>• Undergraduate (apply to most needed eligible program)</li> <li>• Athletic</li> <li>• After-school Activities</li> </ul>
<p><b>Taylor Hicks Elementary School (K-4)</b></p> <ul style="list-style-type: none"> <li>• Undergraduate (apply to most needed eligible program)</li> <li>• Character Education</li> <li>• After-school Activities</li> </ul>	<p><b>Prescott High School (9-12)</b></p> <ul style="list-style-type: none"> <li>• Undergraduate (apply to most needed eligible program)</li> </ul> <p>Check the PUSD website for multiple eligible extracurricular programs.</p>

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PRESCOTT, AZ 86301  
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## PUSD Governing Board Challenge Coin Recipient

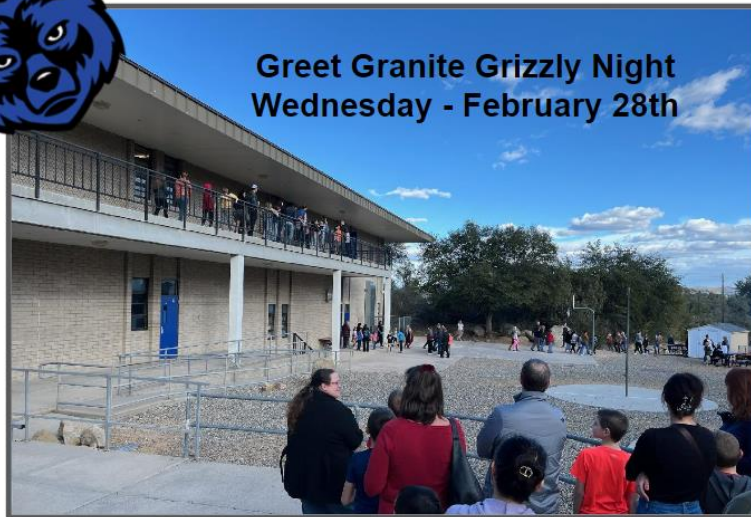
**Tiffany Boehle**

**Career and Technical Education Director**

**CONGRATULATIONS!**



## Greet Granite Grizzly Night Wednesday - February 28th



# Other Recent PUSD Happenings

- PUSD Taylor Hicks Teacher Village homes 100% occupied until June
- Budget Season in AZ schools
  - AZ Legislature may not pass final budget until May or June
  - School Districts must draft budgets and offer 2024-25 contracts now
  - Schools not expecting funding increases due to state budget deficit
    - Flat Tax
    - ESA Vouchers (some impact in PUSD)
  - ESSER grant funding expiring
  - Some schools are making major teacher and staff cuts (Mesa -385)
  - PUSD is cutting few positions--None without helping staff find a new spot
- PUSD staff turnover very low so far

## **AZ Auditor General Report was released 3/1/24**

### **PUSD Test Scores among the top tier in Arizona:**

- Top 15% of districts in ELA
- Top 20% of districts in Math
- Top 22% of districts in Science

### **PUSD #1 among peer districts statewide for spending:**

- Highest % of classroom spending at 72.6% (AZ avg 69.1%)
- Lowest % of administration spending at 9.60% (AZ avg 10.3%)

Superintendent Tenney noted, Andy Binder will you give us a quick update on the teacher village at Taylor Hicks? Mr. Binder noted, we have great news! We have all four of the PUSD units filled and as for the units that the city is running, one is filled and I believe they have somebody lined up for the second one. The four we were trying to get filled are now filled through June.

### **8.A.2. Governing Board Members**

Governing Board Member, Andy Fraher noted, I just want to say I really appreciate the school newsletters that we receive. Even though I may not get to every single school, the newsletters help me to see the great things happening in our schools. I do pay particular

attention to the high school. I visit the high school regularly. I also want to point out Mr. Neely's "good news" in the PHS newsletter. They really do a great job. I did attend the CTE fair at the high school last week. There was Veterinary assisting there was fire science, aviation construction, culinary, medical; National Guard was there to visit with our students. I was there for the first lunch which was mostly freshman, but kids were everywhere talking to these Representatives. It was really encouraging to see them at such a young age getting so excited about all the different areas.

Governing Board Member, Jane Robertson noted, I went to the first ever Discovery Gardens open house and it was standing room only. It was a kick to see the little ones that are thinking about being prospective PUSD students so it was pretty exciting and I figured if it went well this year with it being just the first time, next year will be even better. I took in a couple of the girls' soccer games and a couple of the boys' basketball games. I went to the professional development day to take a refresher course on Excel and realized I don't know anything about Excel like I thought I did so I learned a lot there.

Governing Board President, Stan Goligoski noted, there are some things in this good news that I want to point out. When we get these there are some things that you may just read across and others that I look at in depth, for instance the PHS variety show on February 23rd in the theater they did a tremendous job but what was apparent to me is that the people that put this on were Taft Mangum, Josie Savoini and Joseph Sarti these are third and fourth generation families where the kids are following in their families footsteps and doing a tremendous job carrying on the tradition of being as involved as their families have been, throughout this community. The PHS mock trial team took first, second and third place. Krista Karman who you know was instrumental in the Prescott Unified Education Foundation starting up and she's still involved, even though she's a judge and she can't be part of a nonprofit she's still helping where she can. I think that's a pretty tremendous deal. Then, through the Rotary Club we have kids that represent not just the school but our community. They travel to Mexico and travel to Kenya. Sophia Brown is going to Kenya and Cadence Brewer is going to Mexico. They are two of the five high school students chosen from all of Northern Arizona and including the Phoenix area. They just don't hand these out to anybody so again, a great example of tremendous kids we have in this area. For my school reporting, the Lincoln Lions have the read Across America spirit week this week and then reading and feeding celebration/assembly that's occurring on Thursday at 1:00 that I'll be attending, and then we have spring break the following week.

Stan Goligoski noted, Kevin and Ava will you share your reports.

### **8.A.3. Governing Board Student Representatives**

Governing Board Student Representative Kevin Phalen noted, Boys' basketball made it to the elite eight and won the region. We have the AZSCI test coming up at PHS and then early April we have ACT and ACT Aspire those are the important tests that test state

standards. There is also a blood drive going on this week at PHS. And then this whole month, especially for Seniors is when decisions will be made, if they are going to continue with school and where.

Governing Board President, Stan Goligoski noted, Ava where are you heading?

Governing Board Student Representative Ava Kleinman noted, Brigham Young University.

Governing Board President, Stan Goligoski noted, and Kevin, where are you heading?

Kevin Phalen noted, Columbia University.

Stan Goligoski noted, those are very prestigious and not easy to get into.

Stan Goligoski noted, Kevin, among your peers, where are they going? Kevin Phalen noted, the vast majority are going to NAU, University of Arizona, ASU, GCU. I spoke with some other students and they're going to the University of Oregon, TCU, and another to the University of Hawaii. I think by the next board meeting there will be a lot more kids that know where they're headed and I can report on that.

Superintendent Tenney noted, it is fantastic that both of you have been accepted for early acceptance at one of the most prestigious private schools on the East Coast one of the most prestigious private schools in the Western United States. Congratulations to both of you, we are very proud of you.

Ava Kleinman noted, there are several girls' and boys' soccer team players who took regional honors along with boys' basketball. Boys' volleyball has started head first into their season, along with boys Baseball and girls' softball.

## 9. ACTION ITEMS

**9.A. CONSENT AGENDA** - *All those items listed below may be enacted by one motion and approved as Consent Agenda items with or without discussion. However, any item may be removed from the Consent Agenda and considered separately if a Governing Board member so requests.*

*The resolutions included in the Consent Agenda have been posted in order to waive the reading of the body of the resolutions.*

Consider approving the Consent Agenda as presented.



**Governing Board President, Stan Goligoski noted, I'll take a motion to approve the Consent Agenda as presented. Jane Robertson noted, so moved. Kara Woods seconded the motion.**

**Stan Goligoski voted Aye, Jane Robertson voted Aye, Kara Woods voted Aye, Linda Conn voted Aye and Andy Fraher voted Aye. The motion passed 5-0.**

9.A.1. Consider approving the certified and classified personnel actions as presented.

RELEVANT INFORMATION:

A copy of the personnel report is attached for review.

Presenter: Andy Binder, Assistant Superintendent/HR Director

**PERSONNEL CONSENT AGENDA ITEMS**

**March 2024**

**PRESCOTT UNIFIED SCHOOL DISTRICT**

**CERTIFIED STAFF**

**CERTIFIED EMPLOYMENT**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Status</b>
Gamel, Noel	Teacher - TSW Coordinator	PHS	Replacement

**CERTIFIED RESIGNATIONS**

<b>Position</b>	<b>Location</b>	<b>Status</b>

**CLASSIFIED STAFF**

**CLASSIFIED EMPLOYMENT**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Status</b>
Atterson-Holt, Jaina	ParaPro II	Discovery Gardens	Rehire/replace
Courson, Tracy	Tutor; ESSR Funded	Grants	Remainder of year only
Eaton, Kaitlyn	ParaPro II	Discovery Gardens	Replacement

**CLASSIFIED SEPARATIONS**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Status</b>
Frederiksen, Cassandra	ParaPro II	GMUES	Resign

**PHS COACHING STAFF**

**COACHING STAFF EMPLOYMENT**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Status</b>
Tyree, Tim	Assistant Coach; Baseball	PHS	Replacement

**COACHING STAFF SEPARATIONS**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Status</b>

**Request for One Year Leave of Absence**

<b>Name</b>	<b>Position</b>	<b>Location</b>

**CHANGE IN POSITION**

<b>Name</b>	<b>Change</b>	<b>Location</b>

<b>FY 23/24 only</b>			
Employees listed below are in positions that are one year or less and have no expectation of rehire in subsequent years.			
<b><u>STIPENDS &amp; EXTRA DUTY ASSIGNMENTS</u></b>			
<b>Name</b>	<b>Description</b>	<b>Location</b>	
Howell, Ashley	Hours over Contract	PMHMS	
Feyma, Ryan	Club Leader	GMUES	
Grylls, David	Relief Bus Driver	Transportation	
Barraza, Daisy	Handle With Care	Exceptional Student Services	
Davis, Emily	Handle With Care	Exceptional Student Services	
Deland, Joann R	Handle With Care	Exceptional Student Services	
Delany, Brenda D	Handle With Care	Exceptional Student Services	
Freethy, Nancy J	Handle With Care	Exceptional Student Services	
Juarez-Tweten, Jeanette P	Handle With Care	Exceptional Student Services	
Nelson, Debra	Handle With Care	Exceptional Student Services	
Pietrczak, Whitney A	Handle With Care	Exceptional Student Services	
Read, Frank B	Handle With Care	Exceptional Student Services	
Scalabrino, Sharon M	Handle With Care	Exceptional Student Services	
Terry, Paul J	Handle With Care	Exceptional Student Services	
Moore, Stephen	Prep Hour Coverage	PHS	
Frank, Laurie Ann	Extra Duty; support, work drama production	PHS	
Stewart, Brandon	Prep Hour Coverage	PHS	
Roe, Skylar Faith	Prep hour coverage	Lincoln	
Perea, Margaret A	Prep hour coverage	Lincoln	
Johnson, Lynette Diane	Prep hour coverage	Lincoln	
Hammerstad, Samantha A	Prep hour coverage	Lincoln	
Engisch, Amy Elizabeth	Prep hour coverage	Lincoln	
Dillon, Kimberly E	Prep hour coverage	Lincoln	
Muro, Bethany	Additional Hours/cover coworker on leave	ESS	

9.A.2. Consider approving the donations as presented.

**RELEVANT INFORMATION:**

Board policy requires acceptance by the Governing Board of all donations.

Governing Board President, Stan Goligoski read the list of donations aloud.

Presenter: Brian Moore, Chief Financial Officer

**DONATIONS:**

02/01/2024 - 02/29/2024

Gift and Donations for the Month of February

A donation from Kathie J. Holden: a check in the amount of \$50.00 for DG Pre-School Supplies

A donation from Leah Richwine: a check in the amount of \$300.00 for PHS S.Clubs

A donation from Lamb Chevrolet: a check in the amount of \$400.00 for GMMS Pinewood Derby

A donation from Sons of the American Revolution: a check in the amount of \$100.00 for PHS JROTC

A donation from City of Prescott Yavapai Indian Tribe: a check in the amount of \$3,000.00 for all Schools

A donation from Findlay Toyota Prescott: a check in the amount of \$566.00 for GM Steam

A donation from PUSD Ed Foundation: a check in the amount of \$2,500.00 for MTM Stem Grant

A donation from Ohiopyle Prints, INC.: a check in the amount of \$81.90 for PHS Athletics

A donation from Taylor Hicks PTA: a check in the amount of \$22,893.58 for Taylor Hicks Carousel

A donation from Tammy Grauberger: a check in the amount of \$100.00 dollars for PHS - Wrestling Activities

A donation from Corpay: a check in the amount of \$500.00 dollars for Farm to School

9.A.3. Consider ratifying the vouchers as presented.

**RELEVANT INFORMATION:**

Arizona Revised Statutes require approval/ratification of all vouchers.

Presenter: Brian Moore, Chief Financial Officer

<b>Voucher:</b>				
<b>Date</b>	<b>AP:</b>	<b>Voucher #</b>	<b>Amount</b>	
2/1/2024		2433	\$298,752.17	
2/12/2024		2434	\$57,863.19	
2/6/2024		2435	\$30,000.00	
2/15/2024		2436	\$324,913.68	
2/22/2024		2437	\$187,265.89	
2/29/2024		2438	\$232,837.23	
	<b>PR:</b>			
2/2/2024		PR16	\$1,200,920.87	
2/16/2024		PR17	\$1,204,985.75	
3/1/2024		PR18	\$1,212,873.32	
Documentation for warrants is available for inspection from Business Services, located at 300 East Gurley Street, Prescott, AZ 86301				

9.A.4. Consider approving the Student Activities Fund Statement of Receipts and Disbursements for FY23 End-of-Year and FY24 - February 2024, as presented.

RELEVANT INFORMATION: Please see the attached reports.

Presenter: Brian Moore, Chief Financial Officer

**Prescott Unified School District #1**

**Student Activities Summary Report**

Fiscal Year: 2023-2024

From: 7/1/2023 To: 7/31/2023

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Transfers	Range Expenditure	Encumbrances	Available Balance
0000 UNDESIGNATED	.00	.00	.00	.00	.00	.00
5030 BANKING	.00	.00	.00	.00	.00	.00
6015 BASEBALL	.00	.00	.00	.00	.00	.00
6022 BASKETBALL-GIRLS	.00	.00	.00	.00	.00	.00
6080 VOLLEYBALL	.00	.00	.00	.00	.00	.00
7010 ACADEMIC DECATHLON	.00	.00	.00	.00	.00	.00
7011 ADVOCATES FOR A DIFFERENCE	.00	.00	.00	.00	.00	.00
7050 ANIME CLUB	.00	.00	.00	.00	.00	.00
7070 ART(S) - CRAFTS	.00	.00	.00	.00	.00	.00
7090 AUTOMOTIVE	.00	.00	.00	.00	.00	.00
7130 BAND	.00	.00	.00	.00	.00	.00
7161 BROADCAST MEDIA	.00	.00	.00	.00	.00	.00
7430 FBLA	.00	.00	.00	.00	.00	.00
7440 FCS CHRISTIAN ATHLETES CLUB	.00	.00	.00	.00	.00	.00
7460 FIELD TRIPS	.00	.00	.00	.00	.00	.00
7490 FRENCH	.00	.00	.00	.00	.00	.00
7492 GSA CLUB	.00	.00	.00	.00	.00	.00
7494 GERMAN CLUB	.00	.00	.00	.00	.00	.00
7545 HOSA (Future Health Professionals)	.00	.00	.00	.00	.00	.00
7570 INTERACT CLUB	.00	.00	.00	.00	.00	.00
7580 JAPANESE	.00	.00	.00	.00	.00	.00
7585 JOURNALISM	.00	.00	.00	.00	.00	.00
7590 JROTC	.00	.00	.00	.00	.00	.00

**Prescott Unified School District #1**

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Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Transfers	Range Expenditure	Encumbrances	Available Balance
7600 KEY CLUB	.00	.00	.00	.00	.00	.00
7632 LEO CLUB	.00	.00	.00	.00	.00	.00
7690 MATH	.00	.00	.00	.00	.00	.00
7691 MU ALPHA MATH CLUB	.00	.00	.00	.00	.00	.00
7720 MOCK TRIAL	.00	.00	.00	.00	.00	.00
7780 NATIONAL HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7785 SCIENCE NATIONAL HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7790 NATIONAL JUNIOR HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7790 NATIONAL JUNIOR HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7801 PAINTBALL CLUB	.00	.00	.00	.00	.00	.00
7850 PHOTOGRAPHY	.00	.00	.00	.00	.00	.00
7910 RECYCLE CLUB	.00	.00	.00	.00	.00	.00
7925 RESTORATIVE JUSTICE	.00	.00	.00	.00	.00	.00
7927 ROBOTICS	.00	.00	.00	.00	.00	.00
7941 RUTH ST. PLAYERS	.00	.00	.00	.00	.00	.00
7942 RUTH ST. TECHIES	.00	.00	.00	.00	.00	.00
7950 SOROPTIMIST S-CLUB	.00	.00	.00	.00	.00	.00
8001 SCIENCE - PH	.00	.00	.00	.00	.00	.00
8040 SKILLS USA	.00	.00	.00	.00	.00	.00
8090 SPIRIT LINE CLUB	.00	.00	.00	.00	.00	.00
8120 STUDENT COUNCIL	.00	.00	.00	.00	.00	.00
8120 STUDENT COUNCIL	.00	.00	.00	.00	.00	.00
8120 STUDENT COUNCIL	.00	.00	.00	.00	.00	.00

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Page Break by Activity

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Transfers	Range Expenditure	Encumbrances	Available Balance
8120 STUDENT COUNCIL	.00	.00	.00	.00	.00	.00
8120 STUDENT COUNCIL	.00	.00	.00	.00	.00	.00
8130 STUDENT HANDBOOKS	.00	.00	.00	.00	.00	.00
8162 TECHNOLOGY STUDENT CLUB	.00	.00	.00	.00	.00	.00
8171 TEENAGE REPUBLICANS	.00	.00	.00	.00	.00	.00
8310 YEARBOOK	.00	.00	.00	.00	.00	.00
8310 YEARBOOK	.00	.00	.00	.00	.00	.00
8310 YEARBOOK	.00	.00	.00	.00	.00	.00
8330 YOUTH ALIVE	.00	.00	.00	.00	.00	.00
8518 CLASS OF 2018	.00	.00	.00	.00	.00	.00
8519 CLASS OF 2019	.00	.00	.00	.00	.00	.00
8520 CLASS OF 2020	.00	.00	.00	.00	.00	.00
8521 CLASS OF 2021	.00	.00	.00	.00	.00	.00
8522 CLASS OF 2022	.00	.00	.00	.00	.00	.00
8523 CLASS OF 2023	.00	.00	.00	.00	.00	.00
8524 CLASS OF 2024	.00	.00	.00	.00	.00	.00
8525 CLASS OF 2025	.00	.00	.00	.00	.00	.00
<b>GRAND TOTALS</b>	.00	.00	.00	.00	.00	.00

End of Report

**Prescott Unified School District #1**

**Student Activities Summary Report**

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From: 2/1/2024 To: 2/29/2024

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Subtotal By Journal

	Range Beg. Balance	Range Revenue	Transfers	Range Expenditure	Encumbrances	Available Balance
0000 UNDESIGNATED	2,419.29	.00	.00	.00	.00	2,419.29
5030 BANKING	.00	.00	.00	.00	.00	.00
6015 BASEBALL	.00	.00	.00	.00	.00	.00
6022 BASKETBALL-GIRLS	.00	.00	.00	.00	.00	.00
6080 VOLLEYBALL	.00	.00	.00	.00	.00	.00
7010 ACADEMIC DECATHLON	.00	.00	.00	.00	.00	.00
7011 ADVOCATES FOR A DIFFERENCE	.00	.00	.00	.00	.00	.00
7050 ANIME CLUB	.00	.00	.00	.00	.00	.00
7070 ART(S) - CRAFTS	.00	.00	.00	.00	.00	.00
7090 AUTOMOTIVE	19.30	5.00	.00	.00	.00	24.30
7130 BAND	.00	.00	.00	.00	.00	.00
7161 BROADCAST MEDIA	.00	.00	.00	.00	.00	.00
7430 FBLA	188.47	.00	.00	.00	.00	188.47
7435 FCCLA- FAMILY COMMUNITY CAREERS	.00	.00	.00	.00	.00	.00
7440 FCS CHRISTIAN ATHLETES CLUB	.00	.00	.00	.00	.00	.00
7460 FIELD TRIPS	.00	.00	.00	.00	.00	.00
7490 FRENCH	.00	.00	.00	.00	.00	.00
7492 GSA CLUB	.00	.00	.00	.00	.00	.00
7494 GERMAN CLUB	.00	.00	.00	.00	.00	.00
7545 HOSA (Future Health Professionals)	.00	.00	.00	.00	.00	.00
7570 INTERACT CLUB	(183.79)	.00	.00	.00	.00	(183.79)
7580 JAPANESE	.00	.00	.00	.00	.00	.00
7585 JOURNALISM	.00	.00	.00	.00	.00	.00



**Prescott Unified School District #1**

**Student Activities Summary Report**

Fiscal Year: 2023-2024

From: 2/1/2024 To: 2/29/2024

Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Transfers	Range Expenditure	Encumbrances	Available Balance
7590 JROTC	.00	.00	.00	.00	.00	.00
7600 KEY CLUB	12.00	.00	.00	.00	.00	12.00
7632 LEO CLUB	.00	.00	.00	.00	.00	.00
7690 MATH	.00	.00	.00	.00	.00	.00
7691 MU ALPHA MATH CLUB	155.00	.00	.00	.00	.00	155.00
7720 MOCK TRIAL	285.04	.00	.00	.00	.00	285.04
7780 NATIONAL HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7785 SCIENCE NATIONAL HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7790 NATIONAL JUNIOR HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7790 NATIONAL JUNIOR HONOR SOCIETY	.00	.00	.00	.00	.00	.00
7801 PAINTBALL CLUB	.00	.00	.00	.00	.00	.00
7850 PHOTOGRAPHY	.00	.00	.00	.00	.00	.00
7910 RECYCLE CLUB	.00	.00	.00	.00	.00	.00
7925 RESTORATIVE JUSTICE	.00	.00	.00	.00	.00	.00
7927 ROBOTICS	.00	.00	.00	.00	.00	.00
7941 RUTH ST. PLAYERS	.00	.00	.00	.00	.00	.00
7942 RUTH ST. TECHIES	.00	.00	.00	.00	.00	.00
7950 SOROPTIMIST S-CLUB	(298.76)	.00	.00	(83.46)	83.46	(298.76)
8001 SCIENCE - PH	.00	.00	.00	.00	.00	.00
8040 SKILLS USA	.00	.00	.00	.00	.00	.00
8090 SPIRIT LINE CLUB	.00	.00	.00	.00	.00	.00
8120 STUDENT COUNCIL	3,213.38	532.00	.00	(3,120.91)	(598.28)	26.19
8120 STUDENT COUNCIL	3,213.38	532.00	.00	(3,120.91)	(598.28)	26.19

**Prescott Unified School District #1**

**Student Activities Summary Report**

Fiscal Year: 2023-2024

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Print Detail

Page Break by Activity

Exclude Encumbrances

Reverse Signs

Subtotal By Journal

	Range Beg. Balance	Range Revenue	Transfers	Range Expenditure	Encumbrances	Available Balance
8120 STUDENT COUNCIL	3,213.38	532.00	.00	(3,120.91)	(598.28)	26.19
8120 STUDENT COUNCIL	3,213.38	532.00	.00	(3,120.91)	(598.28)	26.19
8120 STUDENT COUNCIL	3,213.38	532.00	.00	(3,120.91)	(598.28)	26.19
8130 STUDENT HANDBOOKS	.00	.00	.00	.00	.00	.00
8162 TECHNOLOGY STUDENT CLUB	.00	.00	.00	.00	.00	.00
8171 TEENAGE REPUBLICANS	.00	.00	.00	.00	.00	.00
8310 YEARBOOK	.00	.00	.00	.00	.00	.00
8310 YEARBOOK	.00	.00	.00	.00	.00	.00
8310 YEARBOOK	.00	.00	.00	.00	.00	.00
8330 YOUTH ALIVE	.00	.00	.00	.00	.00	.00
8518 CLASS OF 2018	.00	.00	.00	.00	.00	.00
8519 CLASS OF 2019	.00	.00	.00	.00	.00	.00
8520 CLASS OF 2020	.00	.00	.00	.00	.00	.00
8521 CLASS OF 2021	.00	.00	.00	.00	.00	.00
8522 CLASS OF 2022	.00	.00	.00	.00	.00	.00
8523 CLASS OF 2023	.00	.00	.00	.00	.00	.00
8524 CLASS OF 2024	(5,109.48)	.00	.00	(2,149.39)	457.98	(6,800.89)
8525 CLASS OF 2025	(1,156.77)	.00	.00	.00	.00	(1,156.77)
8526 CLASS OF 2026	280.44	.00	.00	.00	.00	280.44
<b>GRAND TOTALS</b>	12,677.64	2,665.00	.00	(17,837.40)	(2,449.96)	(4,944.72)

End of Report

**9.B. STUDY AND VOTING SESSION** - If a member of the public wishes to speak to one of the following voting items, please complete and return exhibit BEDH-E, Public Request to Speak (<https://www.prescottschools.com/Page/558>) to Sarah Torres, Administrative Assistant to the Governing Board prior to the study and voting session of the agenda.

For items with the potential to have many speakers, the overall speaking time may be adjusted by the Governing Board. Speakers will be called to speak in the order in which they signed up, first come, first served.

Requests to speak that are emailed will also be first come, first served. Email requests can be sent to [sarah.torres@prescottschools.com](mailto:sarah.torres@prescottschools.com) at any time prior to the study and voting session of the agenda.

**9.B.1. Consider approving an out-of-country travel request from Mr. Robert Ernst, German, and English Teacher at PHS, for the Prescott-Zeitz Sister City foreign exchange to Zeitz, Germany from May 30 to June 15, 2024, as presented.**

**RELEVANT INFORMATION:**

This trip allows PHS students to participate in the Prescott-Zeitz Sister City Exchange

Program. There will be 5 PHS students on this trip along with 6 students from Bradshaw Mountain High School. They will be staying with host families in Zeitz, Germany, attending daily classes in a Zeitz high school, giving presentations on life in Prescott, and taking day trips to nearby cities to deepen their German language skills, explore German culture, and serve as cultural ambassadors from the Prescott area. Robert Ernst, German Teacher at PHS, Chris Predmore, PHS teacher, and Catherine Gates, PHS teacher will serve as chaperons on this trip (Bradshaw HS Chaperone TBD). Plane flights will be conducted through a local travel agency. The itinerary in Germany is organized by our colleagues in Zeitz. The cost of the plane fare for students will be subsidized by a donation from the Prescott-Zeitz Sister City organization, tax credit funds, and funds raised by the German Club at PHS. Room, board, and travel in Germany will be taken care of by the Sister City organization in Zeitz and by the Zeitz host families. The trip is from May 30 - June 12, 2024 (approximately).

**Presenter:** Mr. Adam Neely, Prescott High School Principal

**Governing Board President, Stan Goligoski noted I'll take a motion to approve an out-of-country travel request from Mr. Robert Ernst, German, and English Teacher at PHS, for the Prescott-Zeitz Sister City foreign exchange to Zeitz, Germany from May 30 to June 15, 2024, as presented. Linda Conn noted, so moved. Andy Fraher seconded the motion.**

**Stan Goligoski voted Aye, Jane Robertson voted Aye, Kara Woods voted Aye, Linda Conn voted Aye and Andy Fraher voted Aye. The motion passed 5-0.**

9.B.2. **Consider approving the 2024-2025 budget package based on enrollment projections, increases, decreases, and salary increase options as outlined in the attachment "FY25 Proposed Budget Package," as presented.**

**RELEVANT INFORMATION:**

PUSD administration has been working to compile a recommendation meeting the needs of the district, including proposed increases for all staff in order to remain competitive with recruiting and retaining staff, balance class sizes, and maintain a wide variety of programs. Through this process, the PUSD proactive budgeting process has been followed. There are many variables involved in the budget process that are outlined in the attachments.

**Presenter:** Brian Moore, Chief Financial Officer

**Governing Board President, Stan Goligoski noted, I'll take a motion to approve the 2024-2025 budget package based on enrollment projections, increases, decreases, and salary increase options as outlined in the attachment "FY25 Proposed Budget Package," as presented. Jane Robertson noted, so moved. Andy Fraher seconded the motion.**

**Stan Goligoski voted Aye, Jane Robertson voted Aye, Kara Woods voted Aye, Linda Conn abstained and noted, I don't feel we should pass that, and Andy Fraher voted Aye. The motion passed 4-0.**

9.B.3. **Consider approving the issuance of contracts and agreements to eligible Prescott Unified School District staff members for the 2024-2025 school year, as presented.**

**RELEVANT INFORMATION:**

The District Admin Team's proposal to the Governing Board for next year's contracts and agreements will bring all employee groups closer to state salary averages. All current contract employees (most of whom are teachers) are recommended to receive a 3.0% salary increase.

Contracts are ready to distribute at each site on Wednesday morning, March 6, 2024. At the end of the 15-day signing period, PUSD will know the Certified vacancies we will hire for next year. That timing is optimum for recruiting teachers.

Classified agreements will follow in April, to allow for firm assignments and clerical logistics. The contract and agreement language have been reviewed by our attorney.

A sample teacher contract, sample auxiliary contract, and classified agreement are attached.

Funding is available in the M&O budget, as presented.

**Presenter:** Andy Binder, Assistant Superintendent/HR Director

**Governing Board President, Stan Goligoski noted, I'll take a motion to approve the issuance of contracts and agreements to eligible Prescott Unified School District staff members for the 2024-2025 school year, as presented. Andy Fraher noted, so moved. Jane Robertson seconded the motion.**

**Stan Goligoski voted Aye, Jane Robertson voted Aye, Kara Woods voted Aye, Linda Conn voted Nay and Andy Fraher voted Aye. The motion passed 4-1.**

9.B.4. **Consider approving the PUSD salary placement schedules, as presented.**

**RELEVANT INFORMATION:**

In order to continue to attract quality employees, PUSD regularly compares its salaries and wages to other Arizona school districts. When budget conditions allow, the District Admin Team makes recommendations to the Governing Board for moderate increases to PUSD's starting salaries/wages, in order to remain competitive. The presented salary and wage schedules will keep PUSD very competitive with other local districts. Funding is available in the M&O budget, as presented.

Please see the salary schedules attached.

**Presenter:** Andy Binder, Assistant Superintendent/HR Director

**Governing Board President, Stan Goligoski noted, I'll take a motion to approve the PUSD Salary placement schedules, as presented. Kara Woods noted, so moved. Linda Conn seconded the motion.**

**Stan Goligoski voted Aye, Jane Robertson voted Aye, Kara Woods voted Aye, Linda Conn voted Aye and Andy Fraher voted Aye. The motion passed 5-0.**

9.B.5. **Consider accepting PUSD #1's fiscal year 2023 Single Audit Reporting Package (SARP), Annual Comprehensive Financial Report (ACFR), and Uniform System of Financial Records (USFR) Compliance Questionnaire, as presented.**

**RELEVANT INFORMATION:**

Pursuant to A.R.S. 15-914 H, a school district governing board shall publicly accept all audits and compliance questionnaires by roll call vote.

**Presenter:** Brian Moore, Chief Financial Officer

**Governing Board President, Stan Goligoski noted, I'll take a motion to accept PUSD #1's fiscal year 2023 Single Audit Reporting Package (SARP), Annual Comprehensive Financial Report (ACFR), and Uniform System of Financial Records (USFR) Compliance Questionnaire, as presented. Andy Fraher noted, so moved. Jane Robertson seconded the motion.**

**Governing Board Administrative Assistant, Sarah Torres conducted a roll call vote:**

**Stan Goligoski – Aye**

**Jane Robertson – Aye**

**Kara Woods – Aye**

**Linda Conn – Aye**

**Andy Fraher – Aye**

**The motion passed 5-0.**

9.B.6. **Consider approving the School Facilities Oversight Board's "Terms and Conditions for Acceptance of Monies from the Building Renewal Grant Fund", for PUSD school sites, as presented.**

**RELEVANT INFORMATION:**

Governing Board approval is required for the school Facilities Oversight Board to

distribute any monies for projects from the Building Renewal Grant fund and to comply with state law.

BRG-005777 Bleachers at Mile High Upper Gym & Main Gym (FKA Girl's Gym & Boy's Gym) - \$168,895.45

**Presenter:** Brian Moore, Chief Financial Officer

**Governing Board President, Stan Goligoski noted, I'll take a motion to approve the School Facilities Oversight Board's "Terms and Conditions for Acceptance of Monies from the Building Renewal Grant Fund," for PUSD school sites, as presented. Linda Conn noted, so moved. Kara Woods seconded the motion.**

**Stan Goligoski voted Aye, Jane Robertson voted Aye, Kara Woods voted Aye, Linda Conn voted Aye and Andy Fraher voted Aye. The motion passed 5-0.**

#### **9.C. INFORMATION AND DISCUSSION ITEMS**

9.C.1. Brian Moore, Chief Financial Officer, has prepared the School Board Summary Budget Report for your review. Mr. Moore noted, as presented.

## Governing Board - FY24 March Fund Report

	Budget	Yearly Expenditures	Encumbrance	Balance
<b>General Fund</b>				
Fund 001: Maintenance & Operation	\$32,522,847	\$19,372,509	\$11,579,413	\$1,570,924

<b>Classroom Site Fund</b>				
Fund 010: Classroom Site Fund	\$4,353,601	\$786,350	\$0	\$3,567,251

<b>Federal Grants</b>				
Fund 110: TITLE I - FY 24	\$674,105	\$403,313	\$255,734	\$15,058
Fund 111 - Targeted School Improvement	\$40,000	\$20,962	\$16,767	\$2,271
Fund 113 - School Improvement Sustainability	\$19,730	\$1,826	\$0	\$17,905
Fund 140: TITLE II IMP TEACHER QUALITY - FY 24	\$220,793	\$128,600	\$38,183	\$54,011
Fund 161: Title IV-A FY 24	\$58,460	\$35,525	\$7,086	\$15,848
Fund 162: LN 22 CCLC Yr. 1 - FY 24	\$97,400	\$42,824	\$9,325	\$45,251
Fund 190: Title III LEP - FY 24	\$15,035	\$6,406	\$8,899	-\$270
Fund 200: TITLE VI INDIAN, ED - FY 24	\$13,958	\$11,619	\$4,016	-\$1,677
Fund 220: IDEA BASIC - FY 24	\$1,115,526	\$593,646	\$372,711	\$149,168
Fund 221: IDEA PRESCHOOL - FY 24	\$13,970	\$8,446	\$4,391	\$1,133
Fund 231: Johnson O'Malley - FY 24	\$22,959	\$12,035	\$5,333	\$5,591
Fund 260: Federal CTE Perkins - FY 24	\$48,126	\$31,893	\$17,277	-\$1,044
Fund 280: Homeless Children and Youth Grant - FY24	\$69,663	\$31,443	\$15,330	\$22,891
Fund 303: Farm to School Turnkey FY24	\$49,759	\$20,423	\$6,279	\$23,057
Fund 315: Stronger Connections	\$1,469,033	\$28,578	\$95,782	\$1,344,673
Fund 330: ARP Homeless Children and Youth Grant II - FY22	\$39,510	\$5,180	\$5,017	\$29,313
Fund 346: ESSER III (Cares Act) ***	\$4,479,830	\$3,636,681	\$174,901	\$668,248

\*\*\* ESSER information references to multi-fiscal year allocation and expenditures. Encumbrances are for FY24 only.

<b>State Grants</b>				
Fund 071: Structured English Immersion (SEI)	\$25,620	\$16,859	\$10,313	-\$1,553
Fund 400: CTE PRIORITY PROG FY 24	\$12,016	\$3,457	\$2,356	\$6,203
Fund 456: Credit by Exam Funds	\$42,767	\$0	\$2,000	\$40,767
Fund 457: Result Based Funding	\$194,431	\$44,510	\$26,698	\$123,222
Fund 467: Character Ed Matching Grant	\$16,750	\$13,500	\$3,250	\$0
Fund 468: School Safety FY 24	\$191,900	\$79,281	\$112,384	\$235
Fund 470: First Things First	\$307,285	\$164,160	\$81,534	\$61,591
Fund 472: Arizona Community Foundation	\$15,118	\$9,555	\$1,694	\$3,869
Fund 480: SSP Student Wellness	\$83,600	\$42,023	\$22,792	\$18,785
Fund 499: Rural Assistance	\$29,976	\$0	\$0	\$29,976

<b>Sale of Property</b>				
Fund 501: Sale of Property	\$72,810	\$0	\$0	\$72,810
Fund 502: Sale of Building/Land	\$2,239,617	\$739,080	\$32,381	\$1,468,156

<b>Revenue Accounts</b>				
Fund 020: Instructional Improvement	\$545,285	\$23,580	\$12,804	\$508,901
Fund 290: Medicaid Reimbursements	\$643,133	\$190,309	\$27,283	\$425,541
Fund 349: National Forest Fees	\$521,826	\$18,013	\$9,053	\$494,761
Fund 374: E-Rate	\$14,307	\$0	\$0	\$14,307
Fund 510: Food Service	\$2,100,000	\$591,585	\$891,367	\$617,048
Fund 515: Civic Center	\$552,843	\$173,223	\$132,172	\$247,448

Fund 525: Auxiliary Operations	\$1,281,261	\$827,684	\$300,201	\$153,375
Fund 526: Extracurricular Fees/Tax Credit	\$1,288,137	\$215,574	\$56,116	\$1,016,447
Fund 530: Gifts and Donations	\$1,219,087	\$55,403	\$48,906	\$1,114,778
Fund 850: Student Activities	\$187,135	\$29,006	\$14,114	\$144,015

**Capital Accounts**

Fund 610: Unrestricted Capital Outlay	\$2,956,282	\$1,720,950	\$183,660	\$1,051,673
Fund 691: Building Renewal Grant	\$1,349,557	\$131,676	\$1,217,881	\$0

**Miscellaneous Funds**

Fund 471: AACD Eco-Schools	\$3,000	\$0	\$0	\$3,000
Fund 570: Indirect Costs	\$396,000	\$66,916	\$53,955	\$275,129
Fund 596: Joint Tech Ed	\$726,375	\$255,319	\$71,884	\$399,173
Fund 665: Energy and Water Savings (EWS)	\$17,171	\$0	\$0	\$17,171
Fund 050: County, City and Town Grants	\$6,598	\$0	\$0	\$6,598
Fund 550: Insurance Proceeds	\$132,268	\$0	\$0	\$132,268
Fund 855: Employee Insurance Program Withholdings	\$18,470	\$0	\$0	\$18,470
Fund 900: Proprietary Funds	\$25,000	\$0	\$0	\$25,000

9.C.2. Review proposed changes in ASBA Policy Advisory 763-786, as presented.

**RELEVANT INFORMATION:**

Governing Board BGB requires first and second readings of all proposed policy adoptions and approval by the Governing Board. **This is the first reading** of the proposed policy changes and the Board will be asked to adopt the policies after the second reading. Any Regulations and/or Exhibits have been attached for review and do not require Governing Board approval.

**Presenter:** Andy Binder, Assistant Superintendent/Human Resources Director

9.C.3. UVC Lighting for HVAC Systems

**Presenter:** Linda Conn, Governing Board Member shared the following presentation regarding UVC Lighting for HVAC Systems.



UV-C Presentation  
3-5-24 (1).pdf

9.C.4. Community Comments shared with the Governing Board (what comments/concerns do Board members hear from the public in general).

**Presenter:** Governing Board President, Stan Goligoski

There were none.



**9.C.5. Meeting Dates: Governing Board President, Stan Goligoski read the following dates:**

Regular Study and Voting Session: Tuesday, April 9, 2024, at 5:00 pm in the PUSD District Office Boardroom.

**Other Dates:**

Spring Break - March 11 - 15, 2024

Spring Holiday - Monday, April 1, 2024

**10. ADJOURNMENT – Governing Board President, Stan Goligoski noted, I’ll take a motion to adjourn. Linda Conn noted, so moved. Andy Fraher seconded the motion. Hearing no objections, the meeting was adjourned at 7:42 pm.**